

ANNEXTURE – A

MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD

**Rules and Regulations for Re-Opening of University/Hostel Facilities in view of UGC Guidelines regarding Post Lockdown due to Covid-19 Pandemic (November, 2020)**

**(Undertaking to be signed by the Students (Boarder) and Parent/Guardian)**

I ..... S/o, D/o .....  
enrolled in .....Department/School..... do hereby  
agree/adhere to the following guidelines/ Standard Operating Procedures (SOP) for safety and  
health protocol prepared by UGC and as enforced by the University.

1. I will abide and follow all public health measures and other safety protocols to reduce the risk of COVID-19 at all times.
2. I am not having high fever, dry cough, headache, sign of breathlessness, loss of taste and smell problem (from last 2 weeks).
3. I am not having any heart, lungs, kidney related problem.
4. I will maintain physical distancing of at least 6 feet at all the places in the campus. During travel period, I strictly follow the guidelines of GOI/State Governments. I understand that there is always a possibility of getting infected by the virus due to the number of cases in different parts of the country. I and my parents/ guardians are fully aware of the above fact and I will be responsible, if infected.
5. I will use face covers/masks and other protective measures at all times while visiting to Departments/ Administrative offices, Research laboratories, libraries and Hostel's Common places/areas like- Dining Hall/Common Room/Reading Room and at all places inside the campus.
6. I will frequently wash my hands with soap (for at least 40-60 seconds) even when hands are not visibly dirty. And I will use alcohol-based hand sanitizers (for at least 20 seconds) wherever feasible.
7. I will obey all respiratory etiquettes that involve strict practice of covering one's mouth and nose while coughing/sneezing with a tissue/handkerchief/flexed elbow and dispose used tissues properly.
8. After my arrival in the campus, I will immediately report to University Health Centre for Health Checkup/ clinically assessed. After, getting Health Fitness Report, I shall be allowed to stay at hostels. In case, if any syndrome of Symptomatic, I shall not be

provided hostel facility and leave the campus immediately and contact the nearest hospital for clinical assessment.

9. I also understand that MANUU Hyderabad has only a Primary Health Care Centre and the University is in the process of acquiring "Health Insurance" for all the students, but, the number of students who are joining the Campus /Hostels during different phases of re-opening are less than the required numbers, hence, the premium amount of "Health Insurance" offered /provided by the insurance companies are not economical so University will extend all available facilities in case of other medical emergency from University Health centre. However, in case of COVID-19 infection or any other emergency, I may require hospitalization/Isolation outside the campus, and then cost of hospitalized/ Medical Treatment will be bear by me/parents. In said situation, all the care will be looked after by my parents/local guardians/ friends during outside hospitalization/Isolation, (except the facility available at University Health Centre immediately).
10. I will self-monitor my health for 14 days of quarantine. In case, I develop fever, cough, diarrhea, Chest pain, body pain, headache and breathing problem etc. then I will immediately inform about it to University Doctor at University Health Centre/ Concerned Supervisor / Wardens/ Head of Departments, etc. Also I will consult the University Doctor and follow the medical advices.
11. Further, I understand that on joining the hostel facility, I shall be quarantined for a period of 14 days at designated place by the University). I shall bring my own masks, sanitizers and a thermometer for monitoring body temperature for personal use. Further, I shall bring toothpaste, soaps/shampoo, shaving kits, blades, hair oil and other items of general use from home, so that it can utilized during 14 days of my quarantine. (Note- No student will be allowed to leave the hostel premises during 14 days of quarantine. However, students may approach Hostel Caretakers, who will arrange necessary items in case of emergency after its payment. The University will provide Mess facility; hence outside foods will be strictly prohibited.
12. I understand that in the hostel I have to share common washrooms, and dining facility, etc. Therefore, I shall take necessary care all the time by diligently following all instructions/notices/protocols in the hostel. I agree to clean the shared bathrooms and toilets before and after their use as per hostel protocols in order to protect myself and others.

13. I shall be confined to my room only and not share/live with other students of the hostels living in other rooms.
14. I will install & use 'AarogyaSetu App' before arrival in the campus and it will remain active at all times (through Bluetooth and Wi-Fi).
15. I understand that 'Spitting' is a punishable offence; hence if I violate, I may be punished by the University.
16. I declare that before coming to the university, I have not stayed/living in any 'Containment Zones' as declared by State Government/District administration of my region/area.
17. In case of anxiety, stress or fear, I will inform the Counselor/ University Doctor so about problem.
18. I will wear the ID cards while leaving the Hostels premises after 14 days quarantine in the campus.
19. I shall not invite any visitors/friends/guests during 14 days quarantine and after, to the Campus/Departments/Hostels.
20. After 14 days of quarantine, I shall visit outside the campus, as per regular intervals/timings/days decided by the University. Further, I will not enter the residential area of the staff quarters in the campus.
21. I declare that none of my family members and me has not been infected/availed treatments for COVID-19 during the last two months.
22. I will leave the Hostel/University campus immediately with bag and baggage, in case shut down are ordered by the Government of India/State Government/University due to outbreak in campus or the surrounding region/area.
23. I will regularly sanitize my laptop, audio, video, media accessories and other personal lab equipments.
24. I declare that my parent has allowed me to go to the university after found me well.
25. I declare that I will participate in activities that inculcates immunity-boosting mechanism which may include exercise, yoga, eating fresh fruits, healthy food and timely sleeping (avoid fast food).
26. I will pay **Rs.4100/- + Rs.3200/-=Rs.7300/-** towards Mess Advance and Hostel Fee of Academic year 2020-21 before joining the Hostel facility.
27. I will pay the Hostel and Mess due, if any, before joining Hostel.
28. The students who are coming to join the campus and avail Hostel Facility will be quarantined for 14 days and during said period and after, it is necessary for the students to avail mess facility compulsorily. As the number of students invited to join

the hostel facility in Second phase of the reopening of University are less than 50 (fifty), the mess charges will be approximately between Rs. 4000/- Rs.5000/- till the number of students increased up to 400-500 after re-opening of the Hostel facility for all the students. Hence, each student has to deposit Rs. 5000/- as an advance amount at the time of joining the Hostel. Therefore, I hereby declare that I will pay the advance amount of **Rs. 5000/- towards Mess facility and I will pay advance amount of Rs. 5000/- accordingly in subsequent months in the first week of every month,** till I stay in the Hostel/Campus.

**DECLARATION TO BE SIGNED BY THE STUDENTS**

- Name of Student: .....
- Student Roll No.....
- Enrl No: .....
- Dept: .....
- Name of Supervisor/HoD.....
- Date of Arrival: ..... Student Hostel and Room No : .....
- Contact Mobile number: -.....
- Emergency Contact number 1: .....
- Emergency Contact number 2: .....

We are sending our ward knowing the risk involved in travelling and residing in hostels. we take all the responsibility of my ward in any untoward circumstances and we shall coordinate the well-being of my ward. In case of any COVID-19 pandemic related emergency, we undertake to give necessary treatment from our side.

**Signature of Parent/ Guardian**

**Signature of the Student**

**Name:**

**Phone No.**

**Residential Address:**