



**MINUTES OF THE MEETING OF THE 74th EXECUTIVE COUNCIL OF MANUU
HELD ON FRIDAY THE 17th MAY 2019 AT 10.00 A.M. AT MANUU, CAMPUS,
GACHIBOWLI, HYDERABAD**

MEMBERS PRESENT:

Sl No.	Name	Designation
1.	Dr. Mohammad Aslam Parvaiz Vice-Chancellor	Chairman
2.	Prof. Ayub Khan Pro-Vice-Chancellor	Member
3.	Prof. V. Kamakshi Prasad Professor, Department of Computer Science Engineering, JNTU College of Engineering, Hyderabad	Visitor's Nominee
4.	Prof. Fatima Begum Dean, School of Education & Training	Member
5.	Prof. Mohd. Naseemuddin Dean, School of Languages, Literature & Indology	Member
6.	Prof. Abdul Wahid Dean, School of CS&IT	Member
7.	Prof. P. F. Rahaman Director I/c, DDE	Member
8.	Prof. H. Khatija Begum Professor, Dept. of Education & Training	Member
9.	Dr. Bilal Rafiq Shah Associate Professor, MANUU-CTE, Srinagar	Member
10.	Dr. Syed Mahmood Kazmi Asst. Professor, Dept. of Translation Studies	Member
11.	Dr. M. A. Sikandar Registrar	Ex-Officio Secretary

Prof. Shashikanth Sharma, Prof. P. Mohanty and Prof. Bharat Bhaktibhai Ramanuj could not attend the meeting due to their pro-occupation.

At the outset, the Vice-Chancellor while welcoming the Members, introduced Prof. Ayub Khan who joined as the Pro-Vice-Chancellor of the University. Thereafter the Vice-Chancellor asked the Registrar to take up the agenda items for discussion.

74.1 Confirmation of the Minutes of 73rd Meeting of the Executive Council held on 01.03.2019

Minutes of the 73rd Meeting of the EC were circulated among the members of the Executive Council. No comments were received from the Members.

The Executive Council, therefore, confirmed the Minutes of the 73rd Meeting of the EC held on 01.03.2019.

74.2 Follow up Action Taken Report (ATR) on the Minutes of 73rd Executive Council 01.03.2019

The Action Taken Report (ATR) was presented before the EC in pursuance of the decisions by the Executive Council in its Meeting held on 01.03.2019.

The Executive Council noted the Action Taken Report.

74.3: Items for Reporting / Ratification

74.3.1 Prof. Ayub Khan, Professor of Mathematics, JMI, New Delhi assumption of charge as Pro-Vice-Chancellor, MANUU

Ref: EC Resolution No.73.5.6 dated 1.3.2019

The Executive Council noted the joining of Prof. Ayub Khan, Professor, Dept. of Mathematics, Jamia Millia Islamia, New Delhi, as Pro-Vice-Chancellor of MANUU on deputation basis w.e.f 27.03.2019.

74.3.2 Appointment of Member of Finance Committee

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Atri Bhowmik, Finance Officer, Maulana Abul Kalam Azad University of Technology (formerly West Bengal University of Technology) as Member of Finance Committee under Statute 18 (1) (iii) for a period of one year w.e.f. 15.05.2019 or until further orders whichever is earlier.

74.3.3 Appointment of Dean, School of Sciences

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. P. F. Rahaman, Professor-Sciences as Dean School of Sciences under Statute-7 for a period of one year w.e.f. 16.05.2019 or until further orders whichever is earlier.

74.3.4 Appointment of Head, Dept. of Management Studies

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. Badiuddin Ahmed, Professor, Dept. of Management studies as Head, Department of Management Studies under Statute 8 for a period of three years w.e.f. 01.03.2019 or until further orders whichever is earlier.

74.3.5 Appointment of Head, Dept. Social Work

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. Shahid, Professor, Dept. of Social Work as Head, Department of Social Work under Statute-8 for a period of three years w.e.f. 01.04.2019 or till further orders whichever is earlier.

74.3.6 Re-appointment of Head, Dept. of Political Science

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the re-appointment of Dr. Afroz Alam, Associate Professor, Dept. of Political Science as Head, Department of Political Science under Statute-8 w.e.f. 03.05.2019 until further orders.

74.3.7 Appointment of Head, Dept. of Hindi

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Karan Singh Utwal, Associate Professor, Dept. of Hindi as Head, Department of Hindi under Statute-8 for a period of three years w.e.f. 14.05.2019 or until further orders whichever is earlier.

74.3.8 Appointment of Head, Dept. of Translation

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. Khalid Mubashir-uz-Zafar, Professor, Dept. of Translation Studies as Head, Department of Translation Studies under Statute-8 for a period of three years w.e.f. 15.05.2019 or until further orders whichever is earlier.

74.3.9 Extension of deputation period in respect of Dr. Mohd. Kamil, Joint Director, CIT

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of deputation period in respect of Dr. Mohd. Kamil, Associate Professor, Jamia Millia Islamia, New Delhi as Joint Director, Centre for Information Technology, MANUU for a further period of one year w.e.f 21.02.2019 on the existing terms and conditions.

74.3.10 Appointment of Vice-Principal for MANUU-Polytechnic Hyderabad

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Z. Abdul Raheem, Associate Professor, MANUU Polytechnic Hyderabad as Vice-Principal (as functional charge) for a period one year w.e.f. 18.03.2019 or till further orders in addition to his normal duties.

