



**MINUTES OF THE 35TH MEETING OF ACADEMIC COUNCIL HELD ON 16TH  
 MAY, 2019 AT 10:30 A.M. CONFERENCE HALL, ADMINISTRATIVE BUILDING,  
 MANUU HYDERABAD**

The following members were present:-

|     |  |   |
|-----|--|---|
| 1.  | <b>Dr. Mohammad Aslam Parvaiz,</b><br><i>Vice -Chancellor (Chair)</i>  |   |
|     | <b>Members</b>   | <b>Members</b>  |
| 2.  | <b>Prof. Ayub Khan,</b><br><i>Pro-Vice Chancellor</i>  | 3. <b>Prof. Naseemuddin Farees,</b><br><i>Dean, School of Languages,<br/>Linguistics &amp; Indology &amp; Head, Dept.<br/>of Urdu</i> |
| 4.  | <b>Prof. Abdul Wahid,</b><br><i>Dean, School of Computer Sciences<br/>&amp; Information Technology</i>               | 5. <b>Prof. P.F. Rahman,</b><br><i>Dean, School of Sciences &amp; Director<br/>I/c, Directorate of Distance Education</i>             |
| 6.  | <b>Prof. Fatima Begum,</b> <i>Dean, School<br/>of Education &amp; Training</i>                                       | 7. <b>Prof. Ehtesham Ahmed Khan,</b><br><i>Dean, School of Mass<br/>Communication &amp; Journalism and<br/>Head, MCJ</i>              |
| 8.  | <b>Prof. P. H. Mohammad,</b> <i>Dean<br/>School of Arts &amp; Social Sciences &amp;<br/>Head, Dept. of Sociology</i> | 9. <b>Prof. Mohammed Haseebuddin<br/>Quadri,</b><br><i>Head, Dept. of English</i>   |
| 10. | <b>Dr. Karan Singh Utwal,</b><br><i>Associate Professor &amp; Head, Dept.<br/>of Hindi</i>                           | 11. <b>Prof. Syed Alim Ashraf,</b><br><i>Head, Dept. of Arabic</i>  |
| 12. | <b>Prof. Mohd. Khalid Mubashir-Uz-<br/>Zafar,</b> <i>Head, Dept. of Translation</i>                                  | 13. <b>Prof. Shahid Naukhez,</b> <i>Head, Dept.<br/>of Persian</i>  |
| 14. | <b>Prof. Nisar Ahmed I Mulla,</b> <i>Head,<br/>Dept. of Commerce</i>   | 15. <b>Dr. Pradeep Kumar,</b><br><i>Associate Professor &amp; Head, Dept.<br/>of CS&amp;IT</i>  |
| 16. | <b>Prof. Syed Najamul Hasan</b><br><i>Head, Dept. of Mathematics</i>   | 17. <b>Dr. Parveen Jahan,</b><br><i>Associate Professor &amp; Head, Dept.<br/>of Zoology</i>  |
| 18. | <b>Dr. H. Aleem Basha,</b><br><i>Associate Professor &amp; Head, Dept.<br/>of Physics</i>                            | 19. <b>Dr. S. Maqbool Ahmed,</b><br><i>Associate Professor &amp; Head, Dept.<br/>of Botany</i>  |
| 20. | <b>Prof. H. Khatija Begum,</b><br><i>Head, Dept. of Education &amp; Training</i>                                     | 21. <b>Dr. Kaneez Zehra,</b><br><i>Associate Professor &amp; Head, Dept.<br/>Public Administration</i>                                |
| 22. | <b>Prof. Mohd. Shahid,</b><br><i>Head, Dept. of Social Work</i>  | 23. <b>Dr. Danish Moin,</b> <i>Associate<br/>Professor &amp; Head, Dept. of History</i>   |

