

**General Information in respect of Statutory / Non-Teaching Posts notified vide
 Employment Notification No.17/2006, dt.30.07.2006**

Details of posts and pay scale etc:

Sl.No.	Name of the Post	Scale of Pay (Rs.)	No of vacancies (Including Reserved posts in brackets)
1.	Registrar (Statutory post)	16400-22400	1 (UR)
2.	Librarian (Statutory post)	16400-22400	1 (UR)
3.	Executive Engineer	10000-15200	1 (UR)
4.	Asst. Librarian	8000-13500	1 (UR)
5.	Documentation Officer	8000-13500	1 (UR)
6.	Section Officer	6500-10500	11 (UR-4, SC-2, ST-1, OBC-4)
7.	Personal Secretary to Vice-Chancellor	6500-10500	1 (UR)
8.	Professional Assistant	5500-9000	3 (UR-2, OBC-1)
9.	Senior Research Assistant	5500-9000	1 (UR)
10.	Museum Curator	5500-9000	1 (UR)
11.	Junior Engineer (Civil / Electrical)	5000-8000	2 (UR)
12.	Staff Nurse	5000-8000	1 (UR)
13.	Guest House Manager	5000-8000	1 (UR)
14.	Semi / Junior Professional Assistant	4500-7000	4 (UR-2, OBC-1) (PH-1: OH/VH/HH)
15.	Assistant Museum Curator	4500-7000	1 (UR)
16.	Pharmacist	4500-7000	1 (UR)
17.	Stenographer	4000-6000	1 (UR)
18.	Upper Division Clerk	4000-6000	5 (SC-2, ST-1, OBC-2)
19.	X-ray Technician	4000-6000	1 (UR)
20.	Lab Technician	4000-6000	1 (UR)
21.	Maintenance Assistant	4000-6000	3 (UR)
22.	Library Assistant	3200-4900	3 (UR-1, OBC-1) (PH-1: OH/VH/HH)
23.	Lab Assistant	3200-4900	2 (UR-1, OBC-1)
24.	Lower Division Clerk	3050-4590	10 (UR-4, SC-1, OBC-4) (PH-1: OH/VH/HH)
25.	Caretaker	3050-4590	2 (UR)
26.	Cook	2750-4400	3 (UR)
27.	Cook-cum-Attendant	2750-4400	1 (UR)
28.	Library Attendant	2650-4000	2 (UR)
29.	Lab Attendant	2650-4000	2 (UR)
30.	Office Attendant	2550-3200	12 (UR-5, SC-2, ST-1 OBC-4)
31.	Kitchen Attendant / Cleaners	2550-3200	4 (UR-3, OBC-1)

UR-Un reserved, SC-Scheduled Caste, ST-Scheduled Tribes, OBC-Other backward class, PH-Physically Handicapped.

General Information in respect of Non-Teaching Posts notified vide Employment Notification No.23/2008, dated 03.08.2008.

Details of posts and pay scale, etc.:

Sl.No.	Name of the Post	Scale of Pay (Rs.)	No of vacancies (Reserved posts in brackets)
1.	Assistant Regional Director	8000-13500	1
2.	Section Officer	6500-10500	2 (ST-1, OBC-1)
3.	Instructors – Polytechnic	5500-9000	6 (SC-1, OBC-1)
4.	Instructors – Vocational Training Centre	5500-9000	18 (SC-2, ST-1, OBC-5, PH-1)
5.	Librarian (Model Schools)	5500-9000	2
6.	Computer Operator	5500-9000	2
7.	Research Assistant *	5500-9000	1
8.	Personal Assistant	5000-8000	2
9.	Stenographer **	4000-6000	2
10.	Upper Division Clerk	4000-6000	3 (SC-2, OBC-1)
11.	Maintenance Assistant	4000-6000	2
12.	Library Assistant	3200-4900	1
13.	Lab Assistant	3200-4900	2
14.	Lower Division Clerk	3050-4590	3 (SC-1)
15.	Electrician	3050-4590	2
16.	Driver	3050-4590	1
17.	Library Attendant	2650-4000	2 (OBC-1)
18.	Lab Attendant	2650-4000	5 (SC-1, OBC-2, PH-1)
19.	Workshop Attendant	2650-4000	2
20.	Office Attendant	2550-3200	1 (OBC)
21.	Hostel Attendant *	2550-3200	1

SC-Scheduled Casts, ST-Scheduled Tribe, OBC-Other Backward Class, PH-Physically Handicapped.

* Tenure based upto the end of the XI Plan Period.

** One post – Tenure based upto the end of the XI Plan Period.

Selected candidates will be posted at Headquarters or any of the institutions / Offices of the University in the country.

