

مولانا آزاد نیشنل اردو یونیورسٹی
MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Accredited 'A' Grade by NAAC

Visitor

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President of India

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Janab Zafar Yunus Sareshwala

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Registrar

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Academic Section: 040-2300 8441

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E-mail: admissions.manuu@gmail.com; website-www.manuu.ac.in

IMPORTANT DATES

Date of Issue of Notification	:	01.05.16
Last date for submission of filled-in application forms		
All Entrance Test based Programs: PhD./M.Phil / B. Tech. (CS) / M.Tech. (CS)/ MCA / MA(JMC) / MBA/ D.El.Ed. / B.Ed. / M.Ed. and Polytechnic	:	31.05.16
All Merit based Programs: UG/PG/Paramedical programs /Bridge Courses and Lateral Entry for B.Tech (CS) and Polytechnic programs	:	11.07.16
Last date for submission of application form for Part-Time / Parallel (Certificate/Diploma/PG Diploma) Programs	:	10.08.16
For other important dates refer to respective program details		

Application fee (payment through Challan /Online)	:	Rs.300/-
Application fee (payment through Challan/Online) for SC/ST/PwD/Women candidates	:	Rs. 200/-

Important Dates for admissions 2016-17

Entrance Tests			
M.Phil : Urdu/English/Hindi/Arabic/Persian /Management/Education/SEIP	:		07.06.16 (FN)
Ph.D. : English/ Hindi/Arabic/Persian /Management/Education/SEIP	:		07.06.16 (AN)
M.Phil. : Translation Studies / Women Studies/ Political Science	:		08.06.16 (FN)
Ph.D.: Translation Studies / Women Studies / Mass Comm. & Journalism /Mathematics/ Zoology	:		08.06.16 (AN)
M.Phil. : Public Administration/ Islamic Studies	:		09.06.16 (FN)
Ph.D.: Public Administration/Social Work/Islamic Studies / Computer Science	:		09.06.16 (AN)
B.Ed.	:		11.06.16 (AN)
Polytechnic	:		12.06.16 (FN)
M.Ed.	:		12.06.16 (AN)
M.A.(JMC)/B.Tech. (CS)/ M.Tech. (CS)	:		13.06.16 (FN)
D.El.Ed.	:		13.06.16 (AN)
M.B.A.	:		14.06.16 (FN)
M.C.A.	:		14.06.16 (AN)
Display of qualified candidates list for Interview (for M. Phil. & Ph.D. only)			
All M.Phil. & Ph.D.	:		30.06.16
Dates of Interview (MPhil from 10.00 am, Ph.D. from 2.00 pm)			
M.Phil. (English/Urdu/Hindi/Arabic/Persian/Public Administration/Management)	:		13.07.16
Ph.D. (Education/Computer Science)	:		13.07.16
M.Phil. (Translation Studies/Women Studies/Islamic Studies/SEIP)	:		14.07.16
Ph.D. (Women Studies/Public Administration/Social Work/ Management/ Mathematics/ Zoology/ Journalism and Mass Communication/SEIP)	:		14.07.16
Ph.D. (English/Hindi/Arabic/Persian)	:		14 & 15.07.16
M.Phil. (Political Science/ Education)	:		15.07.16
Ph.D. Translation Studies/Islamic Studies	:		15.07.16
Display of Merit List & Wait List			
Polytechnic	:		22.06.16
B.Tech./M.Tech. / M.C.A. / M.A.(JMC) / M.B.A. / D.El.Ed./B.Ed./M.Ed.,	:		24.06.16
Merit Based Programs: PG /B.A./B.Com./B.Sc. /Bridge Course/Lateral Entry for B.Tech (CS) and Polytechnic	:		15.07.16
All M.Phil. & Ph.D. Programs	:		18.07.16
Part-Time / Parallel (Certificate/Diploma/PG Diploma) Programs	:		10.08.16
Dates of Admission			
	1 st Counseling	2 nd Counseling	3 rd Counseling
Polytechnic :	27.06.16	11.07.16	20.07.16
D.El.Ed. :	11.07.16	18.07.16	25.07.2016
B.Ed. :	12.07.16	19.07.16	26.07.2016
M.Ed. :	13.07.16	20.07.16	27.07.2016
M.A.(JMC) / M.B.A /B.Tech./M.Tech. / M.C.A. :	Merit List: 13.07.16 to 15.07.16		Wait List: 21.7.16 to 22.07.16
All Merit Based UG/PG Programs / reporting of wait list :	16.07.16 to 22.07.16		
Lateral Entry for B.Tech (CS) and Polytechnic Programs:	21.07.2016		
All M.Phil./Ph.D. Programs :	19.07.16 to 22.07.16		
Part time/parallel (Certificate/Diploma/PG Diploma) Programs :	17.08.16		
Commencement of Classes			
All semesters of M.Phil./Ph.D./PG/UG /Diploma /Polytechnic /Paramedical/Bridge Courses	:		01.08.16
Part time / parallel (Certificate/Diploma/PG Diploma) Programs	:		17.08.16

Note: FN: 10.00 am - 12.00 Noon & AN: 02.00pm -04.00 pm

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Prospectus for the Academic Year 2016-17

I. University Profile:

Maulana Azad National Urdu University (MANUU) is a Central University established in 1998 by an Act of Parliament. Its mandate is to promote and develop the Urdu language and to impart vocational and technical education in Urdu medium through regular and distance modes. The headquarters of the University is located in a sprawling campus at Gachibowli, Hyderabad.

The objectives of the University are as follows:

1. To promote and develop the Urdu language
2. To impart education and training in vocational and technical subjects through the medium of Urdu
3. To provide wider access to people desirous of pursuing programs of higher education and training in Urdu medium through Campus and Distance modes
4. To focus on women education

The University has seven Schools of Studies namely:

1. School of Languages, Linguistics and Indology
2. School of Arts and Social Sciences
3. School of Education and Training
4. School of Commerce and Business Management
5. School of Mass Communication and Journalism
6. School of Sciences
7. School of Computer Science and Information Technology

These seven Schools have 24 Departments which provide undergraduate, postgraduate and research programs. Most of the Schools have already produced a considerable number of M. Phil. and Ph.D. scholars. The focus of all these Schools is to explore new areas of knowledge and to advance knowledge through research and publication.

The University has several special centers such as Instructional Media Centre (IMC), Center for Urdu Language, Literature and Culture (CULLC), Center for Professional Development of Urdu Medium Teachers (CPDUMT), Human Resource Development Center (Academic Staff College), Al-Beruni Center for Study of Social Exclusion and Inclusive Policy (ACSSEIP), H.K. Sherwani Center for Deccan Studies (HKSCDS) and Center for Information Technology (CIT) which provide value addition to the University. MANUU is a major higher education service provider across the remote areas of the country for underprivileged and first generation learners of Urdu medium through its regular and distance mode programs. A network of nine Regional Centers, five Sub-Regional Centers and about 170 study centers are helping Directorate of Distance Education in offering several programs for more than 1.5 lakh learners at their door step. The University has MoUs with IGNOU, BRAOU and ETV-Urdu for Distance Education Programs. MANUU also has overseas examination centres at Jeddah, Madina, Riyadh and Dammam in the Kingdom of Saudi Arabia for distance education programs.

The University has established three Industrial Training Institutes (ITIs) and three Polytechnic Colleges in Hyderabad, Bengaluru and Darbhanga. These institutions fulfill the objectives of the University of imparting vocational and technical subjects in Urdu medium. Additionally, the University has established eight Colleges of Teacher Education at Srinagar (J&K), Darbhanga (Bihar), Bhopal (MP), Asansol (WB), Sambhal (UP), Aurangabad (Maharashtra), Nuh (Mewat, Haryana) and Bidar (Karnataka) where personal and intellectual growth of teachers is realized through varied teacher's training programs. The University also offers postgraduate courses in three languages at Lucknow Campus.

True to its mission of spreading the wings of Urdu and instilling a passion for Urdu among the new generation, the University has also established three Model Schools at Hyderabad, Darbhanga and Nuh to provide quality school education in Urdu medium.

The University has initiated innovative program "Bridge Course" to integrate Madrasa students into mainstream higher education in all streams of their choice at undergraduate level. This will facilitate them to further their academic and professional career. The University has adopted the Choice Based Credit System (CBCS) in all programs. In the recent past, the University has established a College of Arts and Science for Women at Budgam (J & K) as a means of addressing empowerment of women which is one of the important objectives of the University.



II. List of the Academic Programs:

i. Bridge Courses for Madrasa students

(two semester programs)

- i) Bridge course for Under Graduate Programs (BA/B.Com/B.Sc.) / B.Tech. (CS)
- ii) Bridge course for Polytechnic programs

ii. Undergraduate Programs in Languages, Social Sciences and Sciences

1. Bachelor of Arts (BA)

2. Bachelor of Commerce (B.Com.)

3. Bachelor of Science (B.Sc.)

- i) Physical Sciences (M.P.C.)
- ii) Physical Sciences (M.P.C.S.)
- iii) Life Sciences (Z.B.C.)

iii. School of Language, Linguistics and Indology

1. Department of Urdu

- i) M.A.
- ii) M.Phil.
- iii) Ph.D.
- iv) P. G. Diploma in Functional Urdu
- v) Diploma Course -*Tahseen-e-Ghazal*
- vi) Certificate Course -*Tahseen-e-Ghazal*
- vii) Certificate course - *Amoozish-e-Urdu*
- viii) Certificate Course - *Urdu Khushkhati*

2. Department of English

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.

3. Department of Hindi

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.
- iv) PG Diploma in Functional Hindi

4. Department of Translation Studies

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.

5. Department of Arabic

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.
- iv) Advanced Diploma in Modern Arabic Language and Translation
- v) Diploma in Arabic
- vi) Certificate of Proficiency in Arabic

6. Department of Persian

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.
- iv) Diploma in Persian

iv. School of Arts and Social Sciences

1. Department of Women Studies

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.

2. Department of Public Administration

- i) M. A.
- ii) M.Phil.
- iii) Ph.D.

3. Department of Political Science

- i) M. A.
- ii) M.Phil.

4. Department of Social Work

- i) Master of Social Work (MSW)
- ii) Ph.D.

5. Department of Islamic Studies

- i) M.A.
- ii) M.Phil.
- iii) Ph.D.
- iv) Diploma in Islamic Studies

6. Department of History

- i) M.A.

7. Department of Economics

- i) M.A.

8. Department of Sociology

- i) M.A.

v. School of Education and Training

1. Department of Education and Training

- i) Diploma in Elementary Education*
- ii) Bachelor of Education**
- iii) Master of Education***
- iv) M. Phil.
- v) Ph.D.

* D.El.Ed is offered at Headquarters only.

** B.Ed is offered at Headquarters, Colleges of Teacher Education (CTE) at Srinagar, Darbhanga, Bhopal, Asansol, Aurangabad and Sambhal, Nuh, Bidar.

*** M.Ed is offered at Hyderabad and CTEs at Bhopal, Srinagar and Darbhanga.



vi. School of Commerce and Business Management

1. Department of Management Studies

- i) Master of Business Administration (M.B.A.)
- ii) M. Phil.
- iii) Ph.D.

2. Department of Commerce

- i) Bachelor of Commerce (B.Com.)
- ii) Master of Commerce (M.Com.)

vii. School of Mass Communication and Journalism

1. Department of Mass Communication and Journalism

- i) M. A. (Journalism and Mass Communication)
- ii) Ph.D.

viii. School of Sciences

1. Department of Mathematics

- i) M.Sc.
- ii) Ph.D.

2. Department of Zoology

- i) Ph.D.

(Departments of Mathematics, Physics, Chemistry, Zoology and Botany are offering courses for Undergraduate programs, B.Sc.)

3. Polytechnics

(at Hyderabad, Bengaluru & Darbhanga)

- i) Diploma in Civil Engineering
- ii) Diploma in Electronics & Communication Engineering
- iii) Diploma in Computer Science Engineering
- iv) Diploma in Information Technology* (*Program only at Hyderabad)

ix. School of Computer Science and Information Technology

1. Department of Computer Science and Information Technology

- i) B.Tech. (Computer Science)
- ii) Lateral entry into 2nd year in B.Tech. (Computer Science) option for Polytechnic students.
- iii) M.Tech. (Computer Science)
- iv) Master of Computer Applications (M.C.A.)
- v) Ph.D.

x. Al-Beruni Center for Study of Social Exclusion and Inclusive Policy

- i) M. Phil.
- ii) Ph.D.

xi. Programs at Lucknow campus

- i) M.A. (Urdu)
- ii) M.A. (Persian)
- iii) M.A. (English)

xii. Programs at MANUU-College of Arts & Science for Women, Srinagar

- i) B.A.
- ii) M.A. (Islamic Studies)

III. GENERAL GUIDELINES:

1. **Medium of Instruction:** All programs are offered in Urdu medium.

2. **Eligibility:**

- i. For admission in **all University programs** the candidates from school system should have studied and passed Urdu either as a subject or as a language or as medium of instruction at least at 10th or 12th level.
- ii. The applicants from school system should have studied the relevant subject and should have scored marks as prescribed for the respective program
- iii. The applicants from Madrasa stream should have studied the relevant subject and should have scored marks as prescribed for the respective program

3. Incorrect/incomplete application forms, forms without Challan of requisite fee and applications received after the last date shall be rejected. Therefore, candidates are advised to read the prospectus carefully before filling and submitting the application forms.

4. The candidates are advised to take utmost care while filling the columns of Name and Date of Birth. The facts should tally exactly as they appear in SSC or equivalent certificate.