|     |   |     |   |
|-----|---|-----|---|
| 24. | <b>Prof. Mohd. Fahim Akhtar,</b><br><i>Head, Dept. of Islamic Studies</i>   | 25. | <b>Prof. Mohd. Zafaruddin,</b><br><i>Professor, Centre for Urdu Culture Studies</i>         |
| 26. | <b>Prof. Abul Kalam,</b><br><i>Professor, Dept. of Urdu</i>   | 27. | <b>Prof. Mohd. Farooq,</b><br><i>Professor, Dept. of Urdu</i>                               |
| 28. | <b>Prof. Aziz Bano,</b><br><i>Professor, Dept. of Persian</i>   | 29. | <b>Prof. Mohd. Abdul Azeem,</b><br><i>Professor, Dept. of Management Studies</i>            |
| 30. | <b>Prof. Saneem Fatima,</b><br><i>Professor, Dept. of Management Studies &amp; Joint Dean, Academic Affairs</i>   | 31. | <b>Prof. Md. Shahid Raza,</b><br><i>Professor, Dept. of Social Work</i>                     |
| 32. | <b>Prof. Mohd Fariyad,</b><br><i>Professor, Dept. of MCJ</i>  | 33. | <b>Prof. Mohd. Moshahid,</b><br><i>Principal, CTE-Bhopal</i>                                |
| 34. | <b>Prof. Adam Paul Patteti</b><br><i>Principal, CTE-Nuh</i>   | 35. | <b>Prof. Khazi Ziaulla,</b><br><i>Regional Director, R. C. Bangalore</i>                    |
| 36. | <b>Prof. Gulfishaan Habeeb</b><br><i>Professor, Directorate of Distance Education</i>                             | 37. | <b>Prof. Shane Kazim Naqvi,</b><br><i>Professor, Directorate of Distance Education</i>      |
| 38. | <b>Prof. Nikhath Jahan,</b><br><i>Professor, Directorate of Distance Education</i>                                | 39. | <b>Prof. Salma Ahmed Farooqui,</b><br><i>Professor, H.K.S. Centre for Deccan Studies</i>    |
| 40. | <b>Dr. Viqar Unnisa</b><br><i>Asst. Professor, Dept. of Education &amp; Training</i>                              | 41. | <b>Dr. Sahab Singh</b><br><i>Asst. Regional Director, Directorate of Distance Education</i> |
| 42. | <b>Dr. Akhtar parvez</b><br><i>Librarian</i>  | 43. | <b>Prof. Altaf Hussain</b><br><i>Vice-Chancellor, Mahatma Gandhi University, Telangana</i>  |
| 44. | <b>Prof. Darvesh Gopal,</b><br><i>Director, School of Social Sciences, IGNOU, New Delhi</i>                       | 45. | <b>Prof. V. Sudhakar,</b><br><i>Professor of Education, EFLU, Telangana</i>                 |
| 46. | <b>Prof. Anisa Basheer Khan,</b><br><i>Professor of Environmental Science, Pondicherry University, Puducherry</i> | 47. | <b>Dr. Mohd. Kamil,</b><br><i>Incharge, Controller of Examinations, Special Invitee</i>     |
| 48. | <b>Dr. Mohd. Yousuf Khan,</b><br><i>Principal, Polytechnic, Hyderabad, Special Invitee</i>                        | 49. | <b>Mr. M. G. Gunasekharan,</b> <i>Finance Officer, Special Invitee</i>                      |
| 50. | <b>Dr. M. Vanaja,</b> <i>Director, Directorate of Admissions, Special Invitee</i>                                 | 51. | <b>Mr. Mohd. Hashim Ali Sajid,</b><br><i>Deputy Registrar (ER-I), Special Invitee</i>       |
| 52  | <b>Dr. M. A. Sikandar,</b><br><i>Registrar &amp; Secretary</i>  |     |   |

The following Members could not attend the Meeting:-

|    |  |    |  |
|----|--|----|--|
| 1. | <b>Prof. Badiuddin Ahmed,</b><br><i>Dean, School of Commerce &amp; Business Management &amp; Head, Dept. of Management</i> | 2. | <b>Dr. Afroz Alam,</b> <i>Associate Professor &amp; Head, Dept. of Political Science &amp; I/c Director, ACSSEIP</i> |
| 3. | <b>Prof. Shahida,</b> <i>Head, Dept. of Women Education</i>  | 4. | <b>Prof. Farida Siddiqui,</b> <i>Head, Dept. of Economics</i>  |

|     |   |     |   |
|-----|---|-----|---|
| 5.  | <b>Prof. Waseem Begum,</b><br><i>Professor, Dept. of Urdu</i>                               | 6.  | <b>Prof. Shuguftha Shaheen,</b> <i>Dept. of English &amp; Dean International Students</i> |
| 7.  | <b>Prof. Siddiqui Mohd. Mahmood,</b><br><i>Professor, Dept. of Education &amp; Training</i> | 8.  | <b>Prof. Md. Faiz Ahmed,</b><br><i>Principal CTE, Darbhanga</i>                           |
| 9.  | <b>Dr. Mohd. Ahsan,</b><br><i>Regional Director, RC Bhopal</i>                              | 10. | <b>Prof. Noushad Hussain,</b><br><i>CTE, Asansol</i>                                      |
| 11. | <b>Prof. V. V. Venkatramana,</b><br><i>Vice-Chairman, TSCHE, Hyderabad</i>                  | 12. | <b>Dr. Bilal Rafiq Shah,</b> <i>Associate Professor, CTE Srinagar</i>                     |
| 13. | <b>Prof. Abdur Rasheed,</b><br><i>Professor of Urdu, JMI, New Delhi</i>                     |     |   |

At the outset, the Hon'ble Vice-Chancellor welcomed the members and thanked them for making it convenient to attend the Meeting of the Academic Council.

Thereafter, the Vice-Chancellor asked the Registrar to take up the Agenda Items.

**Item No. 34.1. Confirmation of the Minutes of 34<sup>th</sup> Meeting of Academic Council held on 7<sup>th</sup> March, 2019**

The Minutes of the 34th Meeting of the Academic Council were circulated among the members on 4.4.2019 for comments, if any. In response to the same, comments were received from two members on 12.4.2019. Out of which the issues raised by one of the two members were related to four writ petitions pending before the Hon'ble High Court of the State of Telangana and *sub-judice*. Hence the issues were not taken up for discussions by the AC. The other member through mail dated 8th May, 2019 pointed out the resolution in the Item No. 34.4.15 regarding showing of the answer booklets to the students enrolled in the Polytechnics. According to him, the AC had resolved that answer booklets have to shown to all students without any exception. AC after discussions, resolved to amend the resolution under Item No. 34.4.15 accordingly.