74.3.11 Appointment of Warden Boys Hostel

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Mr. Junaid Ahmad, Assistant Professor, Dept. of Persian as Warden (Mess), Boys Hostel – IV for a period of one year w.e.f 21.03.2019 or until further order whichever is earlier.

74.3.12 Extension of the term of appointment of Chief Consultant, CUCS

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of the term of appointment of Mr. Anis Ahsan Azmi, Chief Consultant, Centre for Urdu Cultural Studies (CUCS) for a period of one year w.e.f. 13.04.2019 or till further orders whichever is earlier on the existing terms and conditions.

74.3.13 Extension of term of appointment of Wardens Girls Hostels

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the extension of term of appointment of the following as Wardens for Girls Hostels for a period of one year from the dates mentioned against each or until further orders whichever is earlier.

S. No	Name of the Faculty	Name of the Hostel & date of extension
1	Dr. Sameena Kausar, Assistant Professor, Dept. of Arabic	Warden, Gulzar Girls Hostel w.e.f 4.4.2019
2	Dr. Shagufta Parveen, Hindi Officer	Warden, Old Girls Hostel w.e.f 25.5.2019

74.3.14 Appointment of Additional Controller of Examination

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Mohd. Kamil, Joint Director, CIT to function as Additional Controller of Examinations (IT) to deal with matters related to data processing, entrance test etc. on full time basis w.e.f. 08.03.2019 or till further orders.

74.3.15 Appointment of Advisor for DDE

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. V. Venkaiah, Former Vice-Chancellor, Krishna University as Advisor in the Directorate of Distance Education, MANUU for period of one year w.e.f 03.04.2019 on a consolidated remuneration of Rs. 70,000/- p.m.

74.3.16 Appointment of Dean Student's Welfare

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Prof. Alim Ashraf, Professor, Department of Arabic as Dean Student's Welfare (DSW) for a period of one year w.e.f 30.04.2019 or until further orders whichever is earlier.

74.3.17 Constitution of Standing Committee for Medical Re-imbusement Scheme / Regulations

EC Resolution (33rd) dated 22.12.2009

EC Resolution (66th) dated 15.2.2018

The Executive Council noted and ratified the decision of the Vice-Chancellor in constituting a Standing Committee under Clause VII of MANUU Medical Re-imbusement Scheme / Regulations, 2010 with the following members:

<i>S.No.</i>	<i>Composition</i>	
1	Vice-Chancellor's Nominee for a period of one year. (Prof. Syed Mohammed Haseebuddin Qaudri, Head, Dept. of English)	Chairman
2	In-charge Heath Centre (Dr. Khutubuddin Ansari)	Ex-Officio Member
3	Deputy Registrar (ER.I)	Ex-Officio Member
4	Assistant Registrar (ER-II)	Ex-Officio Member
5	Principal, MANUU-Polytechnic, Hyderabad	Member
6.	One teacher representative to be nominated by the VC for a period of one year.(Dr. Junaid Zakir, Assistant Professor, Dept. of Translation)	Member
7.	Two Non-teaching staff representatives to be nominated by the VC for a period of one year. (Ms. P. Shanta, Assistant Registrar & Mr. Razzak Shareef, Lower Division Clerk)	Member
8	Joint Registrar, Medical Cell	Ex-Officio Member & Convener

74.3.18 Appointment of Assistant Controller of Examinations

The Executive Council noted and ratified the decision of the Vice-Chancellor in approving the appointment of Dr. Arfath Ahmed, Assistant Professor, MANUU-Polytechnic Hyderabad to function as Assistant Controller of Examinations for a period of six months w.e.f 03.04.2019 or until further orders whichever is earlier in addition to his normal duties.

74.3.19 Appointment of Mr. Ahmed Abdul Hafeez Khan, retired Senior Audit Officer as Consultant (Audit)

The Executive Council noted and ratified the decision taken by the Vice-Chancellor for appointing Mr. Ahmed Abdul Hafeez Khan, a retired Senior Audit Officer from the O/o. the Principal Accountant General, Hyderabad as Consultant (Audit) in MANUU for a period of six month on monthly remuneration of Rs.45,000/-. He joined the duties on 1.5.2019.

74.3.20 Promotion of Non-Teaching employees :

(i) Promotion from Section Officer to Assistant Registrar:

The Executive Council noted and ratified the action taken by the Vice-Chancellor in approving the promotion of the following Section Officers through Limited Departmental Test against 50% promotion quota as per the provisions of the Recruitment Rules of the University:

<i>S.No.</i>	<i>Name of the Employee & Designation</i>	<i>Promoted as</i>	<i>Date of Promotion</i>
1	Mr. Md.Faiz ur Rahman Section Officer, Hyderabad	Assistant Registrar	12.04.2019 (AN)
2	Dr. M.A. Quddus Section Officer, Hyderabad	Assistant Registrar	12.04.2019 (AN)
3.	*Mr. Md. Abdu Zaffar Section Officer, RC Darbhanga	Assistant Registrar	22.4.2019 (FN)
4.	Mr. P. Habibulla Section Officer, Hyderabad	Assistant Registrar	02.05.2019 (FN)

(*) Reverted back to his substantive post of Section Officer, RC Darbhanga on his own request w.e.f. 1.5.2019. Mr. P. Habibulla next in the panel was promoted in his place.

- (ii) ***Promotion from the post of Assistant to Section Officer, Library Attendant to Library Assistant and MTS to Lower Division Clerk under Limited Departmental Test***

The Executive Council noted the promotion of the following Non-Teaching employees to various positions through Limited Departmental Test as per the Recruitment Rules of the University:

<i>S.No.</i>	<i>Name of the Employee & Designation</i>	<i>Promoted as</i>	<i>Date of Promotion</i>
1.	Mr. Mohd Abdul Naseer Assistant, Hyderabad	Section Officer	24.04.2019
2.	Ms. Maiser Jan Library Attendant, Srinagar	Library Assistant	13.04.2019
3.	Ms. Romana Bashir Office Attendant, Srinagar	Lower Division Clerk	16.04.2019

74.3.21 Appointment of Non-Teaching employees through Direct Recruitment

The Executive Council noted the appointment of the following non-teaching staff through direct recruitment basis vide Employment Notification No.51/2018 dated 16.07.2018:

<i>S. No</i>	<i>Name of the candidate</i>	<i>Name of the post</i>	<i>Category</i>	<i>Date of appointment</i>
1	Mr. Naveed Anjum	Senior Technical Assistant (Computers)	UR	10.1.2019
2	Mr. Sai Kumar Banapuram	Manager – Guest House	UR	3.4.2019

74.3.22 Enhancement of monthly remuneration to the Model School Teachers appointed on contractual basis as per KVS norms

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in considering the enhancement of rates of remuneration to Rs. 27,500 p.m. for PGTs and Rs. 26,250/- for TGTs and Rs. 21,250/- for PRTs w.e.f. 1.5.2019 of the MANUU Model Schools at par with the rates prescribed by the Kendirya Vidyalaya Sangathan (KVS) to its contractual teachers.

74.3.23 MHRD / UGC communication regarding extension of allowances to Non-Teaching employees as per recommendations of 7th CPC

The Executive Council noted the adoption of UGC communication No. 11-1/2017 (CU) dated 13.05.2019 duly enclosing the MHRD letters No. F.No.19-62/2017.CU.Cdn. dated 9.5.2019 regarding extension of allowances to Non-Teaching employees as per recommendations of the 7th CPC. The revised allowance shall be payable w.e.f 1st July 2017.

74.3.24 Memorandum of Understanding (Tri-partite MoU) between MANUU, MHRD and UGC for the FY 2019-20 - Reg.

The Executive Council ratified the Memorandum of Understanding (Tri-partite MoU) executed between MANUU, MHRD and UGC for the FY 2019-20 received from the MHRD through email communication dated 15.5.2019 and noted the contents of the MoU.

74.3.25 Recommendations of the Committee constituted by the Vice-Chancellor to consider the Ph.D qualification in Urdu possessed by Dr. Ameena Tahseen, Assistant Professor-Women's Education for consideration of her promotion under CAS

The Executive Council noted and ratified the recommendations of the Committee constituted by the Vice-Chancellor to consider the Ph.D qualification in Urdu possessed by Dr. Ameena Tahseen, Assistant Professor-Women's Education for consideration of her promotion as Associate Professor under CAS on the basis of UGC communication F. No. 26-1/2018(PS/Misc) dated 6.3.2019 (in response to University letter No. MANUU/ER-I (A)166/F. 24/2018/1277 dated 21.12.2018).

74.3.26 Various Govt. of India/MHRD/UGC orders- adoption - Regarding

The Executive Council noted various Order / Office Memorandum issued by the Govt. of India/MHRD/UGC as detailed under:

S. No.	Order/OM. No. & Date	Received from	Subject
Communications received from UGC			
1.	UGC Letter No. F.1-5/2006(SCT) dated 8.3.2019 received from the Joint Secretary (Dr. G. S. Chauhan)		Central Educational Institutions (Reservation in Teachers Cadre) Ordinance, 2019 published in Gazette of India on 7.3.2019.
Communications received from MHRD, Govt. of India			
2.	MHRD Letter F. No. 23011/1/2019-IF.I GoI, MHRD dated 3.4.2019 along with Notification dated 31.01.2019 received from Joint Secretary, Ministry of Finance		Monthly contribution towards NPS matched by the Central Government has been enhanced from the present 10% of Basic Pay plus DA to 14% of Basic Pay DA w.e.f. 1.4.2019.

3.	MHRD O.M. F. No.13011/141/2014-Vig, GoI MHRD (vigilance section) dated 4.4.2019 received from Under Secretary (Vig)	Complaints against official for manipulation in tendering and violating CVC's guidelines. Necessary instruction have been issued by the CVC to discontinue evaluation of tenders on the basis of award of marks and to ensure that all the autonomous bodies under jurisdiction of MHRD have standard procurement manual in line with GFR and other guidelines in this regard.
4.	MHRD letter F.No.57-2/2019-CU.III dated 7th May, 2019 received from Under Secretary (CU.III), Desk-CU-Cdn, MHRD	Permission for the recruitment of teaching and non-teaching positions in Central Universities

74.3.27 Constitution of the Committee for framing of service conditions for teaching staff of the University

Ref: EC Resolution No. 72.5.8 dated 27.12.2018

The Executive Council noted and ratified the decision taken by the Vice-Chancellor to constitute a Committee consisting of following members to frame draft service conditions and code of conduct for the teaching staff of the University in the form of Ordinance.