5. The University has the right to reject the application and to cancel the admission of any candidate on valid reasons as per the norms of the University. All admissions are provisional; the University has the right to cancel the admission of any student at any point of time.
6. **Mode of admission:** The University provides admissions either on the basis of merit in the qualifying exam or merit in the entrance examination/interview conducted by the University.
7. **Application forms: (Application forms can be filled only online for all programs)**

- i. **Online Application Forms for Admissions based on Entrance Test:** For the programs- D.El.Ed., B.Ed., M.Ed., M.B.A., M.A. (JMC), B.Tech. (CS), M.Tech. (CS), M.C.A., Polytechnic programs, all M. Phil. and Ph.D. programs **online application cum registration** will be available from 1st May, 2016 and only online form will be accepted. Last date for registration for these programs is 31st May 2016. **Applicants should not send hard copy/ printed application form to the University.**

Read the instructions on application form carefully before filling, choose correct program, correct college/ centers/department, exam center, etc.

- ii. **Online application forms for Admissions based on Merit:** For all merit based programs (bridge courses, UG/PG programs) candidates must fill the application forms only online. The last date for submission of form for merit based admissions is **11th July 2016**.

- iii. **Hall tickets for Entrance Test:** The University will intimate the provisional acceptance of application to the candidates only through 'SMS'/'email' for entrance test based programs after verification of the receipt of the application fee. Hall Tickets will be made available for downloading on the University website a week before the Entrance Test date. The University will not send the Hall Tickets by post. Therefore, it is the responsibility of the candidate to download the Hall Ticket and appear for the entrance test.

Candidates should download and take print of the Hall Tickets a week before the entrance test only if they receive message of acceptance of their application form. No candidate will be allowed to appear in the Entrance Test without Hall Ticket and a valid photo ID proof.

- iv. **Documents (scanned) required for filling up the application form:**

- Proof of Urdu education at 10th /12th level
- Photo of candidate or any one parent/guardian
- Receipt of Challan as applicable
- 10th class/equivalent marks sheet
- Copies of certificates/Marks sheet (s) of qualifying examinations
- Proof of caste/category certificate

- v. **Verification of documents:** The qualifications/academic credentials claimed by the applicants will be verified by the university at the time of admission. Any deficiency in qualifications at the time of documents verification may lead to rejection of admission. However, all original certificates and mark-sheet(s) of admitted students will be retained by the university and would be returned within six months.

8. Instructions for applicants awaiting results of the qualifying examination:

Candidates who are appearing/ have appeared for the qualifying examination may also apply and appear in the entrance test. The candidates are considered to be eligible only when they qualify in the entrance test, and also secure minimum marks in the qualifying examination as prescribed in the eligibility criteria before the prescribed date. However, such candidates are required to produce marks sheet and other documents in original at the time of admission. No further correspondence shall be entertained in this regard.



9. Entrance Test (ET) related information:

i. List of entrance test dates and centers for various programs:

Name of the Program	Date of Entrance Test	Exam Center
Polytechnic programs	12.06.16 (10:00 am-12:00 noon)	Hyderabad, Darbhanga, Bengaluru, Patna, Delhi, Srinagar, Lucknow
D.El.Ed.	13.06.16 (2:00 pm - 4:00 pm)	Hyderabad
B.Ed.	11.06.16 (2:00 pm-4:00 p.m)	Hyderabad, Delhi, Patna, Srinagar, Bhopal, Darbhanga, Asansol, Aurangabad, Sambhal, Nuh & Bidar
M.Ed.	12.06.16 (2:00 pm-4:00 pm)	Hyderabad, Delhi, Patna, Srinagar, Bhopal & Darbhanga
B.Tech. (CS)/ M.Tech. (CS)/MA (JMC)	13.06.16 (10:00 am-12:00 noon)	Hyderabad, Patna, Darbhanga, Delhi, Srinagar, Bhopal, Lucknow
M.B.A.	14.06.16 (10:00 am-12:00 noon)	
M.C.A.	14.06.16 (2:00 pm-4:00 pm)	
M.Phil. in Urdu / English / Arabic / Persian / Hindi / Management / Education / SEIP	07.06.16 (10:00 am-12:00 noon)	Hyderabad
M.Phil. in Translation Studies and Women Studies/Political Science	08.06.16 (10:00 am-12:00 noon)	
M. Phil. in Public Administration/Islamic Studies	09.06.16 (10:00 am-12:00 noon)	
Ph.D. in English / Arabic / Persian / Hindi / Management / Education/SEIP	07.06.16 (2:00 pm-4:00 pm)	
Ph.D. in Translation Studies / Women Studies /Journalism and Mass Communication / Mathematics/ Zoology	08.06.16 (2:00 pm-4:00 pm)	
Ph.D. in Public Administration / Social Work / Computer Science/Islamic Studies	09.06.16 (2:00 pm - 4:00 pm)	
<p>Note: 1. Address of the examination center will be displayed on hall ticket. 2. The merit list of qualified candidates for all M.Phil. and Ph.D. will be displayed on the University website on 30th June 2016. 3. Candidates qualified for interview need to e-mail their research proposals to concerned Heads of the Departments within a week from display of interview list for M.Phil. and Ph.D.</p>		

ii. The University reserves the right to reschedule the entrance test which will be duly intimated through Press and University website.

iii. The University shall not provide accommodation or travel allowance to the candidates appearing in any examination/entrance test/ interview.

10. The minimum qualifying marks in Entrance Test:

Polytechnic Programs/B.Tech./M.Tech./MCA/MBA/MA (JMC)	: 35%
D.El.Ed., B.Ed., & M.Ed.	: 40%
All M.Phil. and Ph.D. programs	: 50%



11. Age limit: Following is the table of prescribed age limit for various programs of the University:

Program	Upper Age Limit	
	Males	Females
Bridge courses	28 years	30 years
U.G. Programs	30 years	35 years
P.G. Programs	35 years	40 years

The age shall be calculated as on 1st July of the respective academic year.

12. Relaxations for SC/ST/OBC/ PwD/Women/Kashmiri Migrants etc.:

- University allows age relaxation of 5 years in case of SC/ST candidates, 3 years in case of OBCs and 10 years for PwD candidates.
 - **SC/ST/PwD and women** candidates should pay Rs. 200/- only towards application fee.
 - **For SC/ST and women** candidates' relaxation of 5% is provided in both the entrance merit and qualifying marks. However, candidates failing in the qualifying examination are not eligible.
 - **Kashmiri migrants:** The relaxation in cut-off percentage is 10% subject to minimum eligibility requirement, for Kashmiri migrants only. Domicile requirements are waived.
13. Merit list of candidates qualifying the entrance test and list of qualified candidates shall be displayed as per schedule on the Notice Boards of the Departments/Colleges/Centers and also on University website. Candidates shall also receive updates through SMS and e-mail about their admissions if they are qualified/ selected.
 14. If a candidate fails to complete admission formalities by the prescribed date, he/she shall forfeit his/her right to admission.
 15. If any error or omission is detected in the information furnished by the candidate in the application form or if any document is found to be defective at the time of verification, or at any time even after the candidate is admitted, the candidate's admission shall stand cancelled. Fee paid to the University shall not be refunded. University may initiate due legal action for cases of fraud.
 16. If an applicant is an employee (public or private sector organization), he/she shall submit a certificate of leave along with 'No Objection Certificate', for the duration of the program from his/her employer at the time of admission.
 17. Selected candidates are not allowed to complete admission formalities in absentia.
 18. If the student intends to cancel or discontinue program of study at any point of time, he/she may do so, however, fee paid by the student will not be refunded. Further, the student needs to submit No-Dues Clearance Certificate to get the Transfer Certificate. The Transfer Certificate will specifically mention the "program discontinued" phrase. If the candidate wishes to get transferred from one program to other program of the University he/she shall do so only once before the closure of admission process, if he/she fulfils the eligibility criteria and he/she is also an applicant.
 19. University reserves the right to revise the fee structure of any program during the course period.
 20. For visually challenged persons, scribes will be provided for entrance tests. Such candidates should make a formal request through email informing about program they are aspiring for and the date & place of test to the mail id- admissions.manuu@gmail.com

21. Reservation Policy:

The university follows Government of India norms for reservation of seats for admissions. The category-wise reservation for admissions is as follows: SC-15%; ST-7.5%; OBC- 27% (Non-creamy layer); PwD -3% (overall); Kashmiri Migrants -1%; NCC/NSS/Sports & Games/Ex-servicemen -1% (overall).



The applicants claiming the category need to submit the valid proof of the caste/ tribe/ other reservation in the prescribed form issued by the competent authorities as per Government of India norms along with the application form.

22. Duration of the programs:

Program	Duration
Ph.D.	Min. 2 years -Max. 5 years
M.Phil.	18 months (3- semesters)
B.A./ B.Sc.	3 Years (6 semesters)
B.Tech. (CS)	4 Years (8 semesters)
M.Tech. (CS)	2 Years (4 semesters)
M.C.A.	3 Years (6 semesters)
M.Ed.	2 Years (4 semesters)
All other PG programs	2 Years (4 semesters)
B.Ed.	2 Years (4 semesters)
D.El.Ed.	2 Years (4 semesters)
Polytechnic programs	3 Years (6 semesters)
Para-medical programs	2 Years (4 semesters)
Part time Certificate and Diploma, PG Diploma courses	1 Year

23. Essential Qualification for Research Programs:

i. M. Phil. Program:

The duration of M.Phil. program is 18 months (3-semester). Admission in M.Phil. program is based on fulfilling the following eligibility conditions:

- Candidates should have passed Post-graduation in concerned subject or allied subjects (as case may be) with at least 55% marks. However, they need to fulfill all other conditions.
- Admission is based on the merit in Written Test & Interview. The Written test and Interview will be of 75 and 25 marks respectively. Applicant must secure at-least 50% in both, the written test and interview to qualify for admission.
- Candidates who have qualified UGC/CSIR- JRF/NET, SLET in concerned subject are exempted from Written Test. However they must attend the interview compulsorily. In lieu of the entrance test 50 percent marks shall be awarded to such candidates who have qualified NET/SLET and 70 percent marks to those who have qualified JRF. However, if they wish to score more marks they can appear for the Written Test.

ii. Ph.D. Program:

The Ph.D. programs are of minimum 2 years and maximum of 5 years duration. Admission to Ph.D. program will be on the basis of fulfilling the following eligibility and conditions:

- Admission will be made once in an academic year based on merit in the Written Test and Interview.
- Candidates should have passed Post-graduation in concerned subject or allied subjects (as case may be) with at least 55% marks. However, they need to fulfill all other conditions.
- There shall be a written test for 75 marks (50 marks objective and 25 marks for subjective questions) and an interview for 25 marks. The candidate needs to score at least 50% marks in both, the written test and interview to qualify for admission.
- Candidates who have qualified UGC/CSIR- JRF/NET, valid GATE score/SLET/M.Phil. awarded in concerned subject are exempted from Written Test. However they must attend the interview compulsorily. In lieu of the entrance test 50 percent marks shall be awarded to such candidates who have qualified NET/valid GATE score/SLET/M.Phil. awarded and 70 percent marks to those who have qualified JRF. However, if they wish to score more marks they can appear for the Written Test.

Note: Intake in Research Programs (M.Phil./Ph.D.) may vary at the time of admissions



24. **Format of Entrance Test:** The model entrance test papers for all the programs are available on the University website.
25. **List of Equivalent Degrees:** The list of equivalent degrees recognized by the university to the purpose of admissions for various programs is available on the University website.
26. **Jurisdiction for Legal Matters:** All legal disputes shall be restricted to the **jurisdiction of the courts of Hyderabad only.**

IV. Details of Academic Programs/Schools of Studies:

i. Bridge Course (2 semesters)

The University has introduced 'Bridge Course' for students of Madrasa system of education from the current academic year 2016-17. The pass outs of this system of education at present have limited avenues of vertical mobility to only in courses like Arabic, Persian, Urdu, Islamic Studies etc., in certain Universities. To integrate these students into contemporary education system, "Bridge Course" for all the Under Graduate and Polytechnic programs has been introduced. After completion of this course, the candidates shall be eligible to take admission in Under Graduate programs of concerned stream taught at MANUU and Polytechnic programs. It would provide them opportunity to higher education of their choice and also enhance their employability. The syllabus, as well as the course material, will focus on the basics of the subjects and broad understanding of the same, as found in students coming from school background. The duration of the course will be of two semesters.

Eligibility for admissions:

Program	Eligibility	Intake	Mode of admission
Bridge course for Polytechnic programs	Students of Madrasas which are affiliated to Madrasa Boards of respective states and who have completed 10 th Equivalent. However, after completion of Bridge course they need to compete in entrance test for admission in Polytechnic.	30	Merit
Bridge course for B.A., B.Com., B.Sc. and B.Tech. programs	Students of Madrasas which are affiliated to Madrasa Boards of respective states and who have completed 12 th Equivalent. However, after completion of Bridge course they need to compete in entrance test for admission in B.Tech, and for other UG courses their merit in bridge course will be considered for admission.	30 in each stream	Merit

Age limit for admissions in bridge course will be 28 years for males and 30 years for females.

ii. Undergraduate programs in Languages, Social Sciences and Sciences (3-Years Degree-B.A., B.Com., and B.Sc.)

The University offers Undergraduate programs in Languages, Arts & Social Sciences, Commerce and Sciences to promote inter & multi-disciplinary approach in teaching-learning and to broaden the knowledge base of the students and also to orient them towards research. The programs are offered on Choice Based Credit System (CBCS) pattern.