The Academic Council resolved to confirm the Minutes of the 34th Meeting of Academic Council held on 7<sup>th</sup> March, 2019 accordingly with one amendment under item No. 34.4.15.

The Academic Council also noted the Action Taken Report of the meeting.

**Item No. 35.2.01: Constitution of the Admission Committee for the Academic Session July, 2019.**

The Academic Council **ratified** the decision of the Vice-Chancellor in constitution of Admission committee for various Distance Education Programmes of Directorate of Distance Education (including B.Ed./DM) for the Academic Session, July - 2019.

**Item No. 35.2.02: Book Acquisition Policy.**

The Academic Council *ratified* the decision of the Vice Chancellor in approving MANUU Book Acquisition Policy for purchase of books, publications, journals, e-contents for the University libraries.

**Item No. 35.3.01: Grant of extension of approval by AICTE for B.Tech (Computer science) programme for the Academic Year 2019-20:**

The Academic Council noted the extension of approval granted by the AICTE communication F.No. South-Central/1-4271216427/2019 /EOA dated 10th April, 2019 for B.Tech. (Computer Science) offered by the Department of CS & IT, MANUU for the academic year 2019-20.

**Item No. 35.3.02: Continuation of UGC Schemes beyond 31.03.2019 and upto 31.03.2020:**

The Academic Council noted the Public Notice issued by University Grants Commission vide F.1-8/2016(CPP-II), dated 26<sup>th</sup> March, 2019 in respect of continuation of the following Centres/Schemes of the UGC beyond 31.03.2019 up to 31.03.2020 as notified by the University vide Notification No. MANUU/ER.I/F.311/2018-19/1785 dated 27.3.2019:-

- (i) Centre for Study of Exclusion and Inclusive Policy
- (ii) Centre for Women's Studies
- (iii) UGC-Human Resource Development Centre
- (iv) (a) *Remedial Coaching Schemes for SC/ST/OBC (Non-Creamy Layer) & Minority Students; (b) Coaching Classes for Entry into Service for SC/ST/OBC (Non-Creamy Layer) and; (c) Coaching for National Eligibility Test or State Eligibility Test for SC/ST/OBC (Non-Creamy Layers) & Minority Community Students.*

**Item No. 35.3.03: Status of registrations for the new academic session 2019-20:**

The Academic Council noted the details of candidates applied for 32 entrance test based programmes for regular and 40 merit based programmes for the academic year 2019-20 as received from the Director, Directorate of Admissions.

**Item No. 35.3.04: Grant of extension of approval by AICTE for four Diploma in Engineering programs of MANUU Polytechnic, Hyderabad for the Academic Year 2019-20:**

The Academic Council noted the extension of approval granted by the AICTE communication F.No. South-Central/1-4261552960/2019 /EOA dated 10<sup>th</sup> April, 2019 for four diploma offered by the MANUU Polytechnic, Hyderabad for the academic year 2019.20.

**Item No. 35.4.01: University Grants Commission (Redressal of Grievances of Students) Regulations, 2019 (official Gazette on 06-05-2019):**

The Academic Council considered and **resolved to approve** and adopt the University Grants Commission Regulations vide D.O. F. No. 14-4/2012(CPP-II), dated 07-05-2019 (Redressal of Grievances of Students) Regulations, 2019 in the official Gazette on 6th May, 2019 and ensure compliance of these regulations in the University. The Vice-Chancellor is authorised to constitute various Committees under the said Regulations.

**Item No. 35.4.02: Minutes of Meetings of School Board Meeting of the School of Sciences held on 26.3.2019.**

The Academic Council considered various recommendations made by the School Board of the School of Sciences in its 3rd Meeting held on 28.3.2019 and resolved as under:-

(i) Item No. 3.7.: The Diploma Programme in Mushroom Cultivation as proposed shall be taken up by the Academic Council only after the course materials in Urdu is ready and shall be started under self financing mode.

(ii) Item No. 3.6: The Dean, School of Sciences briefed the Members about the preparatory works undertaken by the School for starting Regarding the B.Voc programme in Medical Laboratory Technology (MLT) and B.Voc in Medical Imaging Technology (MIT) from the academic year 2019-20. The AC noted the same and the matter regarding finalization of MoU with Maxcure Hospital be expedited without any further delay.

(ii) Item No. 3.9: Starting of new five year integrated B.Sc/M.Sc programmes requires the approval of the UGC and subject to sanction of additional teaching and technical staff. The Dean, School of Sciences may submit detailed proposals with workload and additional teaching and non-teaching positions required etc. in the next meeting of the Academic Council through School Board. (Detail discussions were held under Item No. 35.5.01).

