

مولانا آزاد نیشنل اردو یونیورسٹی
 MAULANA AZAD NATIONAL URDU UNIVERSITY
 BILL FOR DIRECT PAYMENT BY FINANCE SECTION



Dept./Section: _____ Dr. Voucher No. _____ CA/SB/A/c. No. _____
 Bill No. _____ Amount Budgeted Rs. _____
 Major Budget Head: _____ Value of bills already sent to the Finance Section

Minor Budget Head: _____	Rs. _____
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Name of the recipient: _____ Value of Bills in the hand Rs. _____
 Balance including the amount of the bill
 _____ Rs. _____

Date	Particulars	Amount		Remarks
		Rs.	Ps.	
	Amount paid towards.....			
			
			
			
			

Passed for payment of Rupees

1. Certified that the articles mentioned in the bill have been correctly received in good condition according to quantity and specification mentioned in the purchase order No dated placed with the firm.
2. Certified that articles mentioned in the bill have been correctly entered in the stock register No at page Nos..
3. The sanction of the competent authority on the order for articles covered by this bill was obtained vide Order No Date for
4. Certified that the amount has not already been paid that the voucher attached is the original one.
5. Certified that the freight and other charges mentioned in the bill have been verified and found to be correct.

Date: _____ **Counter signed** _____ **Drawer of the Bill**

Received Rs. _____ Pay Rs. _____

Rupees(in full _____ Rupees _____

_____) _____ on payment of this bill.

SIGNATURE

FINANCE OFFICER