1. The program will have courses under the categories of - Core Courses (CC), Ability Enhancement Compulsory Courses (AEC), Skill Enhancement Courses (SEC), Discipline Specific Electives (DSE) and Generic Elective courses (GEC). Generic Elective courses are open to undergraduate students across the disciplines.
2. The Undergraduate programs are collaboratively offered by the respective subject/language departments. The concerned Deans will co-ordinate the program for UG programs.



i) Bachelor of Arts (B.A.)

Undergraduate Program	Eligibility	Intake	Mode of admission
Bachelor of Arts (B.A.)	10+2 or Equivalent from recognized Board / Institution	100	Merit

Details of Number of Courses, number of papers and credits per paper for B.A. program:

Name of Program	Semesters	Name of Courses, number of papers and credits per paper				
		Core Courses (6 credits)	Ability Enhancement Course(AEC) (2 credits)	Skill Enhancement Course (SEC) (4 credits)	Discipline Specific Elective (DSE) (6 credits) from Social sciences	Generic Elective (GE) (6 credits)
B.A.	I	3	1	-	-	-
	II	3	1	-	-	-
	III	3	-	1	-	-
	IV	3	-	1	-	-
	V	-	-	1	2	1
	VI	-	-	1	2	1
		12	2	4	4	2

Islamic Studies course in 1st and 2nd Semesters two hours per week compulsory for all

Subject Options for B.A. Program:

Choose any one subject from the following list (Core Course)	Choose any one of the following combinations of subjects (Core Courses)	Ability Enhancement Course (AEC)
English/ Urdu/ Hindi/ Arabic/ Persian	Economics	Public Administration
	Economics	Political Science
	Economics	Sociology
	Economics	History
	Economics	Islamic Studies
	History	Public Administration
	History	Political Science
	History	Sociology
	History	Islamic Studies
	Public Administration	Sociology
	Public Administration	Political Science
	Public Administration	Islamic Studies
	Political Science	Sociology
	Political Science	Islamic Studies
Sociology	Islamic Studies	
Islamic Studies course in 1 st and 2 nd Semesters of two hours per week compulsory for all UG programs. Details of Discipline Specific and Generic electives shall be notified by the respective departments in due course.		1. Communicative English 2. Environmental Sciences One in each of 1 st and 2 nd semesters

ii) Bachelor of Commerce (B.Com.)

Undergraduate Program	Eligibility	Intake	Mode of admission
B.Com.	10+2 or Equivalent from recognized board/institution.	40	Merit
Islamic Studies course in 1 st and 2 nd Semesters two hours per week compulsory for all			


Details of number of courses, number of papers and credits per paper for B.Com. program:

Name of Program	Semesters	Name of Courses, number of papers and credits per paper					
		Core Courses (6 credits)	Language (4 credits)	Ability Enhancement Course(AEC) (2 credits)	Skill Enhancement Course (SEC) (4 credits)	Discipline Specific Elective (DSE) (6 credits)	Generic Elective(G E) (6 credits)
B.Com.	I	2	English	1	-	-	-
	II	2	Urdu	1	-	-	-
	III	2	Urdu	-	1	-	-
	IV	2	Business Comm. (English)	-	1	-	-
	V	-	-	-	1	2	1
	VI	-	-	-	1	2	1
		12	4	2	4	4	2

iii) Bachelor of Science (B.Sc.)

Undergraduate Program	Eligibility	Intake	Mode of admission
1. Physical Sciences (Mathematics, Physics, Chemistry- M.P.C.)	10+2 or Equivalent from recognized board/institution. Candidates should have studied respective subject(s) at +2.	60	Merit
2. Physical Sciences (Mathematics, Physics, Computer Sciences – M.P.CS.)		30	Merit
3. Life Sciences (Zoology, Botany, Chemistry – Z.B.C.)		30	Merit

B.Sc. (Physical Sciences – MPC/MPCS): Mathematics (C1), Physics (C2), Chemistry/ Computer Science (C3):

Name of Program	Semesters	Name of Courses, number of papers and credits per paper			
		Core Courses (6 credits)	Ability Enhancement Course(AEC) (2 credits)	Skill Enhancement Course (SEC) (2 credits)	Discipline Specific Elective (DSE) (6 credits)
B.Sc. (M.P.C/ M.P.CS)	I	C1- I C2- I C3- I	1	-	-
	II	C1- II C2- II C3- II	1	-	-
	III	C1- III C2- III C3- III	-	SEC-I	-
	IV	C1- IV C2- IV C3- IV	-	SEC-II	-
	V	-	-	SEC-III	DSE-I DSE-II DSE-III
	VI	-	-	SEC-IV	DSE-IV DSE-V DSE-VI
		12	2	4	4
Islamic Studies course in 1 st and 2 nd Semesters two hours per week compulsory for all					

B.Sc. (Life Sciences-ZBC): Zoology (C1), Botany (C2), and Chemistry (C3)

Name of Program	Semesters	Name of Courses, number of papers and credits per paper			
		Core Courses (6 credits)	Ability Enhancement Course(AEC) (2 credits)	Skill Enhancement Course (SEC) (2 credits)	Discipline Specific Elective (DSE) (6 credits)
B.Sc. (Z.B.C.)	I	C1- I C2- I C3- I	1	-	-
	II	C1- II C2- II C3- II	1	-	-
	III	C1- III C2- III C3- III	-	SEC-I	-
	IV	C1- IV C2- IV C3- IV	-	SEC-II	-
	V	-	-	SEC-III	DSE-I DSE-II DSE-III
	VI	-	-	SEC-IV	DSE-IV DSE-V DSE-VI
		12	2	4	4
Islamic Studies course in 1 st and 2 nd Semesters two hours per week compulsory for all					

iii. School of Languages, Linguistics and Indology

The School of Languages, Linguistics and Indology was established in the year 2004. The School consists of six departments.

**1. Department of Urdu**

The main objective of the Department is to spread awareness about literary and cultural importance in the lives of mankind in general and to highlight the relevance of Urdu language, literature and culture in particular in India and the world. It aims to promote the Urdu culture as the culture of representation of Indian genius, Urdu language as the language of knowledge and Urdu literature as the literature of values, which can withstand the buffeting forces of time and keep on marching. It aims at carrying out original research to develop and widen the field of knowledge. The Department offers U.G. P.G., M.Phil., Ph.D., programs, five Diploma Courses and four Certificate Courses. The thrust areas of research are; Study of Modern Culture, Language, Literature; Deccani Language, Literature and Culture; Linguistics; Mass Media; Translation, Aazadiyaat (Study of Maulana Azad) and new approaches in the field of Literary Criticism.



2. Department of English

The objective of the Department of English is to acquaint students with contemporary trends in English literature and Language. It aims at creating a holistic analytical and critical perspective and facilitates students' active and positive participation and contribution to society. The Department offers Bridge Course for Madrasa students; courses for UG programs.; M.A., M.Phil. and Ph.D., Programs. Additionally the Department teaches English to the Undergraduate students and runs a Language Proficiency Course to enhance the employability opportunities of various other departments. Its primary objective is to promote bi-lingual research in English and Urdu and promote innovative and inter-disciplinary research. The Department organizes regular National Conferences and brings out an international peer-reviewed biannual journal entitled Maulana Azad Journal of the English Language and Literature (MAJELL). The Journal is published in March and September. Its objective is to create an understanding across cultures, expand literary intellectuality, and map linguistic possibilities of expression. The thrust areas of research in the Department are: The History of English Language, English Language Teaching, Phonetics, Stylistics, History of English Literature, British Literature, American Literature, Commonwealth Literature, Urdu – English Literature, Urdu –English Translation Studies, Muslim Literature, Indian Writing in English and Literary Theory& Criticism.

3. Department of Hindi

The Department promotes Hindi language and literature in the non-Hindi speaking areas. The Department's focus is on interdisciplinary approaches of studies and research in Hindi, Urdu, Dakhini Languages and culture. The Department offers Bridge Course for Madrasa students; courses for UG programs; M.A., M.Phil., Ph.D. and a part-time program. The thrust areas of research in the Department are Feminist Literature, Dalit Literature, Medieval Poetry, Modern Literature Comparative Literature, Translation, Kathasahitya, Drama, Adivasi, Muslim Discourse and Modern Theater.

4. Department of Translation

The Department of Translation is amongst the first of its kind in India. The Department offers a Postgraduate program M.A. in Translation Studies and Research programs, M.Phil. and Ph.D. in Translation Studies. Besides a strong theoretical foundation, the Department emphasizes on the practical aspects of Translation with an objective to train students as professional translators, and motivate them to take up research in Translation Studies. The recent trends, technologies and terminology are part of the curriculum. The Department offers add-on courses on translation for UG programs viz., B.A. and B.Sc.

5. Department of Arabic

Department of Arabic was established in December, 2006. Since its inception the Department has been emphasizing on imparting knowledge of Arabic language and literature, besides training students in the fields of research. Arabic is the language of world-class Modern literature and widely sought after in the market of business and translation as well as offers great and diverse job opportunities for the young scholars. The Department focuses on effective and efficient training of the students to enable them employable. The Department offers Bridge Course for Madrasa students; courses for UG programs; M.A., M. Phil. and Ph.D. as full time Programs and Advance Diploma in Modern Arabic Language and Translation, Diploma in Arabic and Certificate of proficiency in Arabic as part time parallel programs. The alumni of the Department are successful in getting good placements in various national and multinational institutes and organizations.

6. Department of Persian

Department of Persian offers Bridge course, B.A. (Regular) (Optional Core-Paper) and II Language, PG Course M.A. Persian Research Programs M.Phil. & Ph.D. and the Language courses Diploma in Persian (two semesters) and Certificate of Proficiency in Persian (one Semester). The Thrust areas for Researches in Persian Studies are Manuscriptology, Documents Reading and Translation, Historiography, especially Medieval Indian History, Epigraphy, Numismatics and Indo Persian Literature, Sufi Poets, Cultural studies, Comparative Linguistics, Modern Trends in Persian Language, Literature and Culture. Dept. of Persian, MANUU is trying to meet the basic objectives of Persian Studies in this present scenario, i.e., Persian being a Research Language for our National Cultural Heritage and also as an International Language.



7. Post Graduate courses in Lucknow Campus

The University offers three post Graduate programs viz., M.A. (Urdu), M.A. (English) and M.A. (Persian) with an intake of 20 seats in each program at Lucknow campus.

a. Post Graduate programs in School of Languages, Linguistics and Indology:

Program	Intake	Eligibility- Admission on merit
Basic qualification: 45% marks in aggregate in Bachelor's Degree or equivalent from recognized Institution/University for all PG Programs and		
M.A. Urdu	30	Urdu as a main or optional subject or as a language at Degree or equivalent level. Moreover, candidates from allied subjects i.e. Arabic & Persian will also be considered
M.A. English	50	45% marks in English. <i>Preference:</i> a) English literature in qualifying degree program b). English as optional in qualifying degree program c). English studied as language in qualifying degree program
M.A. Hindi	30	Hindi as a language or optional Subject in Degree or Equivalent.
M.A. Translation Studies	20	Must have studied English and Urdu at 10 th or 12 th or Degree or equivalent level
M.A. Arabic	35	Arabic as main or second language in Degree/equivalent and candidates with advance/senior Diploma in Arabic with above basic qualifications are also eligible. Those with Arabic as main language will be preferred.
M.A. Persian	30	Persian as main or second language or Degree with Urdu or Arabic as Languages and studied Persian at any level.

b. Research programs in School of Languages, Linguistics and Indology

Program	Intake	Eligibility	Date of ET and Interview
M.Phil. (Urdu)	10	55% marks in respective Post Graduate Program and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines.	M.Phil. (Urdu, English, Persian, Arabic & Hindi) Entrance Test 07.06.16 Interview- 13.07.16 Ph.D. (English, Persian, Arabic & Hindi) Entrance Test 07.06.16; Interview: 14-15 th July 16
M.Phil. (English)	10		
Ph.D. (English)	08		
M.Phil. (Hindi)	08		
Ph.D. (Hindi)	02		
M.Phil. (Arabic)	10		
Ph.D. (Arabic)	04		
M.Phil. (Persian)	10		
Ph.D. (Persian)	04		
M.Phil. (Translation Studies)	10	M.A. Translation Studies with 55% marks / studied Translation as a subject in PG / PG in any discipline and qualifications prescribed at para 23 (i) of general guidelines.	M.Phil. (Translation Studies) Entrance Test 08.06.16 Interview- 14.07.16
Ph.D. (Translation Studies)	06	Post-Graduation in concerned subject with 55% marks and eligibility criteria prescribed at para 23 (ii) of the general guidelines. Candidates who do not possess M.A./M.Phil. in Translation Studies should have a Post Graduate Degree in any subject and fulfill any one of the following conditions: 1. Publication of at least 5 articles, translated from English to Urdu in reputed Urdu Journals and Magazines. 2. Minimum 3 years' experience as an English-Urdu Translator in any Government or Semi-Government organization or in any reputed media organization, 3. Published at least one book of minimum 100 pages, translated from English to Urdu.	Ph.D. (Translation Studies) Entrance Test 08.06.16 Interview- 15 th July 16

c. Part-time / parallel programs of School of Languages, Linguistics and Indology:

The students enrolled in any program of the University may take admission in the following courses as add-on course. These programs will be offered only if a minimum number of students are enrolled for the program.