The Academic Council was informed that the Meetings of the School Boards were supposed to be held in every quarter but there were cases where the School Board Meetings were not held even once in a year resulting in non consideration of the proposals/minutes of Board of Studies of the Departments. It was **resolved** to send suitable circulars to all the Deans of Schools for adhering to the schedule.

### **Item No. 35.4.03: Constitution of Advisory Board for Directorate of Distance Education:**

The Academic Council considered and **resolved to approve** the constitution of the Advisory Board for Directorate of Distance Education including the structure and its functions:

#### **I. Composition:**

- (i) Vice-Chancellor or his Nominee (Chairperson)
- (ii) Pro-Vice Chancellor (Ex-officio)
- (iii) Three eminent persons in the field of Distance/ODL to be nominate by the Vice-Chancellor
- (iv) Finance Officer or his Nominee
- (v) Two Professors from other teaching departments/centres to be nominated by the Vice-Chancellor
- (vi) Director, Instructional Media Centre, MANUU (Ex-officio)
- (vii) Director, Directorate of Translation & Publications, MANUU (Ex-officio)
- (viii) Director, Centre for Information Technology, MANUU (Ex-officio)
- (ix) Director, Directorate of Admissions (Ex-officio)
- (x) Controller of Examinations (Ex-officio)
- (xi) All Professors of DDE
- (xii) Programme Coordinator of Teacher Educator programme (B.Ed/DM)
- (xiii) One Regional Director to be nominated by the Vice-Chancellor
- (xiv) Director, DDE (Ex-officio Member Secretary)

#### **II. Tenure of membership of the Advisory Board**

The membership of the advisory board shall be for a period of two years except ex-officio members. The quorum of the Advisory Board shall be at least 1/3rd of the total strength including the Chairperson. In the absence of the Chairperson, the Pro-VC shall chair the meetings and in the absence of the Pro-VC, the Director, DDE shall chair the meetings.

#### **III. Functions of the Advisory Board:**

The broad functions of the Advisory Board for DDE are as under:

- a) To review the existing academic programmes and recommend for new programme or suspend any existing programme as per the need of the DDE from time to time

- b) To advise the University on policy formulation related to running of ODL programmes as per the Regulations of the UGC/NCTE from time to time.
- c) To develop guidelines for the preparation of Self Learning Material (SLMs);
- d) To prepare, design and develop curriculum;
- e) To review curriculum and Pedagogy of the DDE programme from time to time;
- f) To review policies and procedures for efficient functioning of Regional Centres/ Sub-Regional Centres;
- g) To oversee the management and inspection of Learner Support Centres (LSCs);
- h) To review of rates of remuneration for different activities of DDE from time to time;
- i) To review Student evaluation systems – both formative and summative;
- j) To develop New Technologies in various activities of DDE;
- k) To co-operate with other universities for promoting ODL activities in MANUU;
- l) To prepare Annual Report of DDE containing activities and achievements etc. to be submitted to the Academic Council/Executive Council of the University
- m) Any other connected matter.

The Minutes of the Meetings of the Advisory Board of DDE shall be reported to the Academic Council from time to time.

**Item No. 35.4.04: Admissions schedule for Distance mode programmes of DDE including B.Ed. (DM) Programme for July 2019 session:**

The Academic Council considered and **resolved** to approve the admission Schedule for B.Ed. (DM) programme for July, 2019 session on the recommendations of the Admission Committee of DDE.

The Admission schedule for B.Ed. (DM) programme:

|    |   |                                     |
|----|---|-------------------------------------|
| 1. | Issue of Admission Notification                 | 19th May, 2019                      |
| 2. | Last date of submission of Forms (On-line)      | 15th June, 2019                     |
| 3. | Date & Time of Entrance Test                    | 30th June, 2019 (2.00 - 4.00 PM)    |
| 4. | Declaration of Result/ 1st Merit List           | 14th July, 2019                     |
| 5. | Last date for submission of 1st Preference List | 21st July, 2019                     |
| 6. | Document Verification at Admission Centres      | 25th July, 2019                     |
| 7. | 2nd Merit List                                  | 28th July, 2019                     |
| 8. | Document verification for 2nd list candidates   | 5th August, 2019                    |
| 9. | Workshop Activities                             | 6 days during Sept. – October, 2019 |

|     |                     |                                    |
|-----|---------------------|------------------------------------|
| 10. | Counseling Session  | 12 days during Sept.- October 2019 |
| 11. | Annual Examinations | May-June, 2020                     |

Note:- The applicants of 2018 notification for B.Ed. (DM) will also be considered for admission in July 2019 session, subject to the fulfillment of eligibility criteria and merit.