- (i) Prof. Mohd. Shahid, Professor, Dept. of Social Work – (Chair)
- (ii) Dr. B. K. Mohapatra, Former Registrar, Lal Bahadur Shastri Sanskrit Vidyapeeth, New Delhi and Director I/ MANUU Polytechnic, Cuttack
- (iii) Shri. Ram Dutt, Registrar, Central University of Haryana
- (iv) Deputy Registrar, ER-I Section – (Convener)

74.3.28 Release of Dearness Allowance (DA) at the revised rate w.e.f 01.01.2019 to the regular employees of MANUU

The Executive Council noted the approval accorded by the Vice-Chancellor for payment of Dearness Allowance to the regular employees of f MANUU drawing pay as per revised Pay Scales under the 7th CPC, at the enhanced rates of 12% from the existing rate of 9% in terms of Ministry of Finance, GoI, Office Memorandum No. 1/1/2019-E.Ii (B) dated 27.2.2019.

74.3.29 Appointment Coordinators for various UGC Remedial Coaching Schemes for SCs/STs/OBCs/Minority Students

The Executive Council noted and ratified the decision taken by the Vice-Chancellor in appointing the following faculty members as Coordinators for various UGC Remedial Coaching Schemes for SC/ST/OBC (Non-Creamy Layer and Minority Students) for a period of one year w.e.f **4.4.2019** or until further order whichever is earlier:

<i>S. No</i>	<i>UGC Scheme</i>	<i>Tenure of the Scheme</i>	<i>Name & designation</i>
1.	<i>Remedial Coaching for SC/ST/OBC (Non-Creamy Layer) & Minority Students</i>	Up to 31.3.2019	Mr. Mohd. Mustafa Ali, Associate Professor Dept. of MCJ
2.	<i>Coaching Classes for Entry into Service for SC/ST/OBC (Non-Creamy Layer)</i>	Up to 31.3.2019	Dr. S. Maqbool Ahmed, Associate Professor, Dep. of Botany
3.	<i>Coaching for National Eligibility Test or State Eligibility Test for SC/ST/OBC (Non-Creamy Layers & Minority Community Students.</i>	Up to 31.3.2019	Dr. Syed Najiullah, Assistant Professor Dept. of Public Administration

74.3.30. Sanction of additional teaching posts sanctioned by the UGC for the newly established polytechnics at Cuttack and Kadapa (II phase)

The Executive Council noted the UGC communication F.No. 1-1/2013 (CU) Vol-XVII dated 4th March, 2019 regarding sanction of eight additional teaching positions (Assistant Professors/Lecturers) for University Polytechnics at Cuttack and Kadapa under Phase-II.

74. 4: Item for Consideration

Matters Arising out of the 34th & 35th Academic Council Meetings

74.4.1 Minutes of the 34th Academic Council Meeting held on 07.03.2019

The Executive Council considered and approved the Minutes of the 34th Academic Council Meeting held on 07.03.2019.

74.4.2 Re-constitution of Advisory Committee of the Research and Training Centres

Ref: EC Resolution No. 72.4.2.3 dated 27.12.2018
AC Resolution No. 34.4.17 dated 7.3.2019

The Executive Council in its 72nd Meeting held on 27.12.2018 resolved to approve the re-organization of Centres of the University and provided linkages with the Schools of Studies concerned for encouraging inter-disciplinary research and teaching. The EC also authorized the Vice-Chancellor to take all necessary steps in this regard including reconstitution of the Advisory Committee of these Centres. The existing composition of the Advisory Committee earlier approved by the Academic Council in its 16th Meeting is as under:-

- (i) Vice Chancellor – Chairman;
- (ii) All Professors in the Centres; -Members;
- (iii) Two outside experts from the concerned field nominated by the Vice Chancellor- Member;
- (iv) One faculty member (within the University) – nominated by the Vice Chancellor- Member;
- (v) Sr. most Associate Professor by Rotation- Member;
- (vi) Sr. most Assistant Professor by rotation- Member;
- (vii) Director of the Centre – Member Secretary;

The Executive Council after taking into consideration of the recommendations of the Academic Council in its 34th Meeting held on 7.3.2019 unanimously **resolved** that the existing composition of the Advisory Committee for Centers shall be modified to the extent that the nominee of the Vice-Chancellor shall function as Chairperson of the Advisory Committee of the Centres instead of the Vice-Chancellor under clause (i) of the Composition.

74.4.3 Re-constitution of School Board

Ref: EC Resolution No. 72.4.2.3 dated 27.12.2018

The Executive Council considered the recommendations of the Academic Council in its 34th Meeting held on 7.3.2019 for inclusion of the Directors and Professors of the Centres as Members in the respective School Board in view of the re-organization of University Centres.

74.4.4 Adoption of AICTE Pay Scales, Service Conditions and Minimum Qualifications for the appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in technical Education (Diploma) Regulations , 2019

The Executive Council considered and **resolved** to approve the recommendations of the Academic Council in its 34th Meeting held on 7.3.2019 for the adoption of the revised AICTE Pay Scales, Service Conditions and Minimum Qualifications for the

appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in technical Education (Diploma) Regulations, 2019 for the teachers and other academic staff of the University Polytechnic .

Clause 2.1 Revised Designations and Mode of Appointments

The Executive Council further considered and ***resolved*** to approve the recommendations of the Academic Council for adoption of the following nomenclatures for all new appointees of University Polytechnic against teaching posts sanctioned by the UGC in conformity with AICTE regulations, 2019.