Department	Programs	Intake	Qualifications
Urdu	Certificate Course - <i>Tahseen- e-Ghazal</i>	15	10+2 or equivalent, with knowledge of Urdu / English / Hindi
	Certificate Course - <i>Urdu Khuskhati</i>	25	10+2 or equivalent, knowledge of written Urdu
	Certificate course in <i>Amuzeesh-e-Urdu</i>	15	10+2 or equivalent, with knowledge of Urdu / English / Hindi
	Diploma Course - <i>Tahseen-e-Ghazal</i>	20	10+2 or equivalent, with knowledge of Urdu / English / Hindi
	Post Graduate Diploma in Functional Urdu	25	Any graduate from recognized University with 45% marks in aggregate. Studied Urdu at 10/12/Graduation level.
Hindi	PG Diploma in Functional Hindi	25	Bachelor's degree or equivalent from recognized University / Institution, Hindi as one of the language with 45% marks
Arabic	Advanced Diploma in Modern Arabic Language and Translation	30	Arabic as a subject in B. A. or Degree of Fazilat/Alimiat from any recognized Madrasa or Diploma in Arabic from any recognized University/College & 50% marks in the interview/counseling.
	Certificate of Proficiency in Arabic	25	10+2/equivalent or Alim/Fazil recognized by MANUU with Knowledge of Urdu both written and spoken
	Diploma in Arabic	25	10+2/equivalent or Alim/Fazil recognized by MANUU with Knowledge of Arabic
Persian	Diploma in Persian	25	10+2 or equivalent, or Alim/Fazil degrees from recognized institutions with knowledge of written and spoken Urdu. (to be added.)
	Certificate of Proficiency in Persian	25	10+2 or equivalent, or Alim/Fazil degrees from recognized institutions with knowledge of written and spoken Urdu.

iv. School of Arts and Social Sciences

The School of Arts and Social Sciences was established in the year 2006. The School currently consists of eight Departments.



1. Department of Women Studies:

The Department was established in 2004 and it offers M.A., M.Phil. and Ph.D. programs. The main objectives of the Department are to sensitize & equip students with issues related to Gender Sensitization, Women Empowerment, Development, Policies & Program, Legal Awareness, Feminist Critique, Concept of theories of feminism, Empirical knowledge on women issue through survey & research and Partnership with N.G.Os. The Department also studies issues of Muslim Women and documentation of empirical accounts of the realities pertaining to them.

2. Department of Public Administration

The Department of Public Administration was established in 2006 and it offers Bridge Course for Madrasa students; courses for UG programs; M.A. in Public Administration; M.Phil., and Ph.D. The Department strives to provide in-depth knowledge in the field of Public Administration with an objective to create Political and Administrative thinkers & practitioners, academics, and civil services & corporate sector aspirants.

3. Department of Social Work

The Department of Social Work was established in 2009 and it aims to develop social work professionals with an inclination and orientation to work with deprived sections of the society in the unreached pockets of the country. The Department is running two years /four semesters Master of Social Work (MSW) and Ph.D. programs for Urdu knowing students. The Department has evolved to develop a large network with the NGOs and government agencies in and outside Hyderabad to provide effective and rigorous field work training. The regular weekly individual conferences, field work seminars and skill labs have added to the creativity and commitment of the Department to enhance and enrich the skills of the students and promote progressive values among them. The Department started Ph.D. Program in the year 2014. The research Program of the Department focuses on minorities with special reference to gender issues with emphasis on practice based/intervention research.



4. Department of Islamic Studies

The Department of Islamic Studies was established in 2012. The Department offers courses for UG programs; M.A, M. Phil and Ph. D. The main objective of the Department is to offer courses in Islamic Studies in a modern perspective. In these days Islam has taken a central stage in public discussions and debates relating particularly to its political ideas and social approaches. Apart from this, Islam has a vast history of its rich civilization and culture pertaining to India and the world as a whole. Its achievements have been very unique in various fields of human life. It has played a remarkable role in the progress and prosperity of humanity. These aspects are subjects of the studies and research in today's academic world. The Department studies the vast areas of Islamic sciences, culture, civilization, mysticism and though with the aim to train scholars in the subject of Islamic Studies.

5. Department of Political Science

The Department of Political Science is created in 2015. It offers Bridge Course for Madrasa students; courses for UG programs; M.A. and M.Phil. It also strives to provide multidimensional learning experiences which integrate rigorous academic, applied, practical and cross-disciplinary perspectives to ensure a deep understanding of Political Science in all its contexts. The focus of the Department is not only to train its students as effective citizens but also fit for a large number of contemporary careers.



6. Department of History

The Department of History was established in 2014. The Department offers Bridge Course for Madrasa students; courses for UG programs; and M.A. in History. The Department has experienced teachers drawn from various reputed universities. The syllabi has been framed keeping in view the national interests, country's ethos, employability of students and objective of the University to promote women's development and other sections of the marginalized communities. Its aim, in particular, is to nurture the spirit of national integration and multiculturalism within the globally-set standards of quality teaching and research. The Department has plans to start to research programs and diploma programs in Tourism Management, Museology, Archival Management and courses allied to the industrial development, cultural diplomacy and policy planning of the Government of India

7. Department of Sociology

The Department of Sociology was established in the year 2014. The Department offers Bridge Course for Madrasa students; courses for UG programs; and M.A. in Sociology. The Department of Sociology aims at generating a class of sociologists - through teaching, training, research and other extension activities - equipped with core competencies, social sensitivities and a broad social understanding required to gauge the complexities in the social systems.

Curriculum offered in the Department focuses on the issues of general sociological concern with a special focus on issues pertinent to the sociology of Islam and Muslim communities. The students are encouraged to take up field studies which will equip them with empirical realities along with theoretical knowledge.

8. Department of Economics

The Department of Economics was established in 2014. Presently, the Department offers Bridge Course for Madrasa students; courses for UG programs; and M.A. in Economics. The faculty members at the Department are from the diverse fields viz., International Trade, International Finance, Applied Econometrics, Quantitative Economics, Monetary Economics, Islamic Banking, Gender and Development Economics. The diversity of specializations of the faculty members promotes multi-faceted research at the Department as well as contributes to provide a certain depth to its Post Graduate Program in Economics.

The Department also recognizes the growing demand for trained manpower in applied economic research for Agriculture, Industry, Government, IT sector, Banking & Finance sector, NGOs and other socio-economically relevant fields. Along with teaching and learning, the Department also intends to start Ph.D. Program in Economics in near future. The thrust areas of the Department are development of Marginalised and Minority communities in India, in general, and Andhra Pradesh and Telangana in particular.

a. Post Graduate programs in School of Arts and Social Sciences

Program	Intake	Eligibility- Admission on merit
M. A. (Women Studies)	25	40% marks in any Bachelor's degree/equivalent.
M. A. (Public Administration)	25	40% marks in any Bachelor's degree/equivalent. Preference will be given to the candidates with Public Administration and Political Science subjects in Degree.
Master of Social Work (MSW)	30	45% marks in any Bachelor's degree/equivalent. Preference will be given to graduates in Social Sciences
M. A. (Islamic Studies)	25	40% marks in any Bachelor's degree/equivalent.
M. A. (Political Science)	25	40% marks in any Bachelor's degree/equivalent. Preference will be given to the candidates with Political Science and Public Administration subjects in Degree.
M. A. (History)	25	40% marks in any Bachelor's degree/equivalent. Preference will be given to the candidates with History, subject in Degree.
M. A. (Sociology)	25	40% marks in any Bachelor's degree/equivalent. Preference will be given to the candidates with the background of sociology, social anthropology, history, political science, economics, social work, women studies and other social science disciplines.
M. A. (Economics)	25	40% marks in graduation or equivalent degree. Preference will be given to candidates with Economics, Management, Accounting, Finance, Commerce, Statistics and Mathematics.

b. Research programs in School of Arts and Social Sciences:

Program	Intake	Eligibility	Entrance Test Dates
M.Phil. (Women Studies)	08	55% marks in MA in Women Studies or Social Sciences/Languages and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines	ET- 08.06.16 (10:00 am – 12:00 noon) Interview 14.07.16
Ph.D. (Women Studies)	03		ET- 08.06.16 (2:00 pm- 4:00pm) Interview 14.07.16
M.Phil. (Public Administration)	10	55% marks in MA Public Administration or in allied subjects and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines.	ET - 09.06.16 (10:00 am – 12:00 noon) Interview 13.07.16
Ph.D. (Public Administration)	11		ET - 09.06.16 (2:00 pm – 4:00 pm) Interview 14.07.16
M.Phil. (Political Science)	06	55% marks in MA Political Science or in allied subjects and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines.	ET - 08.06.16 (2:00 pm – 4:00pm) Interview 15.07.16
Ph.D. (Social Work)	02	55% marks in MSW and eligibility criteria prescribed at para 23 (ii) of the general guidelines	ET - 09.06.16 (2:00 pm – 4:00pm) Interview 14.07.16
M.Phil. (Islamic Studies)	04	55% marks in Master degree in Islamic Studies/Arab Culture/West Asian Studies/Sunni Theology/Arabic/History, and eligibility criteria prescribed at the 23 (i, ii)	ET - 09.06.16 (10:00 am – 12:00 noon) Interview 14.07.16
Ph.D. (Islamic Studies)	03		ET - 09.06.16 (2:00 pm – 4:00 pm) Interview 15.07.16

c. Part-time / Parallel Programs of School of Arts and Social Sciences:

The students enrolled in any program of the University may take admission in the following courses as add-on course. These programs will be offered only if a minimum number of students are enrolled for the program.

Department	Programs	Intake	Qualifications
Islamic Studies	Diploma in Islamic Studies	30	Bonafide student of MANUU

v. School of Education and Training

The School of Education and Training was established in the year 2004. The School currently consists of a Department of Education and Training at Hyderabad and eight Colleges of Teacher Education located at various parts of the country.





1. Department of Education and Training

Education is the fundamental right of every child in our country. The objective of the School of Education and Training is to prepare teachers for the elementary, secondary and senior secondary schools and teacher - educators for the Colleges of teacher Education. The network of Colleges of Teacher Education is spread across the country. The School imparts quality education in modern pattern through Urdu medium at different levels of teacher education including M.Phil and Ph.D. programs.

The School offers Diploma in Elementary Education (D.El.Ed.), Bachelor of Education (B.Ed.), Master of Education (M.Ed.), M.Phil. and Ph.D. programs through Urdu medium in the Department of Education and Training at MANUU Headquarters. B.Ed. Program is also offered in its eight constituent Colleges of Teacher Education located at Srinagar (J&K), Darbhanga (Bihar), Bhopal (MP), Sambhal (UP), Asansol (WB), Aurangabad (MS), Bidar (Karnataka) and Nuh (Haryana). Further M.Ed. program is also offered at three Colleges of Teacher Education at Srinagar (J&K), Darbhanga (Bihar) and Bhopal (MP).

The research focus of the Department is on Teacher Education, Minorities Education, Madarsa Education, Distance Education, Inclusive Education, Environmental Education, Technology in Education, and Comparative Education.

Academic programs of the School of Education & Training

Program	Intake	Eligibility Criteria	Entrance Test
Diploma in Elementary Education (D.El.Ed.) at Dept. of Education & Training, University Campus, Hyderabad, Telangana	100	The Candidates with a minimum of 50% aggregate marks in Senior Secondary School / Intermediate / 10+2. Vocational courses candidates are not eligible.	13.06.2016 (2:00 pm - 4:00 pm) at MANUU Campus Hyderabad
Bachelor of Education (B.Ed.) at Dept. of Education & Training, University Campus, Hyderabad, Telangana and B.Ed. at MANUU Colleges of Teacher Education at Srinagar (J&K); Darbhanga (Bihar); Bhopal (MP); Asansol (West Bengal)	100 at each place	The Candidates with a minimum of 50% aggregate marks in B.A/B.Sc. / B.Sc. (Home Science)/ B.Com. from any recognized University or institution. List of Subjects and percentage of seats (a) Mathematics - 20% (b) Physical Science -15% (c) Biological Science -25% (d) Social Studies - 30% (e) Urdu - 10%	11.06.2016 (2:00 pm - 4:00 pm) at the centers opted by the candidates
B.Ed. at MANUU Colleges of Teacher Education at Sambhal (UP); Aurangabad (Maharashtra); Bidar (Karnataka); Nuh(Haryana)	50 in each CTE	In case no. of qualified candidates in any subject is less than the number of seats fixed for the subject, the remaining seats will be filled up by the candidate of other subjects.	
M.Ed. at Dept. of Education & Training, University Campus, Hyderabad, Telangana M.Ed. at MANUU College of Teacher Education, Srinagar (J&K) M.Ed. at MANUU College of Teacher Education, Darbhanga (Bihar) M.Ed. at MANUU College of Teacher Education, Bhopal (MP).	50 in each CTE	Candidate with a minimum of 55% aggregate marks in B.Ed. from a recognized University or institution.	12.06.2016 (2:00 pm - 4:00 pm) at the centers opted by the candidates

M.Phil. (Education) at Dept. of Education & Training, University Campus, Hyderabad	10	Candidate with a minimum of 55%marks in M.Ed./M.A. (Education) from a recognized University or institution and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines.	07.06.2016 (10.00 am - 12.00 noon) Interview on 15.07.2016
Ph.D. (Education) at Dept. of Education & Training, University Campus, Hyderabad	10	Candidate with a minimum of 55% marks in M.Ed. /M.A.(Education) / M.Phil. (Education) from a recognized University or institution and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines.	07.06.2016 (2:00 pm - 4:00 pm) Interview on 13.07.2016

Note:

- Candidates who have appeared at B.Ed./Degree/Intermediate Final year and are waiting for their results are also eligible to write the Entrance Test for M.Ed./B.Ed./D.El.Ed. respectively. However they have to compulsorily produce their mark sheets and provisional certificate at the time of counseling.
- At the time of counseling all original certificates and other relevant documents will be verified.
- An applicant seeking admission into Ph.D. should take leave for a period of minimum of two years if working and if not working should give an undertaking to the effect that he / she is not working.
- Research Scholars who are under the Guide ship of CTEs faculty:
 - Will necessarily complete 6 months of course work and one colloquium at Headquarters.
 - Such Scholars have to compulsorily present pre-submission seminar, Viva-voce examination at the headquarters, the Scholar and Guide must also be present at the headquarters for pre-submission presentation and viva- voce examination.

