



F.No. MANUU/ER-I(B)/F.110/2019-20/  
27th August, 2019

**OFFICE ORDER**

Sub: Enforcement of Biometric attendance system for Teaching Staff

- Ref: 1. Office Order No. MANUU/ER.I(B)/F.110/2019-20 dt. 5.7.2019  
2. NCTE Order No. NCTE-Reg1912/26/2019-US (Regulation)-HQ dt.10.7.2019  
3. Circular No. MANUU/ER.I(B)/F.110/2019-20/738 dt. 31.7.2019  
4. Office Order No. MANUU/ER.I(B)/F.110/2019-20/ dt. 8.8.2019  
5. Office Order No. MANUU/ER.I(B)/F.110/2019-20/ dt. 23.8.2019

Based on the outcome of the meeting convened by the Vice-Chancellor on the request of the Office Bearers of MANUTA held on 26th August, 2019 (between 1.30 to 2.30 p.m.) and subsequent request dated 26.8.2019 received from MANUTA, the deadline for compliance of biometric attendance system for teaching staff vide office order 5th cited has been extended to **6.9.2019**.

  
REGISTRAR

**Copy to:**

1. The Vice-president, MANUTA
2. All Deans of Schools/ Heads of Departments/ Directors of Centres / Director, DDE/ Regional Directors/ Assistant Regional Directors/ Principals of CTEs / Polytechnics/ ITIs/ Model Schools/ In-charge of Lucknow and Budgam Campuses.
3. Finance Officer/Coordinator-Teaching, BAS
4. Deputy Registrar (ER.I)/Assistant Registrar (ER.I)
5. Dean (STC), Jt. Dean (Academic), Director, IQAC, Director (Admissions), DSW, Proctor, Controller of Examinations.
6. Sectional Heads/JRs/DRs/ARs
7. Office of the Vice Chancellor/ Pro-Vice Chancellor / Registrar/Librarian
8. Director, CIT for uploading the University website
9. PRO / Hindi Officer – for translation in Urdu/Hindi