



Prof. Mohammed Abdul Azeem
Chief Returning Officer

drazem@manuu.edu.in
manuu.dsw@gmail.com

No. MANUU/DSW/CRO/F.60/2019-20/

Date: 03.09.2019

NOTIFICATION FOR MSU 2019-20

It is hereby notified that the Elections for Office Bearers and Members of Executive Committee of MANUU Students' Union (MSU - 2019-20) will be held on 19th September, 2019 from 09:00 am to 01:00 pm.

The following are the details of Election:-

I. University Headquarters:

Names of the posts for which elections are scheduled to be conducted:

a) Office Bearers

- i. President
- ii. Vice-President
- iii. Secretary
- iv. Joint Secretary and
- v. Treasurer

b) Members of Executive Committee at Headquarters:

1.	School of Languages, Linguistics & Indology	:	One Member
2.	School of Commerce & Business Management	:	One Member
3.	School of Sciences	:	One Member
4.	School of Education & Training	:	One Member
5.	School of Mass Communication & Journalism	:	One Member
6.	School of Arts & Social Sciences	:	One Member
7.	School of CS & IT	:	One Member
8.	Polytechnic, Hyderabad	:	One Member

II. Outside University Headquarters:

Members of Executive Committee:

1.	Satellite Campus Lucknow	:	One Member
2.	Srinagar (Arts & Science College for Women)	:	One Member
3.	Srinagar (CTE)	:	One Member
4.	Bhopal (CTE)	:	One Member
5.	Asansol (CTE)	:	One Member
6.	Aurangabad (CTE)	:	One Member
7.	Sambhal (CTE)	:	One Member
8.	Bidar (CTE)	:	One Member
9.	Nuh (CTE)	:	One Member
10.	Darbhanga (CTE)	:	One Member
11.	Darbhanga (Polytechnic)	:	One Member
12.	Bangalore (Polytechnic)	:	One Member
13.	Kaddappa (Polytechnic)	:	One Member
14.	Cuttack (Polytechnic)	:	One Member

Application form and Nomination fee:

Nomination fee: Rs. 500.00 for Registration(**Non-Refundable**), Rs.500.00 (**Refundable Deposit**) total Rs. 1000.00 (**Rupees: One Thousand only**) to be paid either in cash/DD drawn in favour of Maulana Azad National Urdu University payable at Hyderabad by the contestant for all posts. **Upon withdrawal of nomination, Rs.1000.00 will be refunded.** An amount of Rs.500/- will be returned to the contestant only, if the candidate secures minimum 15% of total votes casted for the contested post. Otherwise, the deposited amount shall be forfeited.

Application form and proforma of required documents can be had from office of the Dean Student Welfare, on working days or can be downloaded from MANUU website. For any query please contact Prof. M.A Azeem, CRO, Mobile No. 9849325765 or Prof. Syed Alim Ashraf, Dean Students Welfare, Mobile No. 9885700584.

Schedule of Elections 2019-20

S.No.	Schedule	Dates
01	Issue of Notification & Nomination forms	03 rd September, 2019 (Tuesday)
02	Last date & time for filling Nomination forms	09 th September, 2019 (Monday - 05:30 pm)
03	Withdrawal of Nominations	11 th September, 2019 (Wednesday - 04:00 pm)
04	Declaration of final list of candidates	11 th September, 2019 (Wednesday - 5:30 pm)
05	Canvassing period	11 th September, 2019 to 17 th September, 2019 (Wednesday to Tuesday)
06	No Canvassing Day	18 th September, 2019 (Wednesday)
07	Date and Time of conduct of Elections	19 th September, 2019 (Thursday) 09:00 am to 01:00 pm.
08	Counting of Results	19 th September, 2019 (Thursday - 02:30 pm onwards)
09	Declaration of Results	19 th September, 2019 (Thursday)
10	Investiture ceremony	24 th September, 2019 (Tuesday - 04:00 pm) Tentatively

The term of the eighth MANUU Students' Union shall expire on completion of present academic session (2019-20).

The Nomination Forms, affidavit on Rs. 20 Non Judicial stamp paper and required documents (as indicated in the checklist below) should be submitted on or before, 09th September, 2019 (Monday) 05:30pm.

The students of Hyderabad campus should submit the nomination form and the required documents to the undersigned at the O/o the DSW, MANUU and students of Off-campus/Colleges other than Hyderabad should submit their nomination form to Returning Officer's at respective off-campus/Colleges. The nomination form, format of the Affidavit, Rules and Regulations for MANUU Students' Union can be downloaded from the University website – www.manuu.ac.in.

Checklist of Documents Required:

1. Nomination Form
2. Demand Draft
3. Affidavit
4. Copy of ID Card
5. Bonafide Certificate



Azhar
3/9/2019
Chief Returning Officer
MSU Elections 2019-20

To

All Deans of Schools of Studies
All Heads of Departments
All Directors / Centre
All Polytechnics, CTEs, Satellite Campus Lucknow and Arts & Science College for Women, Srinagar

Copy to:

1. Vice-Chancellor's Office, Pro-Vice Chancellor's Office, Registrar's Office
2. Academic Section
3. Director, CIT with a request to upload on University Website
4. Media Coordinator/PRO
5. Provost
6. Wardens – Boys' and Girls Hostels
7. All Notice Boards
8. Concerned file