For paper pattern of entrance test visit University website.

vi. School of Commerce and Business Management

1. Department of Management Studies:

Department of Management Studies was established under the School of Commerce and Business Management with the introduction of MBA program in the academic year 2004-05. Apart from the regular Management subjects which are an integral part of any management course emphasis is laid upon Case studies in the respective functional areas, Personality development sessions, Guest lectures by experts from industry, Seminars by the students on wide ranging topics, Management games and Industrial visits. The program is intended to develop an understanding of industry and acquire skills for career development of students. The Department also offers research programs in Management Studies, M Phil and PhD. The research program promotes innovation, focuses on activities that can make a difference to problems that matter to industry and society and has a business-friendly attitude to foster external collaborations. The Department research focus is on four major areas namely Marketing Management, Financial Management, Human Resource Management and General Management and has a highly supportive research environment that nurtures and develops future generations of young researchers.



2. Department of Commerce:

The Department of Commerce has been established during the year 2015-16 under the School of Commerce and Business Management. The Department is currently offering Bridge Course for Madrasa Students, B.Com., and M.Com. programs. The programs focus on emerging issues in Commerce, Accounting and Finance such as application of Computers in Accounting and Finance, Banking and Insurance etc. Programs have been designed in a way to meet the requirements of Industry and Business. The M.Com. offers specializations in Finance and Accounting. Project work is a mandatory component of M.Com program which provides Industrial experience in real time.



Academic programs in School of Commerce and Business Management:

Program	Intake	Eligibility	Mode of Admission
B.Com.	40	45% marks in intermediate or equivalent from any recognized Board	Merit in qualifying examination
Master of Business Administration (MBA)	60	45% marks in any Bachelor's degree/ equivalent degree.	Entrance test- 14.06.2016 (10:00 am-12:00 noon)
Master of Commerce (M.Com)	30	45% marks in B.Com. (General) / B.Com. (Computers)/ B.Com. (Company Secretary) from any recognized University	Merit in qualifying examination
M. Phil (Management)	10	MBA/equivalent degree with 55% marks and eligibility criteria prescribed at para 23 (i, ii) of the general guidelines	ET- 07.06.2016 Interview - 13.07.16
Ph.D. (Management)	10		ET -07.06.2016 Interview - 14.07.16

vii. School of Mass Communication and Journalism

The School of Mass Communication and Journalism was established in 2004.



1. Department of Mass Communication and Journalism

The Department was established in the year 2004 with introduction of M.A. degree program in Journalism and Mass Communication for training Urdu-speaking students for careers in the ever expanding field of Media. The main objective of the Department is to produce professionals who are well trained and well equipped to cope up with emerging challenges in the field of Print Media and Electronic. The department has experienced faculty members with wide range of interest and experience in the media. The department is supported by labs with State of the Art equipment for Print, Radio, Television and Video Production.



The Department also offers Ph.D course in JMC. The admission for Ph.D. is through entrance test. The thrust area of the research is the portrayal of minorities, marginalized Indian communities, representation of the under-privileged in the field of media, and other areas that have remained underexplored by academic research institutions.

Academic programs

Program	Intake	Eligibility	Mode of Admission
M. A. (Journalism and Mass Communication)	30	45% in Bachelor's Degree/equivalent degree.	Entrance Test : 13/06/2016 10:00 am-12:00 Noon at centre opted by the candidate
Ph.D. (JMC)	6	55% marks in Post-Graduation in JMC and eligibility criteria prescribed at para 23 (ii) of general guidelines	Entrance Test : 08/06/2016 02:00 pm - 04:00 pm at Hyderabad Interview : 14.07.16 from 02:00 pm

viii. School of Sciences

The School of Sciences was established in the year 2006. The school currently has five departments viz., Department of Mathematics, Physics, Chemistry, Zoology and Botany. The School also comprise of Polytechnics and Industrial Training Institutes (ITI) located at Hyderabad, Bengaluru and Darbhanga. The School also offers Paramedical programs. The School offers Bridge Course for Madrasa students; and B.Sc. program in two streams viz., B.Sc (Physical Sciences-MPC), B.Sc. (Physical Sciences-MPCS) and B.Sc. (Life Sciences). Following are the details of eligibility for the B.Sc. programs:

Program	Intake	Eligibility	Mode of Admission
B.Sc. (Physical Sciences – M.P.C.)	30	10+2 or Equivalent from recognized board/institution. Candidates should have studied respective subject (s) at +2	Merit
B.Sc. (Physical Sciences – M.P.C.S.)	30		
B.Sc. (Life Sciences – Z.B.C.)	30		

1. Department of Mathematics:

The Department of Mathematics was established in 2011. The Department of Mathematics is offering courses for the Undergraduate program, B.Sc. (Hons), M.Sc. and Ph.D. Mathematics. The faculty has diverse research interests - viz Wavelet & its applications, Algebra, Analysis, Fluid Mechanics, Celestial Mechanics & Dynamical Astronomy. Students in the Department come from different parts of the country which makes the teaching and learning environment very rich. The aim of the Department is to sharpen students' rational and mathematical skills, expose them to the varied possibilities of application of mathematics to different branches of science, engineering and industry.



Academic programs:

Program	Intake	Eligibility	Mode of Admission
M. Sc. (Mathematics)	20	45% in Bachelor's Degree, with Mathematics as one of the subjects	Merit
Ph.D. (Mathematics)	1	55% marks in Post-Graduation in Mathematics/Applied Mathematics and additional eligibility criteria prescribed at para 23 (ii) of general guidelines	Entrance Test : 08.06.2016 2:00 pm-4:00 pm; Interview : 14.07.16 from 2:00 pm

2. Department of Zoology:

The Department of Zoology was established in the year 2014, the Department offers courses for Undergraduate program and has plans to commence M.Sc. and Research programs from the next academic year. The faculty has rich research experience in Systematics/Bio-diversity, Genetics, toxicology, endocrinology and cancer biology.

Academic programs:

Program	Intake	Eligibility	Mode of Admission
Ph.D. (Zoology)	2	55% marks in Post-Graduation in Zoology/Life Sciences/Bio-Chemistry/Bio-Technology/Genetics and eligibility criteria prescribed at para 23 (ii) of general guidelines	Entrance Test : 08.06.2016 2:00 pm-4:00 pm; Interview : 14.07.16 from 2:00 pm

3. Department of Physics:

The Department of Physics was established in the year 2014. The Department offers courses for Undergraduate program. The Department has plans to start the M.Sc. and Research programs in near future. The Department has faculty with national and international research experience in frontier areas of Physics such as of Electronics, Theoretical Physics and Astronomy. The Department at present is offering Bridge Course for Madrasa students; and B.Sc. program.

4. Department of Chemistry:

The Department of Chemistry was established in the year 2014, The Department offers courses for Undergraduate program. The Department has plans to start the M.Sc. and Research programs in near future. The Department at present is offering Bridge Course for Madrasa students; and B.Sc. program.

5. Department of Botany:

The Department of Botany was established in the year 2014, The Department offers courses for Undergraduate programs and envisions to initiate M.Sc. and Research programs in near future. The faculty has rich research experience in areas of Bio-diversity, environmental stress on plants, plant pathology. The Department at present is offering Bridge Course for Madrasa students; and B.Sc. program.

6. Polytechnics:

The University initiated Polytechnic programs in line with the mandate to promote Vocational and technical courses in the year 2008-09. Three Polytechnics were established at Hyderabad, Darbhanga and Bengaluru with assistance provided by Government of India under Sachar Committee recommendation to promote educational opportunities to minorities. The duration of Polytechnic programs is three years. The Polytechnic at Hyderabad is approved by AICTE, other Polytechnics are yet to be approved by AICTE.



6.1. Details of the academic programs:

Program	Intake	Eligibility
Bridge course for Polytechnic programs	30 at each Polytechnic	Students of Madrasas which are affiliated to Madrasa Boards of respective states and who have completed 10 th Equivalent. However, after completion of Bridge course they need to compete in entrance test for admission in Polytechnic.

Technical Programs:

Sl.	Program	Intake	Qualifications	Mode of admission
1	<i>MANUU Polytechnic, Hyderabad, Telangana</i>			Entrance Test at centre opted by the candidate. 12.06.16 (10:00 am-12:00 noon);
i.	Diploma in Civil Engineering	60	10 th Class/SSC pass or equivalent Board exam with 35% marks	
ii.	Diploma in Computer Science Engineering	60		
iii.	Diploma in Electronics & Communication Engineering	60		
iv.	Diploma in Information Technology	60		
2	<i>MANUU Polytechnic, Bengaluru, Karnataka</i>			Date of merit display- 22.06.16;
i.	Diploma in Civil Engineering	40	Same as above	
ii.	Diploma in Computer Science Engineering	40		
iii.	Diploma in Electronics & Communication Engineering	40		
3	<i>MANUU Polytechnic, Darbhanga, Bihar</i>			Admissions counselling for selected candidates 27.06.16; 11.07.16 & 20.07.16
i.	Diploma in Civil Engineering	40	Same as above	
ii.	Diploma in Computer Science Engineering	40		
iii.	Diploma in Electronics & Communication Engineering	40		

6.2. 10% seats in each stream of all Polytechnics are reserved for 10th pass students from MANUU Model Schools subject to qualifying MANUU entrance test for Polytechnic programs

6.3. Lateral entry from ITI's into Polytechnic's.

Program	Intake(As per AICTE norms 2016-17)	Eligibility	Mode of Admission
Lateral entry into 2nd year (3rd semester) of Polytechnic	20% of sanctioned intake i.e. 12 per program for MANUU Polytechnic Hyderabad and 8 per program for Bengaluru & Darbhanga Polytechnic's.	12th Science with Vocational/Technical Or 10th + (2 years ITI) with appropriate specialization.	Merit

7. Paramedical Programs

The University initiated self-financed job oriented programs in Health Care sector from the academic year 2014-15. The teaching, learning, training, lab course set of the program shall be organized at Medwin Institute of Medical Sciences (MIMS), Nampally, Hyderabad, which is a collaborative institution for these programs. The following are the details of the programs and eligibility for admission. These programs have their own set of regulations, guidelines and fee structure which are different from other campus based programs of the University. The syllabus, guidelines, regulations, program schedule etc., shall be provided to the students at the time of admission (also available on university website).

Programs offered:

Sl. No.	Program	Seats	Eligibility	Duration	Age
1	Certificate in Dialysis Technician	60	10 th Class/Equivalent	2 years	Should not be over 35 years, 3 years relaxation for girls
2	Certificate in Emergency Medical Technician	60			
3	Diploma in Dialysis Technician	60	10+2 / intermediate/ Equivalent <i>1st Preference : Biology stream</i> <i>2nd Preference : Maths stream</i> <i>3rd Preference : Other streams</i>		
4	Diploma in Emergency Medical Technician	60			

ix. School of Computer Science and Information Technology

School of Computer Science & Information Technology was established in 2014 with the objective of imparting quality education in the field of Computer Science and Information Technology. The School has one department namely, Department of Computer Science & Information Technology.



1. Department of Computer Science and Information Technology

The Department of Computer Science & Information Technology (CS & IT) was established in the year 2006 with introduction of One-year Post-Graduate Diploma in Information Technology (PGDIT). From the academic year 2012-13 the Department introduced MCA (3 years) program on modular basis with two exit options viz., PGDIT after completion of one year and M.Sc. (IT) after successful completion of two years program. From the academic year 2013-14, the Department is offering B.Tech. program (4-years) in Computer Science and Ph.D. program in Computer Science. From the year 2015, the department is offering 2-year M.Tech. (CS) program. The option of Lateral entry into second year of B.Tech. (Computer Science) program for Polytechnic students is available. The B.Tech. (CS) program is AICTE approved.

**Details of the academic programs:**

Program	Intake	Eligibility	Mode of Admission
B.Tech. (Computer Science)	50	10+2 with Physics, Chemistry and Mathematics or Physics, Chemistry, Mathematics and Biology subjects with 45% marks in aggregate	ET 13.06.16 10:00 am – 12:00 noon
Lateral entry into 2 nd year of B.Tech (Computer Science) - for Polytechnic diploma holders	10	Polytechnic with CSE/IT/ECE/Electrical Eng. Disciplines with at least 45% marks in aggregate.	Merit
Master of Computer Applications (MCA) with option to exit with PGDIT after 1 Yr. /M.Sc. (IT) after 2 Yrs.	30	Bachelor's Degree with 45% marks in aggregate and Mathematics as one of the subjects at 10+2 or graduate level.	ET 14.06.16 2.00 pm-4.00 pm
*M.Tech. (Computer Science)	18	Bachelor of Technology degree in Computer Science/Information Technology/Electronics & Communication Engineering or MCA or M.Sc. in Computer Science/IT/ Electronics recognized by the University with not less than 55% marks in aggregate or its equivalent CGPA	ET 13.06.16 10:00 am-12:00 noon
Ph.D. (Computer Science)	04	Post-Graduation in Computer Science/Computer Applications/Information Technology/ Technology in relevant subject or any PG related to computer science with 55% marks and criteria's prescribed at para 23 (ii) of general guidelines	ET 09.06.2016 2:00 pm-4:00 pm Interview: 13.07.16

*60% of seats are reserved for candidates qualified on merit in entrance examination of M.Tech. 40% of seats are reserved for GATE qualified candidates. GATE qualified candidates will be considered according to the rank secured in GATE exam. In case GATE qualified candidates are not available such seats will be filled with entrance qualified candidates and vice-versa.

x. Al-Beruni Center for Study of Social Exclusion and Inclusive Policy

Al-Beruni Centre for Social Exclusion & Inclusive Policy (ACSSEIP) was established in 2007. It aims at studying the nature, extent and forms of social exclusion among some selective socially excluded groups, especially religious minorities and suggesting theoretical and policy formulations in this regard. Its key objectives include conceptualizing discrimination, exclusion and inclusion based on caste/ethnicity and religion; developing understanding of the nature and dynamics of discrimination and exclusion; developing an understanding of discrimination at an empirical level; formulating policies for protecting the rights of these groups and eradicating the problem of exclusion and discrimination. The thrust areas of the ACSSEIP are studying religious minorities with specific focus upon the Muslims as a socially excluded group, exclusion of Urdu speaking population, and studying the other excluded groups such as Dalits and tribes.

