



Office of the Provost, MANUU Hostels

5th July, 2017

Notice

Hostel Re-admission - 2017-2018

All the residents of the Hostels, who have applied for re-admission (2017-2018) into MANUU Hostels are hereby informed to report to the concerned Warden of your Hostels between **25 July 2017 and 1st August 2017** and complete the Hostel re-admission formalities on payment of **Rs 7000/- (toward Hostel fee and Mess Advance)** and payment of previous dues, if any. All the candidates must sign on the **Undertaking (Format placed at Annexure - I)** at the time of reporting, failing which they will not be granted hostel admission.

The Girl candidates must also submit the duly-filled in and signed Undertaking by their Parents (The format of Undertaking by the parent of Girl candidates is placed on the University website Annexure - II). The mobile number of the students, parent and local guardians is compulsory for Hostel records and shall be submitted on the Undertakings at the time of readmission. **Only the registered mobile numbers of the students and their parents will be used for communication purposes and for SMS alerts.**

Provost, Girls Hostels

Provost, Boys Hostels

Copy to:

1. Office of the Vice-Chancellor
2. Office of The PVC/Registrar I/C
3. Joint Director, CIT request to upload at the University Website
4. Sr. Warden(Boys Hostels), Wardens and Caretakers of the Girls & Boys Hostels for Displaying it at Notice Board
5. Concerned file

MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD
HOSTEL ADMISSION 2017-18

UNDERTAKING to be submitted by Student/Scholar at the time of Hostel Admission

I,.....(S/o)(D/o).....
bearing enrolment number studying in the
Department/College do hereby undertake that:

1. I am not employed (Part-time or Full-time) anywhere and that my hostel facility will be withdrawn in the event of my being employed/found to be employed after hostel admission is granted.
2. (a) I am not availing fellowship/scholarship with HRA benefit during the current academic year.
(b) In the event of my being selected for any fellowship/scholarship with HRA benefit, I shall vacate the hostel/ *I shall inform the hostel authorities* within 30 days of commencement of the same.
(c) If after the hostel admission it is found that I am availing fellowship/scholarship with HRA, my hostel admission will be cancelled and I shall be liable to face disciplinary action.
3. I shall immediately inform the hostel authorities of change in my mobile number/residential address and change in my Parent's/Guardian's contact number and residential address. In case of non-compliance, disciplinary action will be initiated.
4. (a) I shall pay the monthly Mess dues within the stipulated time and that I shall be liable for penalty at Rs 50/- per day for the first month of outstanding dues and at Rs 100/- per day for the second month of outstanding dues.
(b) At the end of two months of outstanding/uncleared Mess dues, my Mess facility/Hostel facility shall be withdrawn and I shall be liable for disciplinary action.
(c) I shall seek prior written permission of the hostel authorities, if I do not wish to avail Mess facility for a continuous period of more than three days in a particular month, failing which I shall pay the Mess Bill of minimum fifteen days for that particular month.
5. The information provided is correct to the best of my knowledge and that the supporting documents/certificates submitted are genuine.
6. If at any stage, it is found out that I have provided wrong information or fake supporting documents/certificates, my hostel admission shall be cancelled and I shall be liable for disciplinary action.
7. I shall abide by the rules and regulations of the hostel and university failing which I shall be liable for disciplinary action.

Signature:

Full Name:

Contact number:

MAULANA AZAD NATIONAL URDU UNIVERSITY, HYDERABAD
HOSTEL ADMISSION 2017-18

UNDERTAKING by Parent of Girl-Resident at the Time of Hostel Admission

(to be submitted at the time of Admission on Rs 10/- Non-Judicial Stamp Paper)

I,father/mother/guardian of Ms.....
(resident of Girls Hostel - Old/ Gulzar Girls Hostel) do hereby undertake that:

(1) My daughter shall strictly adhere to the Hostel timings and follow the rules governing late entry/ Gate Pass issue.

(3) I have no objection to my daughter availing late entry/gate pass facility as per Hostel/ University rules.

(4) **I have no objection to my daughter staying away from the hostel up to p.m. with the permission of the hostel authorities in the prescribed format as per rules.**

(5) I have no objection to my daughter staying overnight with relatives in or near Hyderabad as per hostel and university rules and regulations with (a) my prior consent and (b) subsequent information to my relative(s) staying in Hyderabad or near Hyderabad. The details of my relatives in or near Hyderabad where my daughter can be permitted to stay overnight with permission as per rules are given below:

Name of 1 st Relative		Name of 2 nd Relative	
Relationship with Hostel Resident		Relationship with Hostel Resident	
Address		Address	
Contact No.		Contact No.	

I further undertake that it shall be binding on my relative to inform the hostel authorities immediately on the arrival of my daughter at their home.

(6) That the hostel authorities/university shall not be held responsible for any untoward incident occurring with/to my daughter outside the Hostel/University beyond the stipulated Hostel timings for Girls Hostels.

(7) In the event of my daughter not following the stipulated hostel timings as per rules, she shall be liable for disciplinary action including expulsion from the hostel.

Signature of Father/Mother/Guardian:

Full Name:

Residential address:

Email id:

Contact Number (Mobile):

Contact Number (Landline with STD code) if any:

Contact Number (Mobile) of Hostel Resident: