## मौलाना आज़ाद नेशनल उर्दू यूनिवर्रिसटी MAULANA AZAD NATIONAL URDU UNIVERSITY (A Central University established by an Act of Parliament in 1998)\

Accredited with 'A' Grade by NAAC

## UGC - ACADEMIC STAFF COLLEGE

Prof. P.F. Rahaman Director



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## Programme Schedule for the Academic year 2014-15

**Orientation Programmes** 

| Sl. No | Programmes         | Duration  | Eligibility                        |  |  |
|--------|--------------------|---|------------------------------------|--|--|
|        |                    |   |                                    |  |  |
| 1      | Orientation Course | 3 <sup>th</sup> April to 30 <sup>th</sup> April14 | Assistant Professors/Lecturers     |  |  |
| 2      | Orientation Course | 8 <sup>th</sup> May to 4 <sup>th</sup> June 14    | Assistant Professors/Lecturers     |  |  |
| 3      | Orientation Course | 11 <sup>th</sup> June-8 <sup>th</sup> July 14     | Assistant Professors/Lecturers     |  |  |
| 4      | Orientation Course | 4 <sup>th</sup> to 31 <sup>th</sup> December 2014 | Group A Officers of the University |  |  |
| 5      | Orientation Course | 2 <sup>nd</sup> to 30 <sup>th</sup> March 2015    | Assistant Professors/Lecturers     |  |  |

3 Weeks Special Programmes

| 1 | Summer School* | 8 <sup>th</sup> May to 28 <sup>th</sup> May 14     | Assistant Professors/Lecturers |
|---|----------------|--|--------------------------------|
| 2 | Winter School* | 12 <sup>th</sup> Nov. to 2 <sup>nd</sup> Dec. 2014 | Assistant Professors/Lecturers |

<sup>\*</sup>Equivalent to Orientation Programme/Refresher Course

## **Refresher Courses**

| 1  | Education & Psychology          | 26th June to 16th July 14                          | Assistant Professors/Lecturers             |
|----|---------------------------------|--|--|
| 2  | Disaster Management             | 6 <sup>th</sup> to 26 <sup>th</sup> August 2014    | Assistant Professors/Lecturers             |
|    | (multidisciplinary)             |  |  |
| 3  | Library Sciences                | 6 <sup>th</sup> to 26 <sup>th</sup> August 2014    | Assistant Professors/Lecturers/ Librarians |
| 4  | Distance Education/ODL          | 3 <sup>rd</sup> to 23 <sup>rd</sup> September 2014 | Assistant Professors/Lecturers             |
| 5  | Arabic                          | 3 <sup>rd</sup> to 23 <sup>rd</sup> September 2014 | Assistant Professors/Lecturers             |
| 6  | Research methodology in social  | 12 <sup>th</sup> Nov. to 2 <sup>nd</sup> Dec. 2014 | Assistant Professors/Lecturers Research    |
|    | sciences (multidisciplinary)    |  | Scholars                                   |
| 7  | Multiculturalism                | 4 <sup>th</sup> to 24 <sup>th</sup> December 2014  | Assistant Professors/Lecturers             |
| 8  | English                         | 6 <sup>th</sup> to 26 <sup>th</sup> January 2015   | Assistant Professors/Lecturers             |
| 9  | Hindi                           | 6 <sup>th</sup> to 26 <sup>th</sup> January 2015   | Assistant Professors/Lecturers             |
| 10 | Gender sensitization/ Women     | 4 <sup>th</sup> to 24 <sup>th</sup> February 2015  | Assistant Professors/Lecturers             |
|    | studies                         |  |  |
| 11 | Urdu                            | 4 <sup>th</sup> to 24 <sup>th</sup> February 2015  | Assistant Professors/Lecturers             |
| 12 | Interaction programme for Ph.D. | 3 <sup>rd</sup> to 23 <sup>rd</sup> March 2015     | Assistant Professors/Lecturers Research    |
|    | Scholars                        |  | Scholars                                   |

**Professional Development Programmes (Short Terms)** 

| 1 | Workshop on<br>'Administrative Procedures'                                | 2 <sup>nd</sup> to 6 <sup>th</sup> June 2014      | Group C Non-teaching Staff from colleges/Universities                                |
|---|---|---|--|
| 2 | Workshop on Script Writing (Academic<br>Writings & Publication Skills)    | 23 <sup>rd</sup> to 27 <sup>th</sup> Sep. 2014    | Assistant Professors/ Lecturers/Research<br>Scholars from Humanities/Social sciences |
| 3 | Principal's Meet  | 7 <sup>th</sup> to 8 <sup>th</sup> Oct. 2014      | Principals of Degree Colleges  |
| 4 | Financial Packages  | 13 <sup>th</sup> to 15 <sup>th</sup> Oct. 2014    | Group B and C Non-teaching Staff (up to Section Officer)                             |
| 5 | Workshop on Management of Higher<br>Education for Academic Administrators | 13 <sup>th</sup> to 17 <sup>th</sup> Oct. 2014    | Group A Non-teaching staff from Colleges/Universities                                |
| 6 | Workshop on<br>'Administrative Procedures'                                | 28 <sup>th</sup> to 30 <sup>th</sup> January 2015 | Group B Non-teaching Staff<br>(up to Section Officer)                                |
| 7 | Statistical packages for<br>Research                                      | 16 <sup>th</sup> to 21 <sup>st</sup> March 2015   | Assistant Professors/Lectures/ Research<br>Scholars                                  |