Academic programs:

Program	Intake	Eligibility	Mode of Admission
M. Phil. (Social Exclusion and Inclusive Policy)	06	Post-Graduation in Social Sciences/ Educational Studies (Social Science background)/ Law/ Gender Studies/ Human Rights/ Development Studies/ Child Rights/ Cultural Studies/ SEIP/ Dalit or Minority Studies/ Discrimination Studies/ Governance Studies/ Liberal Studies/ Human Studies/ International Studies/ Comparative Religion Studies/ Rural or Urban Studies as one of the subjects with 55% marks and essential qualification as prescribed at para 23 (i, ii) of general guidelines	E T-07.06.2016 10.00 am-12.00 noon Interview 14.07.16
Ph.D. (Social Exclusion and Inclusive Policy)	03		E T-07.06.2016 2.00 pm - 4.00 pm Interview 14.07.16



xi. MANUU Arts and Science College for Women, Budgam, J & K

MANUU Arts and Science College for Women, was established in 2015. It was established in fulfillment of one of the University's main objectives of empowering women. The intake capacity of College for UG Courses is 150. The College at present offers B.A. with core subjects – History, Public Administration, Islamic Studies, Political Science, Economics, Sociology, English Literature, Urdu Literature, Kashmiri Literature. M.A. in Islamic Studies is initiated from the current academic year 2016-17.

Undergraduate Program	Eligibility	Intake	Mode of admission
B.A.	10+2 or Equivalent from recognized Board / Institution	150	Merit
M.A. (Islamic Studies)	40% marks in any Bachelor's degree/ equivalent.	25	Merit

Details of Number of Courses, number of papers and credits per paper for B.A. program:

Name of Program	Semesters	Name of Courses, number of papers and credits per paper				
		Core Courses (6 credits)	Ability Enhancement Course(AEC) (2 credits)	Skill Enhancement Course (SEC) (4 credits)	Discipline Specific Elective (DSE) (6 credits) from Social sciences	Generic Elective (GE) (6 credits)
B.A.	I	3	1	-	-	-
	II	3	1	-	-	-
	III	3	-	1	-	-
	IV	3	-	1	-	-
	V	-	-	1	2	1
	VI	-	-	1	2	1
		12	2	4	4	2

Islamic Studies course in 1st and 2nd Semesters two hours per week compulsory for all

Subject Options for B.A. program at MANUU Arts and Science College for Women, Budgam, J & K

Choose any one subject from the following list (Core Course)	Choose any one of the following combinations of subjects (Core Courses)	Ability Enhancement Course (AEC)
English/ Urdu/Kashmiri	Economics	Public Administration
	Economics	Political Science
	Economics	Sociology
	Economics	History
	Economics	Islamic Studies
	History	Public Administration
	History	Political Science
	History	Sociology
	History	Islamic Studies
	Public Administration	Sociology
	Public Administration	Political Science
	Public Administration	Islamic Studies
	Political Science	Sociology
	Political Science	Islamic Studies
Sociology	Islamic Studies	
Islamic Studies course in 1 st and 2 nd Semesters of two hours per week compulsory for all UG programs. Details of Discipline Specific and Generic electives shall be notified by the respective departments in due course.		1.Communicative English 2. Environmental Sciences One in each of 1 st and 2 nd semesters



V. Fee Details (Excluding Paramedical programs)

Name of the Program	Admission Fee (One Time)	Tuition Fee (per semester)	Caution Deposit	Laboratory Caution Deposit	Laboratory/Comp. Lab. Fee (Per year)	Library Fee (Per year)	Medical Insurance Fee (Per Year)	Internet Fee (Per Year)	Games & Sports Fee (Per Year)	Educational Tour (One time)	Student Union Fund (Per Year)	Students Welfare fund (Per Year)	Total at the time of admission
Research Programs													
Ph.D. (other than Business Mgt.)	350	900	1000	-	200	500	850	200	200	-	50	50	4300
Ph.D. (Business Mgt.)	350	4500	1000	-	200	500	850	200	200	-	50	50	7900
M.Phil., (other than Business Mgt.)	350	900	500	-	200	300	850	200	200	-	50	50	3700
M.Phil., (Business Mgt.)	350	3500	500	-	200	300	850	200	200	-	50	50	6300
Under Graduate/Post Graduate Programs													
All PG Programs (except MSW, M.B.A., M.Com, M.Ed., MA-JMC, Translation Studies)	350	750	200	-	200	200	850	200	200	-	50	50	3050
MSW/Translation Studies	350	750	200	-	200	200	850	200	200	1000	50	50	4050
M.B.A	350	3500	200	-	200	200	850	200	200	1000	50	50	6800
M.Com.	350	2500	250	-	200	200	850	200	200	1000	50	50	5850
M.A. (JMC)	350	2000	250	-	200	200	850	200	200	1000	50	50	5350
M.C.A.	350	750	200	-	1000	200	850	200	200	1000	50	50	4850
B.Tech (CS)/M.Tech.(CS)	350	3000	200	-	1000	200	850	200	200	1000	50	50	7100
B.Ed.	350	3500	200	-	200	200	850	200	200	1000	50	50	6800
M.Ed.	350	3500	200	-	200	200	850	200	200	1000	50	50	6800
B.A./B.Com.	350	750	200	-	200	200	850	200	200	-	50	50	3050
B.Sc.	350	750	200	500	500	200	850	200	200	-	50	50	3850
Bridge Courses per annum	350	750	200	-	200	100	850	200	200	-	50	50	2950
Diploma Programs													
D.El.Ed. per annum	350	1300	200	-	200	200	850	200	200	1000	-	50	4550
Polytechnic programs per annum	500	1400	500	-	200	200	850	200	200	1000	-	50	5100
Certificate/ Diploma / PG Diploma (parallel / part time) programs													
PG Diploma in Functional Urdu, Hindi	300	400	200	-	-	200	-	200	-	-	-	-	1300
Diplomas in <i>Tahseen-e-Ghazal</i> , Arabic, Persian, Arabic Translation & Islamic Studies	300	350	200	-	-	100	-	200	-	-	-	-	1150
<i>Urdu Khush Khati, Amoozesh-e-Urdu, Tahseen-e-Ghazal</i> , Certificate of Proficiency in Arabic	200	300	200	-	-	200	-	200	-	-	-	-	1100
Note:													
1. The University has the right to revise the fees from time to time.													
2. Fee mentioned as per year shall have to be paid in the beginning of the odd semesters.													
3. Caution deposit (s) to be paid at the time of admission and is reimbursable (on producing No-Dues from all the concerned) at the time of leaving the university.													

The fee details of Paramedical programs are as follows:

Particulars / Fee (INR)	Admission Fee (One time)	Apron and ID	Tuition Fee	Library Fee	Internship / Clinical fee	Medical Fee	Lab and equipment Fee	Course Material Fee	TOTAL
Certificate Program 1 st year	225/-	1000/-	10000/-	100/-	-	850/-	2000/-	3000/-	17175/-
2 nd year	-	-	5000/-	100/-	2500	850/-	-	3000/-	11450/-
Diploma Program 1 st Year	225/-	1000/-	12000/-	100/-	-	850/-	2000/-	3000/-	19175/-
2 nd Year	-	-	6000/-	100/-	4500/-	850/-	-	3000/-	14450/-

At the time of admission, fee of first year shall have to be paid and the second year fee amount shall have to be paid in the beginning of the year as per the notification. All the fee shall have to be paid through challan (can be downloaded from University website).

Fee for foreign students (in US \$):

Programs	Admission fee \$	Tuition fee \$ Per semester	Library fee per year \$	Medical fee per year \$	Internet fee per semester \$	Caution fee \$
Ph.D./M.Phil./ PG & other programs	100	500	50	50	10	100

VI. Other Academic Centers:

i. Directorate of Distance Education:

The Directorate of Distance Education operates on the premise of propagating Urdu medium education and reaching the unreached. Its undergraduate and postgraduate programs cater to the educational needs of thousands of Urdu knowing people. DDE at present offers three Post-Graduate, three Under-graduate, and eight PG Diploma/Diploma/Certificate programs apart from the B. Ed. program. The total number of students registered in Distance Education is over 1,00,000. The DDE caters to the students with a network of nine regional centers and six sub-regional centers and 169 study centers and one examination Centre in Jeddah (Kingdom of Saudi Arabia). Please visit the university website for information on programs and facilities.

ii. Industrial Training Institutes

The University established three Industrial Training Institutes offering skill development programs. The trades - Draughtsman Civil, Electronics Mechanic, Electrician, Refrigeration & Air Conditioning mechanic, and Plumbing trades at Hyderabad; Electronics Mechanic, Refrigeration & Air Conditioning Mechanic trades at Bengaluru and Electrician and Plumbing trades at Darbhanga. The admission for these programs is based on merit and shall be notified separately as per schedule of NCVT. Please visit the University website for more details.



iii. Model Schools

The University established three model schools at Hyderabad (Telangana), Darbhanga (Bihar) and Nuh (Mewat, Haryana) to offer quality school education in Urdu medium. The schools follow CBSE curriculum. The schools offer education free of cost. The admissions for the schools are notified separately. Please contact Principals of the schools for more details.

VII. Academic Out-Reach Centers:

i. Human Resource Development Centre (HRDC):

Human Resource Development Centre (UGC Academic Staff College) is a national facility for staff development in higher education. HRDC, MANUU is one of the 66 Centres. It organizes Orientation & Refresher courses for faculty from colleges/Universities, professional development programs for senior administrators, Principals, and Group A to C categories of non-teaching staff. The Centre is well equipped with state of art facilities for training along with internet-ready computer lab and Guest house. In the year 2012, it ranked 2nd in South India and 9th in all India ranks based on assessment by NAAC.

ii. H.K. Sherwani Centre for Deccan Studies

The H.K. Sherwani Centre for Deccan Studies was established at the Maulana Azad National Urdu University, Hyderabad in March 2012. The Centre was named after the renowned Indian historian, scholar and author, Haroon Khan Sherwani. The Centre's focus is on interdisciplinary studies encompassing all disciplines of social sciences, science and technology, language and culture. The Centre is only one of its kind in any Indian university; it promotes understanding and dissemination of information on 'Deccan Studies' that has emerged as a separate area of enquiry in recent times. The Centre undertakes research and outreach activities by organizing workshops, distinguished lectures, and interactive Programs in public domain. The Centre organized several distinguished lectures by acclaimed eminent persons such as William Dalrymple, Jatin Das, Rudi Mathee, John Zubrckyi, Ratish Nanda and A.G.Noorani.



The Centre has collaborations with national and international academic and scientific bodies, viz., Association for the Study of Persianate Societies (ASPS) and IRCICA (Research Centre for Islamic History, Art and Culture), a subsidiary of OIC for research on the Deccan. The Centre has started a new initiative -- the Deccan Heritage Club as part of outreach activity and sensitizing the youth towards heritage.

iii. Centre for Professional Development of Urdu Medium Teachers

The Centre for Professional Development of Urdu Medium Teachers (CPDUMT) was established for Urdu language teachers and those who teach in Urdu medium schools and madrasas with an aim to promote their pedagogical abilities and acquaint them with the changing scenario in the field of teaching and learning so that that they might enhance the quality of teaching and enable the students of Urdu medium schools to take up the challenges of the competitive age. To achieve these objectives, the Centre conducts training programs for the teachers by utilizing the valuable services of eminent resource persons who address and interact with them on different aspects of effective methods of teaching Urdu language and literature as well as Natural Sciences and Social Sciences in Urdu and undertake to resolve their profession related problems.

