



Dr.Shakeel Ahmad
Registrar

Ref. No. MANUU/RO-III /F.07/2016-17/30

03.11.2016.

CIRCULAR

Sub: Complaints to be addressed to Officer on Special duty, Campus
Development/ Engineering Section- Reg.

All the Section Heads and the Head of the Departments/ Centres are hereby informed to forward any complaints in respect of installation/ poor functioning/ repairs of Reverse Osmosis, Water Coolers and Uninterrupted Power Supply to the Officer on Special Duty (Campus Development/ Engineering Section). The Engineering Section will attend above complaints henceforth.

Registrar

To

All the Section Heads/ Head of the Departments and Centres

Copy to:

- 1) P.S to Vice Chancellor
- 2) OSD, Engineering Section
- 3) Purchase Section
- 4) Concerned file