<i>S. No.</i>	<i>Designations of Teaching Faculty</i>	<i>Entry Pay(Rs.)</i>	<i>Level / Mode of Appointment</i>
1.	Lecturer	56,100 (level – 9A)	Direct Recruitment
2.	Lecturer	57,700 (level-10)	Promotion / Direct Recruitment
3.	Lecturer (Senior Scale)	68,900 (level-11)	Promotion
4.	Lecturer (Selection Grade – I)	79,800 (level-12)	Promotion
5.	Lecturer (Selection Grade – II)	1,13,400 (level-13A1)	Promotion
6.	Head of the Department	1,13,400 (level-13A1)	Direct Recruitment
7.	Principal	1,13,400 (level-13A1)	Promotion / Direct Recruitment

The EC also ***resolved*** that the above new nomenclature (Lecturer, HoD etc.) in the polytechnics shall apply to all the new appointees and the present nomenclature of Assistant Professor or Associate Professor of all the existing incumbent teachers shall be as personal to them. Similarly, the Academic Level-14 (replacement to PB-4 + AGP Rs.10,000/-) shall be allowed to the existing three Principals of polytechnics as personal to them. However all fresh appointments as Principal, Polytechnic shall be placed at Level 13A1 on tenure basis as per AICTE Regulations, 2019.

74.4.5 Adoption of AICTE Pay Scales, Service Conditions and Minimum Qualifications for the appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in technical Education (Degree) Regulations , 2019

The Executive Council considered and ***resolved*** to approve the recommendations of the Academic Council in its 34th Meeting held on 7.3.2019 for adoption of the revised AICTE Pay Scales, Service Conditions and Minimum Qualifications for the appointment of Teachers and Other Academic staff such as Library and Physical Education personnel in Technical Institution and Measures for the Maintenance of standards in technical Education (Degree) Regulations, 2019 as notified in the Official gazette Vide Notification F. No.61-1/RFD/ 7th CPC/2016-17 dated 1.3.2019 for the teaching posts in the disciplines related to technical education such as Management, Computer Applications, Computer Science & Engineering etc. in the University for various teaching Department / Institutions / Directorates / Centres.

74.4.6 Matters related to sanction of additional teaching posts for four new Science Departments under the School of Sciences - Starting of UG Sciences programmes without approval of the UGC - Reg.

Ref: EC Resolution No. 43.4(xiii) dated 20.2.2013
EC Resolution No. 45.3(vii) dated 6.7.2013
AC Resolution No. 35.5.01 dated 16.5.2019

The Executive Council noted that the UGC vide its letter F.No.1-1/2013(CU) Vol.XVII dated 4th March, 2019 has sought an explanation from MANUU about starting of new science courses without the due approval from UGC and now seeking additional teaching posts. That during the financial year 2016-17 to 2018-19 through various correspondence had approached the UGC for sanction of additional teaching positions particularly for the newly created four science departments viz. Physics, Chemistry, Botany & Zoology for offering UG & PG programmes.

The Executive Council was apprised that the University had created a School of Sciences as approved by the MHRD vide letter No. F. 27-4/2005-Desk.(U) dated 13.10.2006 and the added under the Statute 39 of the Statutes of the University. The Executive Council in its 43rd Meeting held on 20.2.2013 inter alia ratified the action taken by the Vice-Chancellor to create the following four new Science Departments and starting of new UG programmes in Sciences:-

- (a) Department of Mathematics
- (b) Department of Physics
- (c) Department of Chemistry
- (d) Department of Biological Sciences/Life Sciences

The Executive Council in its 45th Meeting held on 6th July, 2013, the nomenclature of the Department of Biological Sciences/Life Sciences was later changed to two separate departments viz. Department of Botany and Department of Zoology based on the recommendations of the first meeting of the School Board of the School of Sciences held on 6th March, 2013. As per Statute 16(5)(a) of the Statutes of the University, each School shall consist of such Departments as may be assigned to it by the Ordinances. The Executive Council was apprised that as of now, the following three UG programmes are jointly offering by five Science departments (Mathematics, Physics, Chemistry, Botany & Zoology) w.e.f. 2014-15 with an intake of 40 seats each: -

- (a) B.Sc (Physical Sciences) with Mathematics, Physics & Chemistry (MPC)
- (b) B.Sc (Physical Sciences) with Mathematics, Physics & C.S (MPCS).
- (b) B.Sc (Life Sciences) with Zoology, Botany & Chemistry (ZBC)

The EC was apprised that in order to operationalize the four newly created science departments (except Mathematics) for which no posts were sanctioned by the UGC, on the strength of the general provisions contained in the UGC sanction Orders vide its letter No. F.1-1/2013 dated 05.02.2014, the University with the approval of the

Executive Council, has reallocated vacant posts earlier sanctioned to other departments/directorates to the newly created four Science Departments:-

S.No.	New Science Departments	Details of position reallocated by EC	Original position sanctioned by UGC	Approval of the Executive Council
01.	Department of Physics (total - 3 posts)	Associate Professor-1 Assistant Professor-1	Department of CS & IT Arabic discipline from ASCW, Srinagar	48th EC dated 2.7.2014
		Professor-1	Urdu discipline from Lucknow Campus	49th EC Dated 8.11.2014
02.	Department of Chemistry (total- 2 posts)	Associate Professor-1	Department of CS & IT	48th EC dated 2.7.2014
		Professor-1	Arabic discipline from Lucknow Campus	49th EC Dated 8.11.2014
03.	Department of Botany (total 3 posts)	Associate Professor-1 Assistant Professor-1	Department of CS & IT Kashmiri discipline from ASCW, Srinagar	48th EC dated 2.7.2014
		Professor-1	Persian discipline from Lucknow Campus	49th EC Dated 8.11.2014
04.	Department of Zoology (total 3 posts)	Professor-1	DDE	44th EC Dated 4.5.2013
		Associate Professor-1 Assistant Professor-1	Centre for Deccan Studies Persian discipline from ASCW Srinagar	48th EC Dated 2.7.2014
In total 11 posts were reallocated to science departments from other departments/campuses from other disciplines.				