#### **Admission Schedule for distance mode programmes other than B.Ed. (DM)**

|    |   |                    |
|----|---|--------------------|
| 1. | Issue of Admission Notification                               | 19th May, 2019     |
| 2. | Last date of submission of Forms (On-line)                    | 1st August, 2019   |
| 3. | Last date for verification of documents by Regional Directors | 14th August 2019   |
| 4. | Finalization of admissions data                               | 21st August 2019   |
| 5. | Upload of admissions data on UGC-DEB portal                   | 4th September 2019 |

#### **Item No. 35.4.05: Development of Self Learning Materials for UG/PG programmes following course team approach:**

The Academic Council considered and **resolved to approve** the proposal received from the Directorate of Distance Education for development/revision of Self-Learning Material (SLM) of Under-Graduate programmes of MANUU through course team approach to design the course structure and develop the self-learning materials. The road map proposed by the DDE are as follows:-

- i) to adopt the course team approach and develop the SLM in English where ever is necessary and then translate into Urdu with qualified subject specialist conversant in Urdu.
- ii) DDE will issue a notification to prepare database of subject specific translators.
- iii) DDE will initiate steps to identify the subject experts to develop learning material and subject translators for translation into Urdu.
- iv) The syllabus shall be as approved by the Board of Studies (BoS) of the respective teaching Departments.
- v) DDE will undertake the preparation of SLMs for all the 176 Courses in two phases i.e., first and second year courses in the first phase and third year courses in the second phase and the expenditure shall be met out by the DDE.
- vi) DDE will select the experts for course material development and to develop a database of subject translators in Urdu.
- vii) The details pertaining to the number of courses to be developed for various UG programmes of DDE are given below:



**Number of courses to be developed for B.A. program:**

| Subject              | Courses | Electives |
|----------------------|---------|-----------|
| Pol. Science         | 4       | 4         |
| Pub. Admin           | 4       | 4         |
| History              | 4       | 4         |
| Economics            | 4       | 4         |
| Islamic Studies      | 4       | 4         |
| Sociology            | 4       | 4         |
| Total No. of courses | 48      | 24        |

**Number of courses to be developed for Bachelor of Commerce - B.Com.:**

| Subject              | Courses | Electives |
|----------------------|---------|-----------|
| Ist Year             | 4       |           |
| IInd Year            | 4       |           |
| IIIrd Year           | 4       | 8         |
| Total No. of courses | 12      | 8         |

**Number of courses to be developed for Bachelor of Science (B. Sc.):**

| Subject              | No. of Courses          |
|----------------------|-------------------------|
| Zoology              | 8 (+ Practical manuals) |
| Botany               | 8 (+ Practical manuals) |
| Physics              | 8 (+ Practical manuals) |
| Chemistry            | 8 (+ Practical manuals) |
| Mathematics          | 8 (+ Practical manuals) |
| Total No. of courses | 40                      |

**Languages**

| Subject              | No. of Courses |
|----------------------|----------------|
| Urdu                 | 8              |
| English              | 8              |
| Hindi                | 8              |
| Arabic               | 8              |
| Total No. of courses | 32             |

(2) Ability Enhancement courses and Skill Development Courses for B.A and B.Com. as per UGC regulations are: -

| Subject              | No. of Courses |
|----------------------|----------------|
| AEC                  | 4              |
| SEC                  | 8              |
| Total No. of courses | 12             |

(3) As per the Curriculum recommended by the UGC under CBCS system, the summary of number of courses required to be prepared are: -

| Programme  | No. of Courses | Programme                   | No. of Courses |
|--|----------------|-----------------------------|----------------|
| B.A.   | 72             | Languages                   | 32             |
| B. Com.  | 20             | Ability Enhancement Courses | 4              |
| B. Sc.   | 40             | Skill Enhancement Courses   | 8              |
| <b>Total number of courses to be developed = 176</b> |                |                             |                |

The development of course curriculum shall be as per the norms of the UGC and NCTE from time to time.

**Item No. 35.4.06: Adoption of Dakshin Bharat Hindi Prachar Sabha self Instruction material for MA (Hindi) and Hindi subject in B.A. programme of DDE:**

The Academic Council considered and **resolved to approve** the adoption of Dakshin Bharat Hindi Prachar Sabha for Self Instruction Material for M.A. (Hindi) and Hindi subjects in B.A. Programme of DDE till 2018-19 July session as an interim measure.

The HoD, Department of Hindi shall ensure timely completion of SIM for M.A. Hindi (DM) programme by involving the regular teachers of the Department. Progress in this matter shall be reported in the next AC Meeting.

**Item No. 35.4.08: To consider the proposal from the School of Education & Training about the nature of engagement of Guest faculty in CTEs:**

The Academic Council considered and **resolved** to recommend to the Executive Council for engagement of Assistant Professors on contractual basis to teach B.Ed and M.Ed programmes under the CTEs and the Department of Education & Training instead of Guest Faculty to meet the requirements of the NCTE guidelines. They shall be paid remuneration as per the limit prescribed by the UGC. Similar norms shall be adopted for technical courses being run under the Polytechnics as per AICTE guidelines. For all other Departments, the UGC norms shall be applied in the appointment of Guest Faculty.

**Item No. 35.4.09: Conversion of Arts & Science College for Women, Budgam (J&K) into a co-educational institution:**

The Academic Council noted the UGC has granted permission to start one Arts and Science College for Women at Budgam (J&K). The land for the College has been allotted by the Government of J&K at Budgam and the permanent building is yet to come with hostel facilities. At present, the College has been located in a rented building at Srinagar. The College is finding it difficult to attract the required number of girls students because of prevailing situation at the Kashmir Valley.