Candidates who have applied for the post of Maintenance Assistant in response to the earlier Employment Notification No.22/2007 need not apply again. However, any additional information and change of address if necessary may be sent.

مولاانا آزاد نیشنل اردو یونیورسٹی
 MAULANA AZAD NATIONAL URDU UNIVERSITY
 (A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad – 500 032
 (Accredited "A" Grade by NAAC)



**Information Booklet in respect of Non-Teaching posts notified vide Employment
 Notification No.24/2010, dated 27-08-2010.**

The University invites applications for the following Non-Teaching posts for various Departments / Offices:

Sl. No.	Name of the post	Pay Band	AGP / GP	Total Posts	Category				
					UR	SC	ST	OBC	PWD
1.	Registrar Appointment for a period of 5 years	Rs.37400-67000	Rs.10000	1	1	-	-	-	-
2.	Controller of Examinations	Rs.37400-67000	Rs.10000	1	1	-	-	-	-
3.	Regional Director	Rs.15600-39100	Rs.7600	2	1	-	-	1	-
4.	Internal Audit Officer (On deputation)	Rs.15600-39100	Rs.7600	1	1	-	-	-	-
5.	Executive Engineer – Civil	Rs.15600-39100	Rs.6600	1	1	-	-	-	-
6.	Assistant Librarian	Rs.15600-39100	Rs.6000	1	1	-	-	-	-
7.	Assistant Regional Director	Rs.15600-39100	Rs.5400	1	1	-	-	-	-
8.	Assistant Director	Rs.15600-39100	Rs.5400	1	-	-	-	1	-
9.	Assistant Registrar	Rs.15600-39100	Rs.5400	2	2	-	-	-	-
10.	Section Officer	Rs.9300-34800	Rs.4600	5	1	-	2	2	-
11.	Assistant Engineer – Electrical (On deputation)	Rs.9300-34800	Rs.4600	1	1	-	-	-	-
12.	Instructor – Computer Science Engineering	Rs.9300-34800	Rs.4200	1	-	-	-	1	-
13.	Instructor – Electronics & Communication Engineering	Rs.9300-34800	Rs.4200	1	-	1	-	-	-
14.	Instructor – Draughtsman Civil	Rs.9300-34800	Rs.4200	2	-	1	1	-	-
15.	Instructor – Plumbing	Rs.9300-34800	Rs.4200	2	-	1	-	1	-
16.	Instructor – Electronics & Mechanics	Rs.9300-34800	Rs.4200	1	-	-	-	-	1
17.	Instructor – Electrical	Rs.9300-34800	Rs.4200	1	-	-	-	1	-
18.	Instructor – R & AC	Rs.9300-34800	Rs.4200	1	1	-	-	-	-
19.	Assistant	Rs.9300-34800	Rs.4200	1	-	-	-	1	-
20.	Personal Assistant	Rs.9300-34800	Rs.4200	3	2	-	-	1	-
21.	Computer Operator	Rs.9300-34800	Rs.4200	4	3	-	-	1	-
22.	Librarian (Model Schools)	Rs.9300-34800	Rs.4200	2	2	-	-	-	-
23.	Research Assistant (Tenure Based)	Rs.9300-34800	Rs.4200	1	1	-	-	-	-
24.	Semi Professional Assistant	Rs.5200-20200	Rs.2800	1	1	-	-	-	-
25.	Technical Assistant	Rs.5200-20200	Rs.2800	1	1	-	-	-	-
26.	Upper Division Clerk	Rs.5200-20200	Rs.2400	1	1	-	-	-	-
27.	Stenographer (Out of three posts, two posts are on Tenure Based)	Rs.5200-20200	Rs.2400	3	2	1	-	-	-
28.	Library Assistant (Out of two posts, one post is on Tenure Based)	Rs.5200-20200	Rs.2000	2	1	-	-	1	-
29.	Lab Assistant	Rs.5200-20200	Rs.2000	6	4	1	-	1	-
30.	Lower Division Clerk (Out of five posts, one post is on Tenure Based)	Rs.5200-20200	Rs.1900	5	-	2	-	3	-
31.	Data Entry Operator	Rs.5200-20200	Rs.1900	1	1	-	-	-	-
32.	Driver	Rs.5200-20200	Rs.1900	1	1	-	-	-	-
33.	Electrician	Rs.5200-20200	Rs.1900	2	2	-	-	-	-
34.	Lab Attendant	Rs.5200-20200	Rs.1800	2	1	1	-	-	-
35.	Office Attendant	Rs.5200-20200	Rs.1800	1	-	-	1	-	-

UR = Unreserved; SC = Scheduled Caste; ST = Scheduled Tribe; OBC = Other backward Classes; PWD = Persons with Disabilities.