

मौलाना आज़ाद नेशनल उर्दू यूनिवर्सिटी
MAULANA AZAD NATIONAL URDU UNIVERSITY
(A Central University established by an Act of Parliament in 1998)
(Accredited "A" Grade by NAAC)



ADMINISTRATION – SECTION / प्रशासन अनुभाग

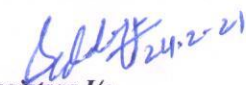
सं./No. MANUU/Admn /F.110/2021-22/ 1086

दिनांक: 23/2/21
February, 2021.

CIRCULAR / परिपत्र

All the employees/officials who have been sanctioned special/festival advance through SBI Prepaid Cards are requested to collect the same from the Administration Section by submitting a photocopy of their Identity Card duly signed by them, so as to forward the same to the SBI, HUC Branch.

All the Heads/Incharges of Offcampuses are requested to keep the SBI Festive Cards in their custody till proper distribution to the concerned employees and forward the acknowledgement of receipt, in the necessary format as given by the Administration Section. Further, the photocopy of Identity Cards of the sanctioned employees of festival advance may be obtained along with employee signature.


Registrar I/c
प्रभारीकुलसचिव

To

Heads of Sections Headquarters and Satellite Campuses,
Regional Centres, Sub-Regional Centres

Copy to: प्रतिलिपि

1. Office of the Vice-Chancellor / Registrar / F.O/PRO
2. COE/Director, DDE
3. Concerned file