Hence, the Principal, ASCW, Budgam has proposed for conversion of Women's college into a Co-education College.

The Academic Council after due deliberations unanimously **resolved** to recommend the proposal to the Executive Council. The Vice-Chancellor is authorised to take appropriate steps to start admissions in the college from the current academic year 2019-20. The UGC may be informed suitably about the circumstances in which the college is being converted into a co-educational institution.

**Item No. 35.4.10: Revision of syllabus for B.A.(Hons) in JMC & M.A. in JMC under School of Mass Communication and Journalism**

The Academic Council considered and **resolved to approve** the revision of syllabus for B.A. (Hons) in JMC and M.A. in JMC which was approved by the School Board of the School of MCJ in its meeting held on 6.3.2019. The Dean, School of MCJ informed the Members that the Urdu version of the amended syllabus for the programme shall be submitted to the Vice-Chancellor for his approval before the beginning of the new academic session.

**Item No. 35.4.11: To introduce B.Tech programme in Civil Engineering and ECE from the academic year 2020-21.**

The Academic Council considered and **approved** the proposal to start B.Tech in Civil Engineering and B.Tech in Electronics and Communications Engineering (ECE) from the academic year 2020-21 under the School of Technology by replacing the three year Diploma in Civil Engineering and ECE at MANUU Hyderabad subject to the approval by the UGC. The course contents and syllabus shall be as per AICTE norms.

The AC authorised the Vice-Chancellor to take appropriate steps in this regard.

**Item No. 35.5.01 : Consideration of the matter related to sanction of additional teaching posts for four new science Departments under the School of Sciences - Starting of UG Sciences programmes without approval of the UGC.**

1) The Academic Council noted that the UGC vide its letter F.No.1-1/2013(CU) Vol.XVII dated 4th March, 2019 has sought an explanation from MANUU about starting of new science courses without the due approval from UGC and now seeking additional teaching posts. That during the financial year 2016-17 to 2018-19 through various correspondence had approached the UGC for sanction of additional teaching positions particularly for the newly created four science departments viz. Physics, Chemistry, Botany & Zoology for offering UG & PG programmes.

2) The Council also noted that the University had created a School of Sciences as approved by the MHRD vide letter No. F. 27-4/2005-Desk.(U) dated 13.10.2006 and

the added under the Statute 39 of the Statutes of the University. From the records of the AC/EC, it is noticed that the Executive Council in its 43rd Meeting held on 20.2.2013 inter alia ratified the action taken by the Vice-Chancellor to create the following four new Science Departments and starting of new UG programmes in Sciences:-

- (a) Department of Mathematics
- (b) Department of Physics
- (c) Department of Chemistry
- (d) Department of Biological Sciences/Life Sciences

3) Subsequently in the 45th Meeting of the Executive Council held on 6th July, 2013, the nomenclature of the Department of Biological Sciences/Life Sciences was changed to two separate departments viz. Department of Botany and Department of Zoology based on the recommendations of the first meeting of the School Board of the School of Sciences held on 6th March, 2013. As per Statute 16(5)(a) of the Statutes of the University, each School shall consist of such Departments as may be assigned to it by the Ordinances. The Academic Council was apprised that as of now, the following three UG programmes are combinedly offered by five Science departments (Mathematics, Physics, Chemistry, Botany & Zoology) w.e.f. 2014-15 with an intake of 40 seats each: -

- (a) B.Sc (Physical Sciences) with Mathematics, Physics & Chemistry (MPC)
- (b) B.Sc (Physical Sciences) with Mathematics, Physics & C.S (MPCS).
- (b) B.Sc (Life Sciences) with Zoology, Botany & Chemistry (ZBC)

4) It was also brought to the notice of the Academic Council that in order to operationalize the four newly created science departments (except Mathematics) for which no posts were sanctioned by the UGC, on the strength of the general provisions contained in the UGC sanction Orders vide its letter No. F.1-1/2013 dated 05.02.2014, the University with the approval of the Executive Council, has reallocated vacant posts earlier sanctioned to other departments/directorates to the newly created four Science Departments:-

| S.No. | New Science Departments                     | Details of position reallocated by EC          | Original position sanctioned by UGC                                 | Approval of the Executive Council |
|-------|---|--|---|-----------------------------------|
| 01.   | Department of Physics<br>(total - 3 posts)  | Associate Professor-1<br>Assistant Professor-1 | Department of CS & IT<br>Arabic discipline from<br>ASCW, Srinagar   | 48th EC<br>dated 2.7.2014         |
|       |   | Professor-1                                    | Urdu discipline from<br>Lucknow Campus                              | 49th EC<br>Dated 8.11.2014        |
| 02.   | Department of Chemistry<br>(total- 2 posts) | Associate Professor-1                          | Department of CS & IT   | 48th EC dated<br>2.7.2014         |
|       |   | Professor-1                                    | Arabic discipline from<br>Lucknow Campus                            | 49th EC<br>Dated 8.11.2014        |
| 03.   | Department of Botany                        | Associate Professor-1<br>Assistant             | Department of CS & IT<br>Kashmiri discipline<br>from ASCW, Srinagar | 48th EC dated<br>2.7.2014         |