Moreover, the Centre familiarize the teachers with administrative affairs of educational institutions, educational policies of central and state governments, curriculum designing, use of educational

technology, techniques of examination, evaluation and ethical aspects of the profession. The Centre provides a platform for primary, secondary and senior secondary teachers to learn from the exchange of ideas through mutual knowledge and experiences. The Centre conducts programs in all south Indian states; Gujarat, Maharashtra and Goa. It has good infrastructure, skilled staff, hostel, Library and labs.

iv. **Center for Urdu Language, Literature and Culture**

The Centre is established with the vision of “protection and promotion of aesthetic and cultural values of Urdu language, literature and its historical consciousness”. The center is a combination of archives, museum, library, cultural research facility for Urdu language, Literature and Culture. The Center organizes seminars, conferences in line with the mandate, collects and preserves rare documents and plans to digitize rare manuscripts. The Centre has collected 200 rare manuscripts and 5000 rare books.



v. **Instructional Media Centre**

The Instructional Media Centre (IMC) is an initiative taken up by MANUU to enrich its Distance Education Programs with audio, video, radio, TV and multimedia components. The IMC has state of art facilities and infrastructure under one roof for the multimedia needs of the DDE and the University. It also serves as a practical laboratory for the students of JMC to enable them to gain hands-on experience in video and audio program production. IMC has produced a number of curriculum based programs, educational documentaries targeting wider Urdu audience, and programs for special occasions and the Doordarshan regularly telecasts them in the Gyan Darshan programs.

vi. **Center for Civil Services Coaching**

The Center provides coaching facilities, testing and evaluation to enable the aspirants to succeed in various competitive examinations for recruitment to services under the central & state governments, public & private undertakings etc. The Center offers coaching facilities for admission to a variety of professional courses, communication skill and personality development. The facility provides study material, library and hostel for the aspirants of competitive examination.

vii. **Center for Women's Studies**

The Center for Women's Studies (CWS) since its inception in 2005 is engaged in training, research, extension and advocacy activities. The CWS aims to promote gender equality through education; to bring about the empowerment of women through teaching and research; to create, strengthen and disseminate information and knowledge about and for women globally; and to establish a network between women researchers, lobbyists, and policy planners. It organizes seminars, workshops, awareness programs and short term courses throughout the year.

viii. **Maulana Abul Kalam Azad Chair**

Maulana Abul Kalam Azad Chair was sanctioned to the University by UGC to promote the ideology of Azad on Social, Political and Cultural aspects of India. The objective of the chair is to conduct research activities on the Azad's personality and his contribution to national integration and the field of education.

VIII. Academic and Student Services:

i. Central Library

The Central Library at MANUU main campus is fully automated, modernized and connected to the network of the University with wireless network facility. The Library uses Bar Code, NewGenlib Software for its day-to-day transaction of circulation, 3M Tattle Tape Technology Security gate and CCTV for monitoring. The library has a seating capacity of 200 students and an auditorium with 150 seating capacity.



The Library is open from 9.30am to 6.00pm on all working days. The Reading Room is open from 9.30am to 12'O clock in the night. The library has 54954 books, 340 Dissertation and 60 Theses. The Library subscribes Journals, Popular Magazines and Newspapers. The Library has access to JStor, SpringerLink, EPW, JCCC@UGC Infonet, ISID by the INFLIBNET under UGC Infonet Program. The University staff, researchers and students can directly access the research journals through the University server. Guidelines for membership and other details are available on the University website.

ii. Center for Information Technology (CIT)

The University CIT caters to the ICT requirements of the University with the objective of providing basic computing facilities to the students and teachers. During the past few years, the centre has evolved from a very small computing facility to a critical central facility of the University. Keeping its ethos of refurbishing education and research with modernization, the Maulana Azad National Urdu University has been leveraging the ICT as a tool to induce strategic improvement and changes in the system. The CIT has thus taken on an important role of IT enabler for the University.

The centre today offers essential ICT services including Internet Access, Emailing of staffs, IT security, WiFi, University Portal development and maintenance, problem diagnostics and troubleshooting through network. To provide Internet facility and access to online learning material, the Center administers a 1-Gbps link to National Knowledge Network.

iii. Office of the Dean, Students' Welfare (DSW)

The Dean, Students' Welfare (DSW) looks after the general welfare of the students and also provide appropriate encouragement for sound and fruitful relationship between the intellectual and social life of the students for their growth and development as matured and responsible human beings. The office of the DSW provide guidance and advice to the students on matters pertaining to - organization and development of students' bodies, counseling and students' guidance facilities; promotion of students' participation in co-curricular and social activities; financial aid to students as per the decisions of the university; student-teacher and student-administration relationships; career advice and campus placement; health and medical services for the students as per the policy of the university; residential life of the students.

iv. Proctor Office

The Proctor and his team shall examine all disciplinary and related issues of the students. Student's misconduct/indiscipline cases shall be brought to the notice of the Proctor. Depending on the gravity of the case, the Proctor recommends appropriate action to the Disciplinary Committee.

Ragging is banned in the campus. As per the orders of the Hon'ble Supreme Court of India, if any incident of ragging comes to the notice of the authority of the University, the concerned student should be given liberty to explain and if his explanation is not found satisfactory, the authority would expel him/her from the University.

Use of drugs, drug trafficking and eve teasing are strictly forbidden in the University and persons found indulging in such activities will be subjected to strict disciplinary and other actions in keeping with the law of the land. Indulging in any criminal activity within or outside the University and any physical violence against fellow students and fellow residents will not be tolerated and will attract stern disciplinary action including rustication. For more details visit the website.

v. UGC Schemes (Coaching facilities)

The University provides special coaching for UGC-National Eligibility Test for students appearing for the NET exam; Coaching for entry in to services for minorities (CCMES) aspiring to compete for jobs in banks, state and central services. The University also provides remedial coaching for minority students (RCCM) in Post-Graduate and B.Ed programs.

vi. Financial Assistance

Research programs: The University provides the UGC scholarship of Rs. 5000/- p.m for M.Phil. Research Scholars and Rs. 8000/- p.m. for regular Ph.D. Research Scholars. Apart from this Rs. 8000/- will be given as contingency amount per annum. These scholarships are provided for 18 months for M.Phil. Students and 36 months for regular Ph.D. scholars. These Scholarships are awarded to those Scholars who have 75% attendance and follow the rules/regulations of the University. All financial assistance will depend on the UGC and University rules and the availability of funds.

vii. Hostel Facility

Maulana Azad National Urdu University Hyderabad offers limited hostel facilities to its students. As the University attracts students from different parts of the country, the available seats in the hostels are extremely short in relation to the demand. Grant of admission to any course of the University does not guarantee hostel accommodation. **Accommodation will be offered to the eligible applicants as per criteria laid down by 'Central Hostel Admission Committee' of the University, based on availability of seats in each hostel. The list of the students selected for hostels will be displayed at hostels and University website on 26th July 2016.**

Hostel facility provided to students will be for one academic year only. However, hostellers can apply for readmission every year.

Application for admission or re-admission to hostels shall be submitted at the Provost Office. The Hostel form will be available on the University website.



**Details of hostel fee (2016-17):**

S. Nos.	Fee Particulars	Proposed Fee
1	Hostel Accommodation Fee (Yearly)	Rs. 1200/-
2	Hostel Maintenance Fee (Yearly)	Rs. 1000/-
3	Gas Charges (Yearly)	Rs. 1000/-
4	Crockery and Utensil Fee (Yearly)	Rs. 400/=
5	Newspaper, Magazines & Recreation fund (Yearly)	Rs.100/=
Grand Total		Rs. 3700/-

The Above Hostel Fee is to be paid at the time of Hostel Admission.

Mess Fee Details (2016-17):

S.No.	Hostel Fee details	Amount (Rs.)
1.	Mess Caution Deposit (Refundable)	1500
2.	Mess Advance	1800
Total		3300 *

** The Above Fee is to be paid at the time of Hostel Admission towards Mess charges. Moreover, students have to pay monthly Mess bill before 05th of every month.*

- Mess facility attached to different hostels is compulsory for all hostellers. Students need to pay a minimum of 15 days' mess charges every month even if they are not availing the boarding for any valid reason. If a student is found not availing the mess facility continuously for 2 months without permission, his/her hostel admission will be cancelled.

viii. Health Care

The University Health Centre, managed by a team of doctors, nurses and paramedical staff caters to basic treatment. The Health Centre has an X-Ray Unit and a laboratory for conducting various clinical investigations. The services of a Student Counselor are also available. The University will assist wards in getting medical insurance coverage from standard insurance companies, which they may use in case of hospitalization.

ix. Physical Education and sports

The University has good infrastructure for Games and Sports. The facility has well equipped indoor stadium accommodating fitness center and indoor games like badminton, table tennis etc. The University promotes sports and games culture among the student community by organizing coaching camps for various sports and games for the University teams. Track and field for athletic events; cricket ground and volley ball facilities are also available.

x. National Service Scheme (NSS)

The NSS Cell MANUU aims to groom the personality of student volunteers through a series of regular and camp activities. With the motto "NOT ME BUT YOU", NSS Cell invites the volunteers for the all-round personality development through community service, group interactions and orientation trainings on and off the campus. The NSS Cell has two units with the sanctioned strength of 200 student volunteers. The fresher are encouraged to join NSS strictly on first cum first serve basis.

xi. Canteen

Apart from students managed hostel mess for resident wards, canteen facility is available at headquarters for day-scholars, staff and visitors. The canteen provides refreshments and lunch etc., at subsidized rates.



xii. Internal Complaints Committee

As per UGC norms, Internal Complaints Committee is in place to tackle the sexual harassment of women at workplace. The campus has zero tolerance policy for sexual harassment.

xiii. Students Union

The Students' Union exists in the University for the Promotion of an integral development of personality and the general welfare of students. The elections are held every year whereby students elect their representatives to the Students' Union.

xiv. Student Support Cells

The University has constituted various cells to facilitate and support students. Some of the important one are - Cell for PwDs, Anti-discriminatory officer, Anti-Ragging Cell, Standing Committee for SC & ST Cell, Equal Opportunity Cell, Grievance Redressal Cell, Liaison Officers for SC, ST and OBCs, International Students Cell. For the details of these cells and related facilities please visit the university website – www.manuu.ac.in.

xv. Attendance Requirements

- A student is deemed to have pursued a regular program of study in a subject provided he/she has actually attended at least 75% of the teaching classes held in each subject.
- A student will be allowed to take the examination in any given semester only if he/she puts in 75% percent of attendance in all subjects. However, for D.Ed., B.Ed. and M.Ed. students, 80% in theory and 100% attendance in practicals is compulsory. In MSW 100% attendance in field work practicum is compulsory.
- The Dean of the School concerned on the recommendation of the Head of the Department/Centre may condone shortage of attendance not exceeding 10% for medical reasons.
- A student deputed by the University to take part in extra co-curricular events may be given a concession of up to 5% attendance, if necessary, in addition to the relaxation in the attendance requirement as provided above. Such concession would be available for the days of actual participation in the event, including journey time with the prior approval of the Dean of the School concerned.
- **Admission will be cancelled for any student who does not have the required attendance in the 1st Semester.** The student will have to take readmission in the next academic year. A student whose admission is cancelled for not having required percentage of attendance in the semester other than I Semester will have to take readmission in the same semester in the next academic year. In case he has insufficient attendance in the second instance also, he will not be allowed to take readmission. If any student is absent constantly for 1 month, his name will be removed from the attendance register. In case a student is absent from classes on medical grounds, he may be permitted to attend classes after submitting a medical certificate. In case even after availing the 10% of relaxation of attendance on medical grounds, the student fails to fulfill the required 75% of attendance, then he will not be permitted to appear for the semester examination.
- An M.Phil research student is compulsorily required to put in 75% percent of attendance for the minimum period prescribed for completion of the program. However, his/her research guide's recommendation and authentication is admissible if the research scholar undertakes any field work after the completion of his/her course work. In such cases, the research participant's attendance shall be marked as present.
- PhD scholar of any research program should compulsorily have to put in 75% of attendance in his/her first year of the program. From the second year onwards, if the student is required to be on fieldwork, the recommendation and certification of the guide is admissible. Only such scholars/student will be considered for scholarship who have put in 75% attendance.



xvi. Examination and Assessment:

The performance of the students enrolled in various academic programs is assessed in two ways i.e. through semester end examination/annual examination (where applicable) and internal assessment on regular basis in the ratio of 70:30 respectively.

University shall conduct odd and even semester examinations for the programmes which recommend semester mode examinations. The odd semester examinations shall be conducted in November/December each academic year, and the even semester examinations shall be conducted in April/May each academic year. There shall be no supplementary examinations where semester examinations are conducted. Students with backlogs and for improvement can appear only in the ensuing respective semester examinations as and when held.

University shall conduct yearly examinations for the programmes which recommend yearly mode examinations. Supplementary examinations shall be conducted only for theory papers after declaration of final results for yearly mode examinations. Supplementary examinations shall be conducted on short notification. [Details of Examination and related matters and rules thereupon please visit the university website.]

Examination and related rules are subject to revision by the competent bodies of the university and shall be applicable to the students as notified by the university.

xvii. Admission Procedure for International Students:

- Maulana Azad National Urdu University shall consider and treat all those who are not the citizens of India as Foreign Nationals.
- Foreign Nationals shall be considered for admission into UG, PG and Research Programs offered through merit or entrance and interview modes respectively.
- The notification to invite Indian students to apply for University Programs shall also apply to Foreign Nationals. No separate notification shall be given to invite application from Foreign Nationals.
- Fifteen percent of the seats are allocated to Foreign Nationals over and above the prescribed intake in any program of the University.
- Foreign Nationals are required to fulfill the minimum eligibility criteria as prescribed for Indian students. If a Foreign National's Board/Institution/University does not offer the program prescribed as eligibility condition, an equivalent program may be considered by the Admission Committee.
- Foreign Nationals applying in any program offered through merit mode in qualifying degree examination are required to produce a certificate stating that their educational program is equivalent in terms of length of study and quality to the qualifying degree examination recognized by this University.
- If a Foreign National is selected for any program, he/she shall be sent a letter of admission through post as well as e-mail.
- The Admission Committee that grants admission to Indian candidates, shall also grant admission to Foreign Nationals on the recommendation of the Central Admission Committee.
- If a Foreign National is selected into any program, he/she shall produce the following documents: a) Student's Visa; b) Medical Certificate prescribed by Govt. of India and c) Clearance from MEA.
- **Documents to be Submitted along with Application Form:**
 - All certificates and marks sheet or grade card from High School onwards with certified English translation(if the documents are in any other language);
 - A Letter of recommendation from the Principal/Director of the College/Centre/University, where the candidate completed the studies last. The letter must be sent in sealed envelope or by e-mail to the Head of the Department in which admission is sought.
 - A synopsis/research proposal for those seeking admission to MPhil and PhD. programs.
 - A proof of adequate financial support or scholarship

- **Documents to be Submitted at the Time of Admission:**

- All Original Certificates with their transcript in English (if the certificates are in another language);
 - Photocopy of Passport and Visa;
 - Medical fitness certificate from a recognized hospital;
 - Prescribed Fee;
 - Two sets of photocopies of all certificates;
 - Twelve passport size latest colour photographs;
 - Four self-addressed postal stamped envelopes; and
 - Testimonials from two referees
- Once a Foreign National is admitted into any University Program, he/she shall be referred to as International Student.