It was also brought to the notice of the Executive Council that in addition to the above positions reallocated to Science departments, three Assistant Professors from DDE and one Assistant Professor, Polytechnic were deputed to teach these science courses. The workload of the computer science subjects/electives in B.Sc (Life Sciences) are being handled by the teachers from the Department of CS & IT. The Executive Council after due deliberations **resolved** to approve the following recommendations of the Academic Council **with immediate effect**:

- (i) The following four existing Science Departments started by the University with the approval of the Executive Council shall be kept in abeyance till the approval of UGC for running these science courses and sanction of faculty positions:-
 - (a) Department of Chemistry
 - (b) Department of Physics
 - (c) Department of Botany
 - (d) Department of Zoology

- (ii) The existing B.Sc programmes in science as under may continue to be offered under the School of Sciences with programme coordinators for each programme under the Dean, Sciences, till such time the University gets an assurance from the UGC for running these courses and sanction of teaching positions:-
- (a) B.Sc (Physical Sciences) with Mathematics, Physics & Chemistry (MPC)
 - (b) B.Sc (Physical Sciences) with Mathematics, Physics & C.S (MPCS).
 - (b) B.Sc (Life Sciences) with Zoology, Botany & Chemistry (ZBC)

The EC noted that the University is presently offering Ph.D programme in Physics, Chemistry, Botany and Zoology and these programmes shall be continued to be offered under the School of Sciences. The Vice-Chancellor is authorized to work out suitable modalities in this regard.

The EC felt the need of having basic science departments such as Department of Botany, Chemistry, Physics and Zoology under the School of Sciences to promote research. Therefore, it should have M.Sc programmes in basic sciences besides M.Sc (Mathematics).

After discussions, the EC resolved to authorize the Vice-Chancellor to take all appropriate steps for sending fresh proposals to the University Grants Commission for introducing UG and PG programmes in the disciplines of Chemistry, Physics, Botany and Zoology so that these Departments could be restored.

74.4.7 Review of the decision of the bifurcation of the Department of Management & Commerce under the School of Commerce & Business Management

*Ref: EC Resolution No. 48.4(3) dated 2.7.2014
AC Resolution No. 35.5.02 dated 16.5.2019*

The Executive Council was appraised that the School of the Commerce and Business Management with one Department namely the Department of Management & Commerce is one of the Schools listed under the Statute-39 and approved by the UGC/MHRD. The Executive Council in its 48th Meeting held on 2.7.2014 under item No. 48.4(3) in principle approved the bifurcation of the existing Department of Management and Commerce under the School of Commerce & Business Management into two Departments viz. Department of Management and Department of Commerce. The newly carved or bifurcated Department of Commerce started functioning w.e.f. 22.6.2015 after the appointment of a separate Head of the Department.

The members were also appraised that although, the Executive Council in principle approved the bifurcation of the Department of Management and Commerce into two separate Departments, no bifurcation of teaching posts were done before the operationalization of the Department of Commerce w.e.f. 22nd June, 2015. At the time of bifurcation, the School of Commerce & Business Management was having a sanctioned strength of nine teaching posts viz. Professor-1; Associate Professor-3 and Assistant Professor-6. Out of which 8 posts were filled at the time of bifurcation in July, 2014.

The EC also noted that the Academic Council or Executive Council so far not approved any separate bifurcation of teaching posts held under the School of Commerce & Business Management although prior to bifurcation on 2.7.2014, the School was running MBA programme (earlier 60 intake and now raised to 90 from the AY 2018-19 with the approval of AC), M.Com (30 intake) and B.Com (40 intake). The workload of M.Com and B.Com were earlier handled by the teachers who were on the rolls of the combined Department of Management & Commerce. As an interim measure, the Department is being managed by one Professor-Commerce, and one Assistant Professor-Commerce, from DDE along with two Guest teachers. The UGC so far did not sanction any post for the Department of Commerce citing the reasons that no post shall be given to new University Departments. The University is finding it very difficult to cope up with the workload of the Department of Commerce without any sanctioned posts by the UGC even after four years of its bifurcation.

The Executive Council, after due deliberations unanimously *resolved* to approve the recommendations of the Academic Council to merge back the two bifurcated teaching Departments viz. Department of Management and Department of Commerce into a single Department as Department of Management & Commerce (as per srl. No.4 of the listed Departments under Statute 39 of the Statutes of the University).

The Executive Council further *resolved* to authorize the Vice-Chancellor to appoint Programme Coordinators for each programme offered under the Department of Management & Commerce on the recommendations of the Dean, School of Commerce & Business Management, if required.

The vacant posts sanctioned for the Department of Management & Commerce be filled with the specialization, if any as per the requirement of the workload of the programmes on the recommendations of the Board of Studies.