|   |                       |  |  |                            |
|---|-----------------------|--|--|----------------------------|
|   | (total 3 posts)       | Professor-1                                    |  |                            |
|   |                       | Professor-1                                    | Persian discipline from Lucknow Campus                             | 49th EC<br>Dated 8.11.2014 |
| 04.   | Department of Zoology | Professor-1                                    | DDE  | 44th EC<br>Dated 4.5.2013  |
|   | (total 3 posts)       | Associate Professor-1<br>Assistant Professor-1 | Centre for Deccan Studies<br>Persian discipline from ASCW Srinagar | 48th EC<br>Dated 2.7.2014  |
| In total 11 posts were reallocated to science departments from other departments/campuses from other disciplines. |                       |  |  |                            |

5) It was also brought to the notice of the Academic Council that in addition to the above positions reallocated to Science departments, three Assistant Professors from DDE and one Assistant Professor, Polytechnic were deputed to teach these science courses. The computer science subjects/electives which are part of the B.Sc (Physical Sciences) programme are being taught by the teachers deputed from the Department of CS & IT.

6) The matter was deliberated in detail by the Academic Council and **resolved** the following:-

(i) that the existing B.Sc programmes in science as under may continue to be offered under the School of Sciences with programme coordinators for each programme under the Dean, Sciences, till such time the University gets an assurance from the UGC for running these courses and sanction of teaching positions:-

- (a) B.Sc (Physical Sciences) with Mathematics, Physics & Chemistry (MPC)
- (b) B.Sc (Physical Sciences) with Mathematics, Physics & C.S (MPCS).
- (b) B.Sc (Life Sciences) with Zoology, Botany & Chemistry (ZBC)

(ii) The following four existing Science Departments shall be kept in abeyance till the approval of UGC for running these science courses and sanction of faculty positions:-

- (a) Department of Chemistry
- (b) Department of Physics
- (c) Department of Botany
- (d) Department of Zoology

7) The Academic Council **authorized** the Vice-Chancellor to take appropriate steps for sending fresh proposals for running UG and PG programmes in the disciplines of Chemistry, Physics, Botany and Zoology so that these Departments could be restored.

**Item No. 35.5.02 : Review the decision of the bifurcation of the Department of Management & Commerce under the School of Commerce & Business Management.**

1) The Academic Council was appraised that the School of the Commerce and Business Management with one Department namely the Department of Management & Commerce is one of the Schools listed under the Statute-39. The Executive Council in its 48th Meeting held on 2.7.2014 under item No. 48.4(3) in principle approved the bifurcation of the existing Department of Management and Commerce under the School of Commerce & Business Management into two Departments viz. Department of Management and Department of Commerce. The newly carved or bifurcated Department of Commerce started functioning w.e.f. 22.6.2015 after the appointment of a separate Head of the Department.

2) Although, the Executive Council in principle approved the bifurcation of the Department of Management and Commerce into two separate Departments, no bifurcation of teaching posts were done before the operationalization of the Department of Commerce w.e.f. 22nd June, 2015. At the time of bifurcation, the School of Commerce & Business Management was having a sanctioned strength of nine teaching posts viz. Professor-1; Associate Professor-3 and Assistant Professor-6. Out of which 8 posts were filled at the time of bifurcation.

3) The Executive Council so far did not make any separate bifurcation of teaching posts held under the School of Commerce & Business Management although prior to 2.7.2014, the School was running MBA programme (earlier 60 intake and now raised to 90 from the AY 2018-19 with the approval of AC), M.Com (30 intake) and B.Com (40 intake). The workload of M.Com and B.Com were earlier handled by the teachers who were on the rolls of the combined Department of Management & Commerce. As an interim measure, the Department is being managed by one Professor-Commerce, and one Assistant Professor-Commerce, from DDE along with two Guest teachers. The UGC so far did not sanction any post for the Department of Commerce citing the reasons that no post shall be given to new University Departments. The University is finding it very difficult to cope up with the workload of the Department of Commerce without any sanctioned posts by the UGC even after four years of bifurcation.

4) The Academic Council, after due deliberations unanimously **resolved** to recommend to merge back the two bifurcated departments namely Department of Management and Department of Commerce into a single Department namely Department of Management & Commerce as per srl. No.4 of the listed Departments under Statute 39.

5) The Academic Council also **authorized** the Vice-Chancellor to appoint Programme Coordinators for each programme offered under the Department of Management & Commerce on the recommendations of the Dean, School of Commerce & Business Management, if required.

6) The vacant posts sanctioned for the Department of Management & Commerce be filled with the specialization as per the requirement of the programmes viz. MBA, M.Com/B.Com on the recommendations of the Board of Studies.

