

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(Accredited with 'A' Grade by NAAC)



PURCHASE & STORES SECTION

No. MANUU/Purchase/F.59/2013-14/1262

29th February 2016

To

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Sub: MANUU - Purchase & Stores Section – Procurement of Furniture / equipment items for VIP Guest House – Limited Tender Enquiry – Reg.

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Sir,

The University intends to purchase various furniture & equipment items for VIP Guest House of the University as per the quantity and specification mentioned below from the original manufacturers / Government Organisation/ reputed suppliers only. You are requested to submit the tender in sealed envelope as per Annexure-I on or before **14th March 2016 at 3:00 p.m.** and the tender will be opened on the same day at **4:00 p.m.**

Sl. No.	Item Description	Qty
1.	King Size Bed/cots 6x6 ¼ <i>medium teak wood legs & railing/frame with 5x1½ “ commercial ply ISI of 18 mm at Head side, laminated with 1mm bottom-mattress base with 4+4+1 supporters and 12mm ply</i>	3 Nos.
2.	Mattresses (size to fit the above size bed/cot) 4” coir	3 Nos.
3.	Side Tables with two draws without lock (made of 18mm commercial ply and laminated with 1mm) 18x18x18”	6 Nos.
4.	Office Tables 4x2 with 3 draws <i>(made of 18mm commercial ply and laminated with 1mm)</i>	3 Nos.
5.	Computer Chairs (any reputed brand)	3 Nos.
6.	Medium Size Sofa 2+1+1 seater with centre table	3 sets.
7.	Refrigerator 165lt single door	3 Nos.
8.	Geysers 10 ltr. (any reputed brand)	3 Nos.
9.	LED TV 32 inch full HD (wall mount)	3 Nos.
10.	Curtains with rods (3 Rooms 12 windows) with 3 plated stitching	3 Rooms (12 windows)
11.	Tea kettles 1ltr. (with coil base-detachable)	3 Nos.

Terms & Conditions:

1. Unit prices are to be quoted both in figures and in words. In case of a discrepancy, that quoted in words / lowest amount will be taken as valid.
2. The bidder should be a reputed firm. A list of organizations / agencies to which said items has been supplied may be furnished along with copies of supply order, with the bid. The manual / brochures (if any) of the item may be attached along with the tender.

3. Detailed specifications, catalogue / literature, of all the items quoted should be provided. Incomplete Bids in any respect are liable to be rejected. All pages of the tender documents are to be signed and stamped by the tendering firm and to be attached along with the bids.
4. The quantity included in the tender can be increased or decreased at the discretion of the Competent Authority, Maulana Azad National Urdu University, Hyderabad.
5. The supply of said items has to be made within a period of 2 weeks from the date the issue of Purchase Order by the University. In case firm fails to supply the said items in the specific time, 0.5% cost of the whole supply for every week as late supply will be deducted from the bill to the maximum of 10%.
6. Item offered in the tender may be re-ordered at the same rate, terms & conditions within a period of twelve months/one year.
7. The said items should be best in class, if the firm has more than one model / make of any item, must quote for each item separately in the respective column.
8. The amount quoted should include all the charges including taxes, transportation, installation etc., however the taxes is to be indicated separately.
9. The University reserves all the right to reject or accept any tender without assigning any reason or cancel or withdraw the tender notice.
10. The firm should have Service Centre at Hyderabad to provide service after sale and provide the address and phone number of local centre / dealer.
11. For any queries/clarifications, you may contact Purchase & Stores Section / I/c VIP Guest House (for fixing of curtains with rods and stitching).
12. In case of any dispute, Hyderabad will be the Jurisdiction the Registrar, Maulana Azad National Urdu University, Hyderabad shall decide the issue and his decision will be final and shall be the binding on the parties.

Sd/-
Assistant Registrar
(Purchase & Stores Section)

Annexure –I

Sl.	Item Description	Qty.	Brand & Model	Price (inclusive of all taxes, transportation, installation etc.,)
1.	King Size Bed/cots 6x6½ <i>medium teak wood legs & railing/frame with 5x1½ “ commercial ply ISI of 18 mm at Head side, laminated with 1mm bottom-mattress base with 4+4+1 supporters and 12mm ply</i>	3 Nos.		
2.	Mattresses (size to fit the above size bed/cot) 4” coir	3 Nos.		
3.	Side Tables with two draws without lock (made of 18mm commercial ply and laminated with 1mm) 18x18x18”	6 Nos.		
4.	Office Tables 4x2 with 3 draws <i>(made of 18mm commercial ply and laminated with 1mm)</i>	3 Nos.		
5.	Computer Chairs (any reputed brand)	3 Nos.		
6.	Medium Size Sofa 2+1+1 seater with centre table	3 sets.		
7.	Refrigerator 165lt single door	3 Nos.		
8.	Geysers 10 lt (any reputed brand)	3 Nos.		
9.	LED TV 32 inch full HD (wall mount)	3 Nos.		
10.	Curtains with rods with 3 plated stitching	3 Rooms (12 windows)		
11.	Tea kettles 1lt (with coil base- detachable)	3 Nos.		

Place:
Date:

Signature of the authorized
representative of the firm with stamp