74.4.8 Review of the status of the School of Computer Science & Information Technology

Ref: EC Resolution No. 47.4(4) dated 12.2.2014
AC Resolution No. 35.5.03 dated 16.5.2019

The Executive Council has been informed that the Department of Computer Science & Information Technology is one of the recognized Department under the School of Sciences as approved by the MHRD vide its communication dated 13.10.2006 and listed under Statute 39. During the 47th Meeting of the Executive Council held on

12.2.2014 under item No.47.4(4), it was reported that B.Tech (CS) was started by the University under the Department of CS & IT and this would be an integrated programme leading to M.Tech (CS). In order to facilitate these courses, it was proposed to establish a School of Computer Science & Information Technology. Therefore, the EC approved the establishment of a new School of Computer Science & IT. Although the EC had approved for the establishment of the School of CS & IT, the same is yet to be approved by the MHRD/UGC and listed under the list of approved Schools of Studies of the University under Statute-39.

The EC has been appraised through the Academic Council that the academic programmes being offered by the Department of Computer Science & IT, over a period of time has undergone several changes from a science/IT oriented to Engineering as soon as the Department started offering technical programmes like B.Tech and M.Tech in Computer Science. The B.Tech (CS) programme being offered by the School of CS & IT under the Department of CS & IT is now recognized course by the AICTE. The University under its Act is inter alia mandated to promote technical education and as of now the University is offering four AICTE approved Diploma programme in Engineering in the disciplines of Civil Engineering, Electronics & Communications Engineering (ECE), Computer Science Engineering (CSE) & Information Technology (IT) through MANUU Polytechnic, Hyderabad. These courses are also offered in other Polytechnics. The University at its Main campus at Hyderabad has developed an infrastructure matching with an Institute of Engineering. Similarly, the CS & IT Department runs two Engineering & Technology programmes namely B.Tech (CS) and M.Tech (CS).

It was also brought to the notice of the members that as per the directions issued by the Hon'ble Supreme Court of India as notified by the AICTE, although Universities do not require prior approval of AICTE to commence a new department or course and programmes in technical education, however, universities have obligation or duty to conform to the standards; and norms laid down by the AICTE. The AICTE may cause an inspection of the University. The Principals of the polytechnics can be offered memberships in the School of Technology. The AICTE more specifically issued a communication dated 16.1.2018 to the University in connection with Diploma programmes in Engineering being offered in MANUU polytechnics and adopted by the Academic Council. However, there is no mechanism to monitor such standards under the scheme of the University Act.

The Council also noted that all the five polytechnics are now standalone institutions located at five different locations. The University is now finding it difficult to maintain academic standards as per the norms laid down by the AICTE. These Polytechnics have not made as part of any of the academic bodies under the University Act and Statutes/Ordinances so far. Hence the members felt that creating a School of Technology is imminent at this stage and to place all the five Polytechnics under the proposed new School of Technology for streaming the academic activities and teaching-learning process in the polytechnics. On the other hand, the University is also proposed to expand its technical education as per its mandate under the Act and to start B.Tech programme in other engineering disciplines like Civil Engineering/ECE/Mechanical etc through a separate agenda under item No. 35.4.11.

After due deliberations, the Executive Council *resolved* to accept the recommendations of the Academic Council to rename the School of Computer Science and Information Technology as School of Technology. In order to provide academic linkages within the University Act and Statutes the EC resolved that the Department of Computer Science & IT with all the five Polytechnics shall function under the School of Technology.

The EC authorized the Vice-Chancellor to take appropriate steps in this regard.

74.4.9. Engagement of Guest faculty in CTEs to teach B.Ed & M.Ed programme

Ref: EC Resolution No. 73.3.14, dated 1.3.2019
AC Resolution No. 35.5.08 dated 16.5.2019

The EC has been appraised the shortage of teaching staff in the CTEs due to conversion of one year B.Ed/M.Ed programmes into two year programmes from the academic year 2015-16. The EC has also been appraised about the show-cause notices that have been served on the three CTEs by the NCTE Regional Committees about the deficiency of regular or full time teachers to teach B.Ed/M.Ed programmes.

The Executive Council after due deliberations *resolved* to approve the recommendations of the Academic Council for the engagement of Assistant Professors on contractual basis to teach B.Ed and M.Ed programmes under the CTEs and the Department of Education & Training instead of Guest Faculty to meet the requirements of the NCTE guidelines. The remuneration shall be as per the limit prescribed by the UGC. However, there shall be no deviation from the procedure of engagement of such faculty as prescribed by the UGC vide communication No. F.25-1/2018(PS/MISC) dated 28.01.2019 for engagement of Guest faculty as adopted by the EC in its 73rd Meeting held on 1.3.2019

The EC also *resolved* that similar norms shall be adopted for technical courses being run under the Polytechnics as per AICTE guidelines. For all other teaching Departments, the UGC norms shall be applied in the appointment of Guest Faculty.

74.4.10 Proposal received from the Principal, Arts & Science College for Women, Budgam (J&K) for conversion of ASCW into a co-educational institution

Ref: AC Resolution No. 35.4.09, dated 16.5.2019

The Executive Council has been appraised that the Government of India/UGC has sanctioned one Arts and Science College for Women at Budgam (J&K) with teaching positions. The college is presently functioning from a leased premises at Srinagar. The Govt. of Jammu & Kashmir has allotted about 10 acre land for the construction of permanent building and hostels. The work has been assigned to CPWD and the boundary wall work is in progress. The College is finding it difficult to attract the required number of girls students because of prevailing situation at the Kashmir Valley. Hence, the Principal, ASCW, Budgam has proposed for conversion of

Women's college into a Co-education College. The above proposal has been considered and unanimously recommended by the Academic Council in its 35th Meeting held on 16.5.2019.

