



MAULANA AZAD NATIONAL URDU UNIVERSITY

(A Central University established by an Act of Parliament in 1998)

Gachibowli, Hyderabad – 500 032

(Accredited "A" Grade by NAAC)

File: MANUU/Exam/Circular/2017/ 3031

28th December 2017

CIRCULAR

Sub: Result Declaration, Grievances and Student Registration

I. Result Declaration

- The Results of the Odd Semester Examinations are being declared. All concerned students are required to access their results from the University website: www.manuu.ac.in.
- The students under CBCS may access their results via IUMS: <http://manuucoe.in/ums/>
- The students other than CBCS may access their results at: <http://www.manuu.ac.in/Eng-Php/Regularmode-Results-Eng.php>

II. Grievances

Grievance/anomaly/correction, if any, must be reported by the concerned student to the concerned HoD/Principal/In-charge latest by **12th January 2018** in writing.

All HoDs/Principals/In-charges are requested to send the consolidated report of the grievances by **16th January 2018** by email to the Assistant Registrar (Exams) at email: manuuexam@gmail.com. They may send the original applications along with memos by Speed Post thereafter.

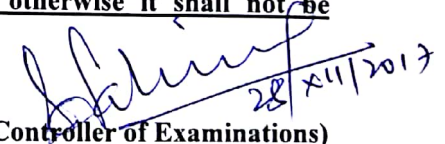
No application shall be directly submitted at exam branch and no request shall be entertained after the last date. There is no provision for revaluation.

III. Student Registration

The students under CBCS must register for the even semester courses as soon as their result is declared. They shall do so online via IUMS using their login id.

- The students are required to select the optional theory and practical courses (DST/DSP/PET/PEP)/ Generic Electives (GET/GEP)/ Skill Enhancement (SE) Courses/NCT in UG as applicable.
- CIT shall enable that core theory/practical courses (CCT/CCP/PCT/PCP) and compulsory ability enhancement course (AE) in UG/Skill Enhancement course (SE) in PG programs are preselected and frozen.
- Each Generic Elective Course at each campus shall be offered only for 10 or more students otherwise the course shall be dropped. Maximum ceiling is 40 per batch.
- **The students in PG Final Semester except MED/MTech/MCA must ensure that they complete the minimum of 02 Generic Electives to pass the program as also the prescribed AE/SE.**
- All HoDs/Principals/In-charges must see to it that DST and Generic Elective courses must be decided and cleared to students in terms of number of students and available faculty.
- Academic Coordinators are requested to take up the task on priority and ensure that registration process is completed by the students by **12th January 2018**. Academic Coordinators shall complete the process of approval and submission of duly signed copy to exam branch by **15th January 2018** and the same shall be frozen by exam branch on 15th January 2018.

Note: Attendance shall be counted from the day of commencement of classes i.e. 8th January 2018. Attendance for each course each month shall be submitted online via IUMS on the last teaching day of the month and displayed at the IUMS portal. **Corrections, if any, shall be considered within one week of the display only.** Corrections must be reported to HoDs/Principals/In-charges who shall send the approved corrections, if any, to CIT in the same week only. **Medical/ECA, if any, must be reported in the same month strictly as per Clause 2.15.2 only otherwise it shall not be considered.**


(Controller of Examinations)

All Concerned.

Copy to: o/oVC/PVC/Registrar/Dean, Academics/CIT