The Foreigner's Registration Office:

- All foreign students are necessarily required to register with the Foreigner's Registration Office (F.R.O.) within 14 days of their arrival in India. The Foreigner's Registration Office (F.R.O.) issues foreign national students a residential permit which is normally valid for a period of one year and it should be renewed by the foreign student 15 days before its expiry date. The documents required to be submitted at the time of registration are:
 - a. A provisional admission/eligibility letter
 - b. Passport with a student visa
 - c. Residential proof
 - d. Bonafide certificate and
 - e. HIV certificate obtained from any recognized hospital on arrival in India.





Academic Calendar for Regular Mode Programs 2016-17

S.No	Particulars	Schedule
1.	Reopening of the University	11 th July, 2016
2.	Commencement of Classes of all Programs (Vice-Chancellor's address at 10.00 am to new students and at 3.00 pm to students of previous batches at DDE auditorium)	1 st August, 2016
3.	Students' Union Elections	3 rd September, 2016
4.	Convocation	Last Week of October, 2016
5.	Azad Day (National Education Day) Celebrations	10 th & 11 th Nov., 2016
6.	Last Date of Instruction for Odd Semesters (1 st , 3 rd , 5 th & 7 th Semesters)/M. Phil. and Ph.D. Course Work	2 nd December, 2016
7.	Commencement of Odd Semester Examinations (1 st , 3 rd , 5 th & 7 th Semesters)/M. Phil. and Ph.D. Course Work Exam	5 th December, 2016
8.	Winter Vacations	23 rd Dec., 2016 - 4 th Jan., 2017
9.	Commencement of Classes for Even semesters (2 nd , 4 th , 6 th & 8 th Semesters)	5 th January, 2017
10.	Foundation Day Celebrations	9 th January, 2017
11.	Students Fest	23 rd -25 th Jan., 2017
12.	Hostel Functions	26 th & 27 th Jan., 2017
13.	University Annual Prize Distribution Ceremony	28 th March, 2017
14.	Last Date of Instruction for Even Semesters (2 nd , 4 th , 6 th & 8 th Semesters)	4 th May, 2017
15.	Commencement of Even Semester Examinations (2 nd , 4 th , 6 th & 8 th Semesters)	8 th May, 2017
16.	Summer Vacation for 2017	20 th May - 9 th July, 2017
<p><i>Fee for the semester should be paid within a week from commencement of semester classes (except for fresh admissions)</i></p>		



List of programs approved by the University for Equivalence Purpose

The following programs are equivalent to Graduation and eligible to take admissions in M.A. Urdu, Persian and Translation Studies only.

S. No.	Name of the Course	Institution/Board/University/Organization
1	Adib Fazil	University of Madras, Chennai
2	Adeeb-i-Fazil	Calicut University, Kerala
3	Fazil	Darul Uloom Al Islamia, Basti
4	Fazil	Jamiatus-Salehat, Rampur
5	Ekhtesas	Al-Ma'hadul A'ali Al-Islami, Hyderabad, Telangana
6	Fazil	Al-Jamiatul Islamia Dar ul-Uloom, Deoband, U.P.

The following programs are equivalent to Graduation and eligible to take admissions in M.A. Urdu, Arabic, Persian, Translation Studies and Islamic Studies.

S. No.	Name of the Course	Institution/Board/University/Organization
1	Fazilat	Darul Uloom Al-Islamia, Basti, U.P.
2	Fazilat	Al-Jamiatul Islamia Dar ul-Uloom, Deoband, U.P.
3	Fazilat	Jamiatus Salehat, Ram Pur, U.P.
4	Fazil	Jamia Nizamia, Hyderabad. Telangana
5	Ikhtesas	Al-Ma'hadul A'ali Al-Islami, Hyderabad, Telangana
6	Almiat	Bihar State Madarsa Education Board
7	Fazilat	Utter Pradesh Madarsa Education Board
8	Fazilat	West Bengal Madarsa Education Board
9	Fazilat	Jamiatul Falah, Bilariaganj, Azamgarh, U.P.
10	Fazilat	Darul Uloom Nadvatul-Ulama, Lucknow, U.P.
11	Fazilat	Darul Uloom Ashrafia Misbah ul-Uloom, Mubarak Pur, U.P.
12	Fazilat	Darus Salam, Omarabad, Tamil Nadu
13	Fazilat	Alhaya Foundation and Islamic Research Centre, Sringar, Kashmir
14	Fazilat	Al-Jamia al-Islamia Darululoom Waqf, Deoband, U.P.
15	Fazilat	Jamiatu-ul-Mominath, Hyderabad, Telangana

The following programs are equivalent to 10+2 and eligible to take admissions in B.A. Urdu, Arabic, Persian and Islamic Studies.

1	Alim	Al-Jamia al-Islamia Darululoom Waqf, Deoband, U.P.
2	Alima	Jamiatu-ul-Mominath, Hyderabad, Telangana



Important Addresses (for sending filled in application forms by post) & their telephone numbers at University headquarters:

S. No.	Department	Tel. No./ E-mail
1.	Head, Department of Urdu	040-23008361/abulmanuu@gmail.com
2.	Head, Department of English	040-23008324/shugufta.shaheen@yahoo.com
3.	Head, Department of Hindi	040-23008303/mkmzafar@yahoo.com
4.	Head, Department of Translation Studies	040-23008442/ mkmzafar@yahoo.com
5.	Head, Department of Arabic	040-23008319/dr.quddus1975@gmail.com
6.	Head, Department of Persian	040-23008384/hodpersian.manuu@gmail.com
7.	Head, Department of Women Studies	040-23008301/ 23008450 shahidamurtaza@rediffmail.com
8.	Head, Department of Public Administration	040-23008327/8/9490377817 kzehra@rediffmail.com
9.	Head, Department of Political Science	040-23008327/9490377817 iliahk@rediffmail.com
10.	Head, Department of History	040-23008327/mushtaqkaw@gmail.com
11.	Head, Department of Sociology	040-23008327/hothur17@yahoo.com
12.	Head, Department of Economics	040-23008327/siddiqui.farida@gmail.com
13.	Head, Department of Social Work	040-23008437/hod.msw@manuu.ac.in
14.	Head, Department of Islamic Studies	040-23008364/fandvi@gmail.com
15.	Head, Department of Mass Communication & Journalism	040-23008455/ 23008354/ ehtik_khan@yahoo.com
16.	Head, Department of Management	040-23008304/azeem1234@gmail.com
17.	Head, Department of Commerce	040-23008365/badiknr@gmail.com
18.	Head, Department of Education & Training	040-23006040/ siddiquimohd.mahmood@yahoo.com
19.	Head, Department of Computer Science & Information Technology	040-23008367/ 23008332 hod.csit@manuu.ac.in
20.	Head, Department of Mathematics	040-23008323/ hasan.najam@gmail.com
21.	B.Sc., Paramedical programs -Dean, School of Sciences	040-23008323/ rahman_f@rediffmail.com
22.	B.A. – Dean, School of Languages, Linguistics and Indology	040-23008329/ drnaseemuddin92@gmail.com
23.	Director, Al-Beruni Center for Study of Social Exclusion and Inclusive Policy	040-23008335/ iliahk@rediffmail.com
24.	Principal, MANUU Polytechnic, Hyderabad	040-23008413/14 yousuf_lect@yahoo.com
Other Important Officers		
25.	Office of Controller of Examinations	040-23006605
26.	Office of DSW	admissions.manuu@gmail.com
27.	Office of Dean Academic Affairs	admissions.manuu@gmail.com
28.	Proctor Office	040-23008412 azeem1234@gmail.com
29.	Provost	040-23008384/ ehtik_khan@yahoo.com
30.	Public Relations Office	040-23006606/manuupro1@gmail.com
31.	Academic Section	040-23008441/manuuacademics@gmail.com
32.	University EPABX numbers	040-23006612 to 15
33.	University toll free number	18004252957

Maulana Azad National Urdu University,
Gachibowli, Hyderabad –
500 032

E-mail: admissions.manuu@gmail.com



Important Addresses & Telephone Numbers:

Sl.	Place	Address	Contact Numbers
Lucknow Satellite Campus			
1.	Lucknow	MANUU Lucknow campus, C/o C-9, H Park, Behind Neera Nursing Home, Mahanagar Extension, Lucknow – 226 006 (UP)	Tel: 0522-2330183
Srinagar Satellite Campus/MANUU College of Arts and Science for Women, Srinagar			
2.	Srinagar	MANUU Arts and Science College for Women M.E.T. Campus, Barzulla, Baghat, Srinagar-190005 (J & K) manuuascw@gmail.com	09796111827 (Office) 09419015243 (Principal)
Department of Education & Training / Colleges of Teacher Education			
3.	Hyderabad	Head, Department of Education & Training, Maulana Azad National Urdu University, Gachibowli, Hyderabad – 500 032 (Telangana)	Tel: 040-23006040
4.	Srinagar	MANUU Arts and Science College for Women M.E.T. Campus, Barzulla, Baghat, Srinagar-190005 (J & K) manuuascw@gmail.com	Tel: 0194-2434371
5.	Bhopal	MANUU-College of Teacher Education, MHK ITC Campus, Rafiqia School Road, Bhopal – 462 001 (MP)	Tel: 0755-2744515
6.	Darbhanga	MANUU-College of Teacher Education, Ilyas Ashraf Nagar, Chandan Patti, Laheria Sarai, Darbhanga – 846 001 (Bihar)	Tel: 06272-277616
7.	Asansol	MANUU-College of Teacher Education, Danishgah Islamia High School Campus, Hutton Road, Asansol – 713 301 (WB)	Tel: 0341-2281901
8.	Aurangabad	MANUU-College of Teacher Education, DRP Educational Campus, Opp. Taj Residency, Mahmood Pura, Rauza Baugh, Aurangabad – 431 001 (Maharashtra)	Tel: 0240-2100536
9.	Sambhal	MANUU-College of Teacher Education, C/o Al-Tareen ITI, Behjoi Road, Sambhal – 244 302 (UP)	Tel: 05923-231088
10.	Bidar	MANUU, College of Teacher Education, Shaheen Education Centre, Bidar - 585401 (Karnataka)	Phone: 09981994434
11.	Nuh	MANUU, College of Teacher Education, Ward No. 1, Hamid Colony, Tauru Road, Nuh, Distt. Mewat – 122 107 (Haryana)	Phone: 09931801608
Polytechnics			
12.	Hyderabad	Principal, Polytechnic, Maulana Azad National Urdu University, Gachibowli, Hyderabad – 500 032	Tel: 040-23008413 Fax: 040-23008414
13.	Darbhanga, Bihar	Principal, MANUU- Polytechnic, Ilyas Ashraf Nagar, Chandan Patti, Laheria Sarai, Darbhanga – 846 001	Tel: 06272-210053
14.	Bengaluru	Principal, MANUU- Polytechnic, 8 th Cross, 1 st Stage, 3 rd Block, Nagarbhavi, Bengaluru – 560 072	Tel: 080-23181726
Regional Centres			
15.	Delhi, NCR	MANUU Regional Centre, D-1/279, Zaidi Apartments, TTI Road, Okhla, Jamia Nagar, New Delhi – 110 025	Tel: 011-26934762 Fax: 011-26988260
16.	Patna, Bihar	MANUU Regional Centre, 2 nd floor, Bihar State Co-operative Bank Building, Ashok Rajpath, Near BN College, Patna - 004	Tel: 0612-2300413
17.	Darbhanga, Bihar	MANUU Regional Centre, Mohalla Ismeel Gunj, Near Khan Lodge, Laheria Sarai, Darbhanga – 846 001	Tel: 06272-221138 Fax: 06272-255089
18.	Bengaluru, Karnataka	MANUU Regional Centre, Al-Ameen Commercial Complex, Room No.08, Hosur Road, Near Lal Bagh Main Gate Bengaluru – 560 027.	Tel :080-22115687 Fax: 080-22115707
19.	Bhopal, MP	MANUU Regional Centre, # 12, Ahmedabad Palace, Koh-E-Fiza, Bhopal –462 001.	Tel: 0755-2737028 Fax: 0755-4223508
20.	Srinagar, J&K	MANUU Regional Centre, 18B, Jawahar Nagar, Opp BECO Gallery, Srinagar – 190 001.	Tel: 0914-2310221 Fax: 0194-2310444
21.	Mumbai, MS	MANUU Regional Centre, RH-1/M-58, Near Modern School, Sector-7, Vashi, Mumbai – 400 703.	Tel: 022-27820511 Fax: 022-27820515
22.	Kolkata, WB	MANUU Regional Centre, 71 G, Tiljala Road, Kolkata – 700 046	Tel: 033-22894568
23.	Ranchi, Jharkhand	MANUU Regional Centre, H. NO. ½, First floor, Rasaldar Nagar, Doranda, Ranchi – 834 002	Tel: 0651-2491105