**Item No. 35.5.03 : Review the status of School of Computer Science & Information Technology.**

1) The Academic Council noted that the Department of Computer Science & Information Technology was originally started as a part of School of Sciences as provided under the Statute 39 and approved by the MHRD vide its communication dated 13.10.2006. During the 47th Meeting of the Executive Council held on 12.2.2014 under item No.47.4(4), it was reported that B.Tech (CS) was started by the University under the Department of CS & IT and this would be an integrated programme leading to M.Tech (CS). In order to facilitate these courses, it was proposed to establish a School of Computer Science & Information Technology. Therefore, the EC approved the establishment of a new School of Computer Science & IT. Although the EC had approved for the establishment of the School of CS & IT, the same is yet to be approved by the MHRD/UGC and listed under the list of Schools of Studies under Statute-39.

2) The Academic Council has been appraised that the academic programme being offered by the Department of Computer Science & IT, over a period of time has undergone several changes from a science/IT oriented to Engineering as soon as the Department started offering technical programmes like B.Tech and M.Tech in Computer Science. The B.Tech (CS) programme being offered by the School of CS & IT under the Department of CS & IT is a recognized course by the AICTE.

3) The Academic Council noted that University under its Act is interalia mandated to promote technical education and as of now the University is offering four AICTE approved Diploma programme in Engineering (Civil Engineering/ECE/CSE/IT) through MANUU Polytechnic, Hyderabad. It has an infrastructure matching with an Engineering Institute. Similarly, the CS & IT department runs two AICTE approved Engineering & Technology programmes namely B.Tech (CS) and M.Tech (CS).

4) It also brought to the notice of the members that as per the directions issued by the Hon'ble Supreme Court of India as notified by the AICTE, although Universities do not require prior approval of AICTE to commence a new department or course and programmes in technical education, however, universities have obligation or duty to conform to the standards; and norms laid down by the AICTE. The AICTE may cause an inspection of the University. The Principals of the polytechnics can be offered memberships in the School of Technology. The AICTE more specifically issued a communication dated 16.1.2018 to the University in connection with Diploma programmes in Engineering being offered in MANUU polytechnics and adopted by the Academic Council. However, there is no mechanism to monitor such standards under the scheme of the University Act.

5) The Council also noted that all the five polytechnics are now standalone institutions located at five different locations. The University is now finding it difficult to maintain academic standards as per the norms laid down by the AICTE. These Polytechnics have not made as part of any of the academic bodies under the University Act and Statues/Ordinances so far. Hence the members felt that creating a School of Technology is imminent at this stage and to place all the five Polytechnics under the proposed new School of Technology for streaming the academic activities and teaching-learning process in the polytechnics. On the other hand, the University is also proposed to expand its technical education as per its mandate under the Act and to start B.Tech programme in other engineering disciplines like Civil Engineering/ECE/Mechanical etc through a separate agenda under item No. 35.4.11.

6) After due deliberations, the Academic Council unanimously **resolved** to recommend to the Executive Council that the School of Computer Science and Information Technology be renamed as School of Technology with the Department of Computer Science & IT with five Polytechnics.

7) The Academic Council also felt that the School of the Technology may able to absorb more technology driven and futuristic technical programmes under its umbrella in the future. The University in the future, may also apply for some innovative technology driven programmes for the larger benefits of the Urdu speaking students in the country at Hyderabad as well as other constituent institutions.

**Item No. 35.5.04 Memorandum of Understanding (Tri-partite MoU) between MANUU, MHRD and UGC for the FY 2019-20 - Reg.**

The Academic Council was apprised the signing of the Memorandum of Understanding (Tri-partite MoU) entered between MANUU, MHRD and UGC for the FY 2019-20. Members were informed that as per the MoU conditions, the University is required to meet various Performance Parameters on Enrolment of Students, Academic Outcomes, Research & Consultancy, Patents, Governance, Utilization of Funds, Rankings (NAAC, NIRF etc.), Student Outreach Programmes.

The Academic Council noted that as per the NIRF Rankings 2019, the University figured under 150-200 rank among the University Institutions. The University scored considerably well on two counts i.e. Teaching, Learning & Resources (**TLR**) and Outreach & Inclusivity (**OI**). For **Graduate Outcome** (Combined placement, higher studies & Entrepreneurship, number of PhD students graduated and students admitted in top universities etc.) the University scored 35.61 points out of 100. However, the University did not score well on two parameters viz. **Research & Professional Practice** (Publications, Quality Publications, IPR, Patents, Professional practice and Executive Development Programme etc.) and **Perception** (Peer perception: Employers, Academics, public perception and competitiveness).



The Academic Council deliberated the matter in great detail. After discussions, the AC resolved that:-

- (i) All the teachers and other academic staff shall furnish their academic accomplishments along with details of research publications, projects undertaken to the IQAC for compilation and inclusion in the Annual Quality Assurance Report. The requisite information shall be collected online by the University.
- (ii) All the teachers and other academic staff shall use official email IDs and to link with Google scholar and other similar platforms for improvement of visibility so that the same could be captured by the Ranking Agencies.
- (iii) The contents of the Annual Report of the University should be able to reflect the academic accomplishments of the teachers and other academic staff of the University along with the other noted achievements of the University in general.
- (iv) All out efforts should be made by the University to improve its Rankings.

Meeting ended with vote of thanks to the Chair.

**Registrar & Secretary,  
Academic Council**