The Executive Council after due deliberations **resolved** to approve the recommendations of the Academic Council subject to the condition that the seats shall be first offered to girls students and the remaining unfilled seats shall only be offered to male students. The EC authorized the Vice-Chancellor to take appropriate steps in this regard including informing the UGC suitably in this regard.

74.4.11 Introduction of B.Tech programme in Civil Engineering and ECE from the academic year 2020-21

Ref: AC Resolution No. 35.5.11 dated 16.5.2019

The Executive Council considered and **resolved** to approve the proposal by the Academic Council to start B.Tech in Civil Engineering and B.Tech in Electronics and Communications Engineering (ECE) programmes from the next academic year 2020-21 under the School of Technology by replacing the three year Diploma in Civil Engineering and ECE at MANUU Hyderabad subject to the approval by the UGC. The EC authorized the Vice-Chancellor to take up the matter with the UGC for approval and additional faculty positions.

74.4.12 Report of the Committee constituted to fix the responsibility for lapses in the Arbitration Award for the work of Construction of Office Building for MANUU Regional Centre, Bangalore executed by CPWD, Bangalore

Ref: EC Resolution No. 67.4.1 (1) dated 26.3.2018
EC Resolution No. 72.5.3 dated 27.12.2018

// Recorded Separately //

74.4.13 Report of the committee constituted to examine the observation of the Performance Audit that while appointing the Instructors of ITI/ VTC about the deviation in the minimum qualification prescribed for the post

Ref: Resolution No.71.5.3 of 71st Meeting of EC held on 27.08.2018

// Recorded Separately //

74.4.14 Adoption of the Maternity Benefit Act (Amendment) 2017

The Executive Council considered and adopted the provisions of the Maternity Benefit (Amendment) Act, 2017 of the Ministry of Labour & Employment, GoI vide No.S-36012/02/2015-SSI dated 12th April, 2017 as communicated to the University by the Under Secretary, University Grants Commission vide letter F.22-4/2007(CU) Pt. file-I dated 14th February 2019 to its contractual employees.

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74.4.15 Absorption of two teachers who were appointed under Rajbhasha Scheme under XI Plan

// Recorded Separately //

74.4.16 Absorption of one teacher who was appointed under M.A in Translation Studies under Innovative programme under XI Plan

// Recorded Separately //

74.4.17 Reallocation of teaching posts among the teaching departments

// Recorded Separately //

74.4.18 Audit para of MHRD allowing retrospective Promotion of Teachers under CAS – Payment of arrears from the date of eligibility

The Executive Council noted the MHRD through its letter 13.2.2019 duly enclosing a copy of letter of the Principal Director Audit (Central) Lucknow has informed that the Audit observed that there was an excess payment of Rs. 42.71 crore made by five Universities towards arrears of pay fixation under CAS. In that the excess payment of MANUU was shown to Rs.0.034 crore towards arrears paid to 15 teaching staff due to in correct fixation of pay from respective date of eligibility (between 2009 to 2015) for their promotion to higher pay scales under CAS and not from the dates of their joining to promoted levels as per F.R.-17.

The above observation was pointed out by the Performance Audit of UGC held in MANUU during 2018 vide AE-167 dated 6.7.2018. A suitable reply dated 21.7.2018 was submitted to the Performance Audit. A similar reply dated 5.4.2019 was also furnished to the Principal Director Audit (Central) Lucknow with a copy to MHRD to drop the para.

The EC after deliberations resolved that these 15 teachers whose names have been figured in the Audit Para be informed about the audit observations suitably. The EC also resolved to obtain a suitable undertaking from the teachers who have been promoted to the post of Associate Professor or Professor (as the case may be) to the effect that any excess paid amount due to fixation of pay on promotion shall be refundable / recoverable from the beneficiaries before the release of arrears arising out the fixation on promotion.

74.4.19 Recommendations of the Committee constituted for grant of advance increment for acquiring Ph.D /M.Phil after implementation of the 7th CPC and new UGC Regulations, 2018

Ref: EC Resolution No. 71.4.2 dated 27.8.2018

The Executive Council noted the Vice-Chancellor had constituted a Committee to examine the issues related to release of non-compounded advance increments to teachers for acquiring Ph.D / M.Phil degrees while in service or at the entry level after implementation of the 7th CPC and as per the new UGC Regulations, 2018 under the chairpersonship of Director, IQAC. The Committee met on 12.4.2019 and examined the cases of 35 teachers and other academic staff. Out of which, the Committee had recommended 30 eligible cases for grant of non-compounded advance increments in terms of the UGC Regulations, 2018. Six more cases were under consideration.

The EC considered and **resolved** to approve the recommendations of the Committee. Arrears arising out of the re-fixation of pay shall be released only after obtaining a suitable undertaking to the effect that any excess payment due to re-fixation of pay shall be refundable / recoverable from them.

74.4.20 Adoption of O.M issued by Ministry of Finance, Dept. of Expenditure dated 7.2.2019 on bunching of stages of pay in the pre-7th CPC pay scales

The Executive Council considered and adopted the Ministry of Finance, Department of Expenditure O.M. No. 1-6/2016-IC/E-III A dated 7th Feb, 2019 on Bunching of stages of pay in the pre-7th CPC pay scales consequent upon fixation of pay in the revised pay scales based on the 7th CPC. The pay fixation of teaching / non-teaching staff wherever applicable in terms of the aforesaid O.M. be dealt on case to case basis.

The meeting concluded with vote of thanks to the chair.

**Registrar &
Secretary, EC**