



**Procedure for Conduct of Online Interview of Ph.D. Public Administration**

1. The qualified candidates shortlisted for Ph.D. admission interview will have to upload the following certificates from **12<sup>th</sup> Sept to 30<sup>th</sup> Sept, 2021** through their application ID credentials on the Admission portal <https://manucoe.in/regularadmission/>

- \*Proof of Urdu as a subject/language or as a medium in 10th/12th /Graduation or equivalent Madarasa courses with Urdu as medium of instruction approved by MANUU.
- \*Marks sheet of 10th/SSC/equivalent Board Examination.
- Marks sheet of 12<sup>th</sup>/equivalent Board Examination.
- Marks Sheet of Graduation.
- Marks Sheet of qualifying examination-Post Graduation.
- Transfer certificate (from the Institution last studied).
- Migration certificate (from the Institution last studied).
- \*Valid Category certificates SC/ST/OBC/EWS (format prescribed by Government of India) if applicable.
- \*Valid Special category certificate (Kashmiri migrant/PWD/Children of Armed Personnel/Sports).
- Bonafide/Character certificate (from the institution last studied).
- \*Proof of Exemption from appearing in ET for those who have qualified JRF/NET/SLET/M. Phil.
- \*Copy of research proposal in both Urdu and English.
- \*PowerPoint presentation of research proposal (6 to 8 slides).

**Note:\* Mandatory as relevant.**

2. While uploading the certificates, selected candidates are required to update their contact phone number and email through which they would log in for online Interview.

3. The Head of the Department along with a Verification team, constituted by HoD, would access the student's data and verify the uploaded certificates between **5<sup>th</sup> Oct to 8<sup>th</sup> Oct 2021**. The team would approve the candidates eligible for interview and, in case of any clarification required, may contact the student to do so with the telephone number provided.

4. On verification schedule dates i.e. **5<sup>th</sup> Oct to 8<sup>th</sup> Oct 2021**, the students are required to be alert and respond to any clarification sought by the Department Verification team.

5. In case of non mandatory certificates time would be given for submission of the same.

6. The Ph.D. Interview schedule will be micro planned by the Department i.e., hourly schedule of allotment of candidates which would be intimated to eligible candidates through their registered email and avoid logging in and waiting through the entire process of Interview.

7. The online meeting login would be shared to **all eligible candidates through e-mail by 6.00 pm one day before the Interview.**

8. All the candidates appearing for online interview are required to have proper bandwidth and stable internet connection preferably to Laptops/Desktop/Smartphone so that they can share their Research Proposal Presentation (ppt)

MANUU extends good wishes to all prospective student applicants and hopes everyone is following the prescribed COVID-19 guidelines.



**List of Candidates Called for Interview for Admission to Ph.D. Public Administration Programs - 2021**

S.No.	Application No.	Hall Ticket No.	Name	Gender	Qualified Interview	for	Category
1	M210000160	2112610001	LAM ATUN NOOR	F	ET Qualified		General
2	M210010520	2120610006	MAHFOOZUR RAHMAN	M	Qualified UGC/CSIR NET		OBC
3	M210004376	2120610001	MD JAWAZ	M	ET Qualified		General
4	M210007303	2121610003	MOHD SHABIR	M	ET Qualified		ST
5	M210010656	2119610001	MUSHEER AHMAD	M	ET Qualified		OBC
6	M210010371	2121610005	NAZIA TABASUM	F	ET Qualified		ST
7	M210010202	2120610004	SADIA SANA	F	Qualified UGC/CSIR NET		ST
8	M210003555	2121610002	SAJAD AHMED	M	ET Qualified		ST

Director,  
Directorate of Admissions